



A Women's Aid Organisation

JOB DESCRIPTION

Job Title: Fundraising Lead

Date: July 2026

Department: Fundraising and Engagement

Line Manager: Head of Fundraising and Engagement

Grade/Pay Scale: £30,000 - £35,000 per annum depending on experience

Location: Wolverhampton (Hybrid – must live in the local area, within a reasonably commutable distance to the head office in Wolverhampton city centre due to responsibilities)

Status: Permanent, Full Time (37.5 hours per week)

Interviews: Will take place on Monday 10th August

About Us

The Haven Wolverhampton is a Women's Aid organisation and the city's leading provider of domestic abuse and sexual violence support services for women and children. Everything we do is rooted in one purpose: we support victim-survivors to be seen, heard and safe.

Violence Against Women and Girls is a global crisis. Nearly one in three women will experience partner or sexual violence in their lifetime. In England and Wales alone, 2.2 million women experienced domestic abuse in the year ending March 2025, and here in the West Midlands, more than 6,800 children were affected by domestic abuse between 2022 and 2024.

Job Purpose

We are seeking an experienced, proactive, and organised Fundraising Lead to join our busy and dynamic team, raising vital funds to support women and children who have experienced domestic abuse.

The successful candidate will be enthusiastic and will enjoy a varied role, working across many areas of fundraising - from organising key events such as our Gala Dinner and recruiting regular donors, to accepting cheques at events and creating emotionally engaging appeals. The Fundraising Lead will work alongside our marketing communications function to improve our current and potential supporter journey, which covers everything from impactful presentations to personalised supporter thank yous.

It is crucial the candidate can develop and nurture long-term relationships, particularly with businesses, local groups and individuals in the local area to help with raising awareness and engage the whole group or workforce in our work.

📍 18 Waterloo Road, Wolverhampton, WV14BL

☎ 01902 904 677

✉ office@havenrefuge.org.uk

🌐 www.havenrefuge.org.uk

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The candidate will be part of a supportive team but will need to attend events independently and account manage many different partnerships. They will also monitor and manage income and expenditure ensuring all donations are accounted for and thanked.

We are looking for a friendly and engaging professional who wants a fast-paced role that makes a difference to the lives of real people and the local community.

Person Specification

Essential:

Ideally at least two years' experience in a fundraising role in the charity sector

Experience of building meaningful relationships with individuals, groups and businesses.

Excellent interpersonal and communication skills, with the ability to inspire our supporters.

Develop tailored and compelling stewardship plans, enhancing donor understanding and inspire giving and loyalty.

Excellent organisational skills with the ability to be efficient in a fast-paced environment and manage multiple projects simultaneously including our Haven events and third-party event portfolio.

Lead on the creation of compelling donor journeys and engagement campaigns that inspire giving and loyalty.

Confident using a CRM database and experience with online fundraising platforms

Understanding of GDPR, and the Fundraising Regulator Code of Fundraising Practice.

Must have a full driving licence and live within reasonable commutable distance of our head office.

Desired:

A passion for ending violence against women and girls.

An awareness of the Wolverhampton community with existing local contacts.

Data & Insights

- Leverage CRM system to monitor donor behaviour, track income, and generate actionable insights.
- Produce regular reports to inform decision-making and demonstrate impact.

Additional information

The Charity is committed to equal opportunities and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

Successful candidates will have access to vulnerable beneficiaries therefore the role is subject to Disclosure and Barring Service (DBS) clearance.

We will conduct interviews as suitable candidates apply and we're ready to hire if we find the right person before the job ad closes.

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