

## Job Description

<b>Role</b>	Programme Manager (Trusted Youth Adults)	<b>Location</b>	Hybrid, with regular Pan-London outreach work
<b>Reports To</b>	Head of Programmes	<b>Responsible For</b>	N/A
<b>Team</b>	Youth Action	<b>Contract Type</b>	Fixed term (March 28')
<b>Salary</b>	£35252	<b>Hours of work</b>	37.5

### Summary Purpose - what you will be achieving

As Programme Manager you will be leading a new Trusted Youth Allies programme to inform thousands of trusted adults who interact with young victims of crime. According to research, most young people will have a 'trusted adult' in whom they may confide and seek help, such as a parent/carer or a youth worker. This programme, and this role, is intended to offer trusted adults training, support, and resources to ensure that conversations with young people are as effective as possible.

Trusted Youth Allies is part of a Catch 22 led 'ecosystem' of services funded by MOPAC (The Mayor's Office for Policing and Crime) to meet the needs of young people who have been victims of crime in London in order to help them cope and recover from their experiences.

Through this role you will be reaching thousands of trusted adults in communities across to help them become more equipped and empowered to respond to and support young people who have been a victim of crime.

### About the role – what you will be doing

Develop and maintain a thorough 'local knowledge' across London boroughs and their services and youth sector, particularly in respect of young people experiencing crime.

Design, deliver and evaluate workshops to trusted adults, including parents, teachers, caregivers, community/religious leaders, community members and youth professionals, with a focus on building their knowledge and skills in providing tools to refer young people who are experiencing being victim of crime to anonymous support services.

Design workshop content and materials that are informative, interactive, and engaging, incorporating a range of therapeutic techniques and approaches to recover from the trauma of witnessing or being a victim of crime

Provide practical strategies and tools that trusted adults can apply in their interactions with children and young people to promote their emotional well-being.

Develop and delivery training that raises the standards of work with young people for youth workers across our membership.

## **Issue date: September 2024**

Research and recruit cohorts of trusted adults across London to attend training

Reflect our inclusive culture in your day-to-day work and support a positive health & safety and safeguarding culture in your interactions with colleagues.

Follow our organisation's anti-racism principles and practices as you actively promote and respect diversity and inclusion in all aspects of your work and working relationships.

## **About you – what you bring to the role**

Demonstrate excellent skills and knowledge in facilitation; proven experience in designing and delivering high quality training

Ability to design and deliver workshops adapting to a variety of audiences

Experience of working in community youth work settings and/or therapeutic spaces with young people.

Ability to plan and manage a busy and complex work programme, prioritise tasks and deliver results on time.

Knowledge of therapeutic techniques and approaches, such as cognitive-behavioural therapy, mindfulness, play therapy, or trauma- informed care.

Proven experience in delivering interventions or workshops to children, young people, or trusted adults.

Excellent communication skills, with the ability to convey complex concepts in a clear and accessible manner.

Working knowledge of Safeguarding, the ability to follow procedures, and develop and work within a culture of safe practice.

Demonstrate a thorough knowledge, understanding and use of evidence based therapeutic interventions

Knowledge and understanding of the barriers and challenges faced by young people who have been victims of crime.

Demonstrate living our values of Being Ambitious, Being Collaborative, Being Inclusive, Being Accountable.

If this is the role for you, please submit your application through London Youth's careers page.

**Issue date: September 2024**

It is essential that in your written application you give evidence of examples of proven experience/skills for 'what you will bring to the role' criteria.

If you have questions regarding the role or the recruitment process, please contact [Louise.Mcneestrie@londonyouth.org](mailto:Louise.Mcneestrie@londonyouth.org)