

# Finance Systems Implementation Manager



Too many older people have no one to turn to for support. We believe no older person should have to struggle alone. We're Age UK, the UK's leading charity for older people. We provide information, support, friendship and advice when it's needed most. Our services are a lifeline – could you help us reach even more people who need us?

## The job, in a nutshell

The Finance Systems Implementation Manager will be responsible for overseeing the successful implementation of Microsoft Dynamics 365 Business Central. This role involves working closely with various stakeholders to ensure the new system meets the charity's financial and operational needs.

## What you'll do for us:

- **Project Management:** Lead the end-to-end implementation of Business Central, including planning, execution, and monitoring.
- **Project Leadership:** Manage the planning, resource requirements, scheduling, risk management and budget control for the project, using appropriate tools and methodologies.
- **Stakeholder Engagement:** Collaborate with finance, IT, and other departments to gather requirements and ensure alignment with business objectives, liaising with colleagues across teams to ensure that all work is prioritised, maximising the available cross-functional resource in an efficient and cost effective manner.



'I have worked in the finance team for over 5 years now and I've really enjoyed the journey so far. Everyone at Age UK is very friendly and supportive. I have learnt so much over the last five years, I look forward to the next five.'

**Chai Dev**  
SENIOR FINANCIAL  
ACCOUNTANT

## Our values



Collaborative



Impactful



Ambitious



Inclusive

# Finance Systems Implementation Manager



- **Contractor Engagement:** Manage the tender for an implementation partner and work with the implementation partner throughout the process to ensure a joined up implementation.
- **System Configuration:** Oversee the configuration and customization of Business Central to meet the charity's specific needs.
- **Training and Support:** Develop and deliver training programs for end-users and provide ongoing support during and after the implementation.
- **Data Migration:** Manage the migration of data from legacy systems to Business Central, ensuring data integrity and accuracy.
- **Testing and Quality Assurance:** Conduct thorough testing of the system to identify and resolve any issues before go-live.
- **Documentation:** Maintain comprehensive project documentation, including project plans, status reports, and user manuals.
- **Continuous Improvement:** Identify opportunities for process improvements and system enhancements post-implementation.

## Must haves:

- Proven experience in implementing Microsoft Dynamics 365 Business Central or similar ERP systems.
- Strong project management skills with a track record of delivering projects on time and within budget.
- Excellent communication and interpersonal skills, with the ability to engage and influence stakeholders at all levels.
- Solid understanding of finance and accounting principles.
- Proactive and self-motivated with a strong attention to detail.
- Ability to work independently and as part of a team.
- Strong problem-solving skills and the ability to think critically.
- Adaptable and flexible, with the ability to manage multiple priorities.

## Great to haves:

- Experience in the charity sector is desirable but not essential.
- Relevant certifications in project management (e.g., PMP, PRINCE2) are a plus.

## Location

Hybrid - (Home/London)

## People management

No

## Division

Group Finance  
(Finance, D&T, Strategy)



[ageuk.org.uk](https://ageuk.org.uk)

Age UK, 7th Floor, One America Square, 17 Crosswall, London EC3N 2LB.  
Registered charity number 1128267. Company number 6825798.

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This role description is not intended to be exhaustive in every respect, but rather to clearly define the fundamental purpose, responsibilities, and dimensions for the role. Therefore, this role description does not describe any individual role holder. In addition to the contents of this role description, employees are expected to undertake all other reasonable and related tasks allocated by line management.

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