JOB TITLE:	Regional Partnership and Fundraising Officer (Net Zero Carbon)
LOCATION:	The role will be home based but serve the Dioceses of Rochester, Canterbury, Guildford, Portsmouth and Chichester
GRADE:	Grade 6
REPORTING TO:	Net Zero Programme Manager (Rochester and Canterbury Dioceses)
DURATION OF POST:	3 years

PURPOSE OF JOB

The Church of England's Net Zero Carbon (NZC) programme has been established to help the Church of England deliver its commitment to reach Net Zero Carbon. It aims to equip, resource and support all parts of the Church to reduce carbon emissions from the energy used in its buildings. Financing of NZC projects by Parishes is a significant barrier to reducing carbon emissions.

The Regional Partnership and Fundraising Officer is a new role to work with the Dioceses of Rochester, Canterbury, Portsmouth, Chichester and Guildford to identify and enable access to funding opportunities in order to achieve its net zero commitment.

This is a strategic role that will work with net zero leads across the five dioceses to understand the needs and pipelines of projects of churches and church halls and also develop a high-level understanding of the funding requirements for clergy housing and schools. The role holder will develop and implement a strategic approach to address these funding needs.

PRINICIPAL ACCOUNTABILITIES

- Build productive relationships with funders, local authorities and local NZC partners, including Regional NZC Hubs and Community Energy groups; helping them better understand the nature of CofE net zero projects to help ensure access to funding support.
- Work with net zero leads across the five dioceses to scope and categorise emerging NZC funding needs.
- Research relevant local, regional and national sources of funding and financing.
- Develop a strategic approach to address funding needs across the five dioceses with a particular focus on churches and church halls but with a high-level consideration for clergy houses and schools.

- Lead the implementation of the net zero carbon fundraising approach.
- Work with net zero leads and communications colleagues across the five dioceses to communicate to parishes and others the opportunities presented by relevant sources of funding and financing.
- Build the capability of Parishes to successfully fundraise for net zero grants through signposting, training, guidance and events.
- Lead on high impact grant applications that serve a number of Parishes, including those that could act as good practice for others to follow.
- Participate in the national net zero carbon Regional Fundraiser network, working strategically and sharing learning and insights.
- Work with the Net Zero Programme Manager and the five diocesan net zero leads to develop and regularly review the approach to ensure it maximises funding opportunities whilst being fair and transparent and ensuring that all dioceses are benefitting
- After a 4-6 month exploratory and strategy development stage identify the outcomes to be achieved and measures of success and then provide quarterly progress reports to feed into diocesan level NZC Programme Boards.

SKILLS AND EXPERIENCE

We see the value that can be brought to this role from different sectors and encourage applicants from a range of backgrounds with experience in partnerships and fundraising.

Specifically, we are looking for:

Essential

- Experience in securing funding from grant making bodies, statutory organisations and/or other financing organisations;
- Strong networking skills, including the ability to initiate, build and maintain excellent working relationships with funders, colleagues, volunteers and other stakeholders;
- A strong verbal and written communicator with the ability to assimilate information and provide clear, good quality advice and guidance;
- Ability to deal sensitively and diplomatically with a diverse range of people;
- Ability to think strategically and creatively to find solutions;
- Strongly self-motivated, with the ability to work well both independently and as part of multiple teams;
- Ability to understand complexities and nuances in organisational structures and cultures and be able to adapt to work across different contexts;
- Highly organised, able to work to tight deadlines and manage conflicting priorities across multiple clients/stakeholders;
- Flexible, agile and quick to respond to opportunities such as major government funding announcements;
- An interest in taking action to mitigate climate change;

- Strong experience in the use of all MS Office applications and the internet in order to research relevant topics, analyse data and trends, produce summary tables and write professional reports;
- Ability to maintain a high level of confidentiality;
- In sympathy with the ethos of the Church of England and comfortable engaging with a worshipping community;
- The post holder will/may be required to work occasional evenings and weekends as required;

Desirable

- Understanding of the environmental and/or church/heritage fundraising landscape, with particular reference to grants and statutory funding;
- Experience of delivering and leading training sessions aimed at a variety of audiences;
- Passionate about taking action to mitigate climate change;

The role is home based but some travel across the five dioceses will be required particularly during the induction period. Occasional evening and weekend working may also be required.

The responsibilities outlined above cannot totally encompass or define all tasks which may be required of the post-holder, and you may be asked to perform any other duty as directed from time to time.

Safeguarding

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy and complete all relevant training. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their manager or safeguarding officer.

All appointments are subject to acceptable pre-appointment checks.

COMPETENCIES

Achievement Drive – A desire to meet or exceed standards, welcoming feedback, and continually seeking to improve. It includes staying focused on goals over an extended period of time.

Relationships – The ability to understand the perspectives, feelings and concerns of others and initiate, build and maintain relationships in a mutually beneficial way. Recognise one's own feelings and those of others and manage emotions effectively.

Persuasiveness – The ability to convince others of a view, conclusion, position etc. Communicating in an impactful way, tailored to one's audience.

Problem Solving – The ability to investigate and breakdown a problem or situation into its component parts, identifying implications and the key underlying issues and establish possible solutions.

Independence – A demonstrated belief in one's capability to select an appropriate approach to a situation. It includes confidence in one's judgement or opinion and showing resilience in adversity. Know when to seek the support and advice of others.

Adaptability – The ability to adapt one's behavioural style or method of approach where necessary to achieve a goal. Responds to change with a positive attitude and demonstrates a willingness to learn new ways to accomplish objectives.

Teamworking – The willingness and ability to work co-operatively and collaboratively with others toward a shared goal, contributing actively to the team. Builds positive relationships and a sense of pride within the team.