

## Finance Business Partner - Retail



Too many older people have no one to turn to for support. We believe no older person should have to struggle alone. We're Age UK, the UK's leading charity for older people. We provide information, support, friendship and advice when it's needed most. Our services are a lifeline – could you help us reach even more people who need us?

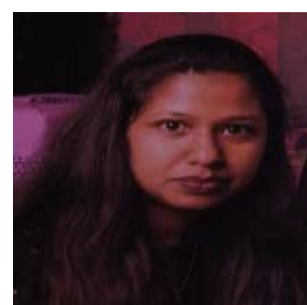
### The job, in a nutshell

Working as part of the FP&A - Retail team the role is focussed around producing and delivering timely and accurate financial budgeting and analysis for the retail division which consists of ~270 charity shops across England and Wales with an annual turnover of ~£40m. The purpose of the Finance Business Partner role is to support the organisation in delivery of strong performance and achievement of its financial objectives, through provision of insightful analysis and reporting, business intelligence and assessment of financial performance and risk.

### What you'll do for us:

#### Financial Performance & Reporting

- Provide expert financial support, advice, and challenge, to ensure effective monitoring, tracking, evaluation and planning of revenue and expenditure.
- Assist in the development of KPIs, management information, and reporting tools that help monitor performance and delivery of objectives.
- Work with operational teams and others within the FP&A team to identify and analyse direct, indirect and overhead costs related to your division



'I have worked in the finance team for over 5 years now and I've really enjoyed the journey so far. Everyone at Age UK is very friendly and supportive. I have learnt so much over the last five years, I look forward to the next five.'

**Chai Dev**  
SENIOR FINANCIAL ACCOUNTANT

## Our values

### WE ARE BOLD

In doing what's right for older people - We are unafraid in standing up for older people and in seeking support for our work with them.

### WE ACT TOGETHER

With and for older people - We act as one team, collaborating to get things done.

### WE ARE FOCUSED

On what makes most impact for older people - We never forget that older people are at the heart of everything we do.

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and ensure appropriate attribution of these costs within management accounts, budgets, forecasts and reporting.

- Produce financial management reporting and analysis, including financial modelling, to provide sharp insight for effective business planning.
- With the support of management accountants, deliver monthly/quarterly management accounts and reporting packs. Support Board and Trustee reporting as required.
- Monitor financial performance and analyse underlying reasons for variances to budget and forecasts, in collaboration with the operating teams.
- With the support of the management accountants, prepare and manage accruals and provisions so that they are at all times consistent with accounting standards and policies.
- Manage the month-end process to the Group reporting timetable.
- Provide incisive financial analysis to support business cases decisions, investment cases and initiatives.
- Design and build reports in Power BI to extract and present financial information to stakeholders.
- Build partnerships and maintain strong relationships with divisional managers and directors to be the first point of contact for financial advice and support.

## Budgeting and Forecasting

- Deliver accurate budgeting and forecasting in accordance with Group policies and timescales working closely with operational teams.
- Review and analyse budget and forecast output, challenging results, highlighting risks, mitigations, and raising issues for resolution.

## Year-end Accounts

- Support year-end preparation of statutory accounts. Provide input to relevant working papers, responding to audit requests as required.

## Other

- Other ad-hoc duties and projects as required.

## Location

Hybrid - (Home/London)

## People management

No

## Division

Group Finance  
(Finance, D&T, Strategy)



[ageuk.org.uk](https://ageuk.org.uk)

Age UK, 7th Floor, One America Square, 17 Crosswall, London EC3N 2LB.  
Registered charity number 1128267. Company number 6825798.

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- Work collaboratively and contribute to Finance department initiatives and reporting and system development.

## Must haves:

- Professional accounting qualification – CIMA, ACA, ACCA or equivalent experience.
- Previous experience in a Business Partnering role with responsibility for the production of management information.
- Evidence of building successful working relationships externally and internally and at all levels of an organisation.
- Experience of working with staff at all levels of an organisation and with both financial and non-financial staff.
- Excellent IT skills, in particular Microsoft Excel, Word, PowerPoint.
- Experience of working in a dynamic and commercially oriented organisation. Charity sector experience is not essential.
- Sound commercial judgement and confidence in challenging assumptions.
- Ability to assimilate and analyse financial data, interpreting it to support business decision making.
- Able to establish priorities and consistently deliver accurate, timely and relevant data to tight deadlines.
- Excellent analytical and problem-solving skills, and excellent attention to detail.
- Excellent verbal and written skills with the ability to explain complex information to non-finance staff in a relevant and meaningful way.

## Great to haves:

- Experience working with accounting packages. Saturn, Power BI, Jet and Navision an advantage but not essential.
- Experience in working in retail finance.

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