



Job Description

Development Manager (Children and Young People's Mental Health)

£30,000 per annum, pro rata

22.5-30 hours per week

12 month fixed-term contract

3 month probationary period

Full UK driving licence and access to a car required

25 days annual leave pro rata, plus bank holidays

Flexible, hybrid working from home and the Spark Somerset office in Hambridge, with some travel across Somerset as required

We're on a mission to help change lives and build health, resilient communities in Somerset.

We do this by supporting and championing voluntary and community organisations and providing a range of services, training and advice. We also believe that everyone should have the opportunity to thrive and so we work with local partners to provide volunteering opportunities for all.

Pivotal to our success is a partnerships specialist who will support the development of a countywide Children & Young People's Mental Health Network. The Network will enable closer collaboration across the voluntary, community, faith, and social enterprise (VCFSE) sector – which will ultimately result in better outcomes for young people.

Our aspiration is that the Network will then support the co-production of a formal Alliance model which we envisage will be commissioned in the Autumn.

The post-holder will support, guide, and facilitate this initiative, working with VCFSE partners to understand and meet the needs of the sector and those they support.

Will you help us create a Somerset where anyone can make great things happen for their communities?

Key responsibilities:

- Development of a strong provider network:
 - Developing strong links between VCFSE organisations
 - Building deeper understanding and knowledge of the range of community-based support (including development for smaller, younger organisations)
 - Ensuring voices from across communities of interest, as well as geography, are present at discussions and decision-making
- Collate and coordinate training opportunities focussed on Children & Young People's Mental Health within the county
- Support the development of stronger and more meaningful engagement between the public sector and VCFSE sector, involving a broader range of VCFSE participants
- Support for VCFSE providers engaging in quality assurance, or 'preferred provider' status, as well as providing support for the wider eco-system to engage and support Children and Young People's Mental Health provision
- Work with providers and health commissioners to shape and develop a Children and Young People's Mental Health service (to be commissioned Autumn 2024)
- Work with VCFSE providers to understand barriers to data sharing; collate monitoring data in order to demonstrate collective impact
- Create a central list of members of the Somerset CYP MH Network
- Create appropriate monitoring and evaluation of the project
- Manage project budgets, including the Data Sharing Grants and Participation Funding, and reporting systems as appropriate in line with stakeholder and funding requirements

General:

- Undertake any other duties that may be reasonably required by the CEO and the Board
- Ensure that the mission, values and strategic priorities of Spark Somerset are promoted at all times
- Promote and adhere to all policies adopted by the Board of Trustees

You will bring:

- A good working knowledge of the voluntary and health sectors, particularly within Children and Young People's Mental Health support
- Excellent oral and written presentation and communication skills which are clear, easily understood and relevant to a range of audiences
- An ability to manage time and prioritise workload
- Microsoft Office and other relevant social media and IT skills to support project
- An ability to build relationships with stakeholders
- Creative and lateral thinking

You should have:

- Knowledge and experience of collaborative ways of working
- A proven record in developing and maintaining partnerships at a local level; excellent networking skills
- A structured approach to work
- Good negotiating skills
- A track record of working to and achieving targets
- Experience of undertaking monitoring and evaluation
- Experience of project management
- An understanding of the principles of asset-based community development and empowerment
- Ability and willingness to work flexible hours, including evenings and occasional weekends, and travel around the county

We will provide:

- Flexibility and remote working options
- Open and friendly team environment
- Free Employee Assistance Programme
- Up to 7.5 hours of volunteering leave each year

Diversity and inclusivity

A diverse voice is a more powerful voice. Diversity in our people brings new viewpoints and this drives debate and creativity, which is key to successful campaigning and an ability to engage new audiences. As such, we encourage applications from people who belong to groups which are often marginalised in society.

To apply

To apply, please submit your CV and cover letter explaining how your skills and experience meet the requirements of the role to recruitment@sparksomerset.org.uk. For an informal chat about the role contact Cindy Furse, Partnerships Lead, on 01458 550973. No agencies please.

Closing date: 5pm on Monday 24 June

Interview date: TBC