SPEAKING FOR OURSELVES

Made possible with Heritage Fund

Job Title:	Audio Producer
Project:	Speaking for Ourselves
Reporting to	Programme Manager, Speaking for Ourselves
Based:	Coram
Salary Range:	£9,600 pro rata until August 2027, then £19,200 pro rata (£32,000 FTE)
Work Pattern:	10.5 hours per week until August 2027, then 21 hours
Contract Type	Fixed term (30 months)

About the *Speaking for Ourselves* programme

The care-experienced campaigning movement in England dates back to 1973, when young people in the care system first came together to talk about their lives, to help each other and to campaign against stigmatising policies and practices.

Reflecting on 50 years of struggles by care-experienced young people and their allies to bring about changes in law, policy and practice, this new programme - *Speaking for Ourselves* - provides an opportunity to look back and look forward, to see how lessons from the past half century can contribute to the development of this continuing movement by creating a living history. Guided by a majority care-experienced Programme Board, this will be achieved through the creation of a dedicated Archive of the Care-Experience Campaigning Movement (including testimony from those who were there) as a dynamic, historical resource for learning and public discourse on care-experienced campaigning as a social justice movement. All members of the programme team will have regular access to the Programme Board, as a key source of motivation and knowledge.

The programme, including this role, is funded by the National Lottery Heritage Fund.

About Coram

Coram is the longest-serving UK children's charity, that has been supporting vulnerable children since 1739 and is still finding new ways to help children. Coram helps children and young people develop their skills and emotional health, finds adoptive parents and upholds children's rights, creating a change that lasts a lifetime. We now help a million children and young people every year and represent a continuing narrative as the nation's oldest children's charity and the birthplace of children's social care.

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Purpose of the Role:

- To oversee all audio aspects of the programme, both technical (e.g. recording, editing and final delivery) and creative (e.g. podcast production and upload).
- To provide training and support to care-experienced people to develop their skills in these areas, fostering their meaningful participation in the project.

(Audio elements will include recording interviews, discussions, panels and round-tables; and the production of 15 podcast episodes alongside care-experienced young people.)

Main Duties and Responsibilities:

- Manage all aspects of audio recording, editing, and uploading for the programme.
    - Ensure high-quality recording and editing of interviews, podcasts, multi-speaker events and other audio content.
    - Advise on suitable equipment for recording and editing.
    - Oversee the technical setup and operation of recording equipment.
- Develop and deliver training for care-experienced young people on creative and technical podcast production, from concept development to promotion.
- Support care-experienced young people in developing their skills and confidence in audio production, including offering mentorship and feedback on their work.
- Collaborate with project team members to integrate audio content seamlessly into project deliverables, including for social media.
- Stay updated on industry trends and technological advancements in audio production to enhance project relevance and outcomes.
- Understanding of compliance requirements in relation to secure storage of audio files, GDPR and information security.
- Maintaining accurate records, in line with Coram policies and processes, and contributing actively to the monitoring, evaluation and reporting of the programme.
- Facilitating, as required via the Coram Fundraising team, appropriate feedback and access for the programme funders or other Coram funders.
- Any other duties within competence as required.

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Person Specification:

- Extensive, demonstrable experience of recording and editing audio content and of creative audio production (preferably in a setting which included co-production with young people). E.
- A passion for storytelling and amplifying diverse voices through audio content. E.
- Proficiency with audio editing software, and podcast-related software/platforms. E.
- Experience in training/mentoring others in audio production. E.
- An understanding of the needs and perspectives of care-experienced individuals. D.
- The ability to work collaboratively with diverse teams and stakeholders. E.
- Excellent organisational and time management skills. E.
- Effective communication and interpersonal skills. E.
- The flexibility, tenacity and adaptability to change in response to project needs. E.
- A commitment to the project's goals and values, including inclusion and accessibility. E.
- An understanding of the duties and responsibilities of a social care organisation. D.
- An interest in and commitment to Coram's ongoing work and values. E.
- A commitment to equal opportunities and anti-discriminatory practice. E.

Coram understands that people with lived experience of the care system may face barriers to and in employment. Recognising that such experience could be an asset to this programme (and may bring valuable skills, knowledge, insights and approaches directly relevant to the programme's success), we particularly welcome and encourage applications from care-experienced individuals.
We guarantee an interview for care experienced applicants who meet the person specification.