

A photograph of three young Scouts in a forest. In the foreground, a fire burns brightly in a metal fire pit. Three Scouts are standing around it. On the left, a boy in a dark blue raincoat looks towards the center. In the middle, a boy in an orange hoodie and a blue and yellow striped neckerchief holds a long wooden stick. On the right, a girl in a pink jacket and a blue and yellow striped neckerchief looks towards the boy in the middle. The background is a dense forest with tall trees.

**Lead and shape the
future of Scouting in
the Isle of Man**

Lead Volunteer



Scouts

Team England

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Introduction to Team England

It is an exciting time to be involved in Scouting as we adjust and recover from the coronavirus pandemic whilst continuing our current strategy to prepare better futures and deliver skills for life to young people who want to access Scouting.

The Lead Volunteer role is an important UK Headquarters appointment within Team England, responsible for providing inspirational and effective leadership for one of our 60 Counties within England. As a Lead Volunteer you will take the lead for implementing our 2018-25 strategy with your team of Group Lead Volunteers and ensuring they feel motivated and supported to lead the Scout Groups to success.



*Liz Henderson, Chief
Volunteer of England*

I like to think of Team England as an inclusive team, including our staff colleagues within the Growth & Communities Team, the eight Regional Lead Volunteers, our regional growth and training leads as well as the other 59 County Lead Volunteers who manage Scouting across the country. You will be joining a team of talented, focused volunteers who are all passionate about bringing brilliant Scouting to every young person who wants to take part. Although your day to day leadership and support will be from your Regional Lead Volunteer, we are all part of Team England and a highlight of my role as your Chief Volunteer of England is listening to your successes and challenges, as well as working with you where we can take Scouting to new levels within your County.

I know that the Lead Volunteer is a demanding role, but we believe that it is critical to our success as well as being a highly rewarding role for people. We are looking for individuals who can lead by being a great coach, critical friend and motivator to get the best from their team. This is a senior manager role within Scouting and comes with a lot of responsibility but gives you a unique role to make a huge impact on the lives of young people in your County by motivating your team around our shared vision. A successful Lead Volunteer will build the right team around them and work hard to nurture, inspire and lead their team to do a great job. This role provides the opportunity to be at forefront of our continued success within England Scouting.

And if you're not convinced yet, check out page 5 where we asked some of the team why they enjoy being a Lead Volunteer so much.

How to apply or nominate someone

Process

Thank you for your interest in volunteering as Lead Volunteer within the England Leadership Team. On the following pages you will find more information about the role, as well as what the team is all about and what's in it for you as a volunteer joining us.

You can apply for the role yourself using the application form, or nominate someone else using the nomination form. Nominated people are under no commitment to apply unless they wish to. Apply or nominate online:

[Apply yourself](#)

[Nominate someone else](#)

A search group has been put together to oversee this process and will review all applications and nominations in order to make decisions as to who to invite to attend the selection stage of this process.

Key dates

The closing date for applications is 12:00 on **Wednesday 19th June 2024**

Assessment dates:

- **1st stage - week beginning 1st July 2024 – Interview on Microsoft Teams.**
- **2nd stage – Provisionally 6th July 2024 – Presentation in person.**

Further information

For more information, or for an informal chat about this vacancy, please contact:

Brendan Booth, Lead Volunteer of Northwest England

Email: Brendan.Booth@scouts.org.uk

or

Dean Carroll, Growth & Communities Manager (North)

Email: Dean.Carroll@scouts.org.uk



Why would I want to volunteer as a Lead Volunteer in Scouts?



So what's in it for me you're wondering? Whilst volunteering as a Lead Volunteer can be challenging at times, it is also incredibly rewarding and here's why, according to our current team of Lead Volunteers in Team England...



As a Lead Volunteer you will be able to really develop and hone your leadership skills by managing teams of remote volunteers across the breadth of the Isle of Man. Leading and managing volunteers provides so much more opportunity and experiences than with employees, what you can gain by doing this really well can be a **great asset for your professional life** as well as in Scouts. The issues and challenges that you find ways to tackle will stretch you as an individual and as a leader and you'll find yourself **discovering new things that you are capable of achieving**.

This role is all about people and one of the incredible benefits of volunteering in any role in Scouts, but even more so as Lead Volunteer, is the teams of people you get to work with. You will inherit an incredible **team of dedicated people** leading Scouting in the Isle of Man, from Group Lead Volunteers who manage Scouting on a local level, to the people delivering high quality training for our Scout Leaders. As Lead Volunteer **you get to inspire, motivate, shape and develop this team**, building friendships and establishing a sense of camaraderie focused around our mission for young people.



If you **get a kick out of seeing things happen**, achieving success and making a positive impact to a wide audience then the Lead Volunteer role definitely provides all of that. In this role you will get to see the difference that Scouts makes to so many young people's lives across a large area, helping them developing skills for life, fostering friendships and providing so many incredible and unforgettable experiences.



As a Lead Volunteer you have an **important role to lead the progress of our strategy**. One such element of our strategy where Lead Volunteers play a leading role is in the provision of our Scouting programme to those harder to reach communities and groups of **young people who might not normally have the option** to take part. It will be your role to help lead our efforts to do this in the Isle of Man. It is an exciting time to take up the reins and support this work to achieve our ambitious goals for new young people.

And if you're reading this thinking that it all sounds quite exciting and something you'd quite enjoy doing, but maybe you're worried about the timing or you might think there is someone else who would be better for the role, ask yourself **if not me, then who? If not now, then when?**

The role – Lead Volunteer

Outline:

The Lead Volunteer is a key volunteer leadership role within Scouting with responsibility for providing outstanding management and support for the Groups on the Isle of Man. The primary focus for the Lead Volunteer is to ensure that Scouting is able to reach every young person on the Island; open to all regardless of faith, colour or social background, because we believe Scouting has the ability to change lives. This is achieved by leading the team of Group Lead Volunteers, and other appointments as well as working with the Growth & Communities Team (employed staff) to provide enough places to meet the demand for Scouting, and by ensuring that every youth member has access to a high-quality balanced programme that is challenging, relevant and rewarding.

- Appointed by:** Lead Volunteer of Northwest England, via a search group process responsible to the UK Headquarters Volunteering Services Team
- Responsible to:** Lead Volunteer of Northwest England
- Responsible for:** Youth Lead, Team Leaders, Transformation Lead, Group Lead Volunteers and all other appointments, however it is expected that line management for other roles are delegated to Team Leads.
- Main contacts:** Youth Lead, Teams Leaders, Transformation Lead, Team members, Chair of Trustees, members of the Trustee Board and its subcommittees, Group Lead Volunteers, Training Manager, Scout Active Support Managers, members of the Growth & Communities Team, other County Lead Volunteers in the Region, Chief Volunteer of England, members of the local community, schools and other youth organisations on the Island.
- Key tasks:**
- Ensure that every Squirrel Drey, Beaver Scout Colony, Cub Scout Pack, Scout Troop, Explorer Scout Unit and Scout Network within the County is able to deliver a high-quality programme which is challenging, relevant and rewarding for every young person
 - Provide proactive line management, including coaching, mentoring and guidance to District Commissioners as well as other adult volunteers on the Island who directly report to you including setting objectives for their work, holding regular one-to-one meetings and reviews.
 - Build and maintain a sense of team by holding regular team meetings with the Group Lead Volunteers, Team Leaders and other appropriate volunteers within your team to collaborate and provide peer support.
 - Lead a safe, open and transparent culture around keeping young people and adults safe through our Yellow Card and key policies.
 - Ensure the timely recruitment and appointment of new Group Lead Volunteers where required and ensuring that interim arrangements are put in place for any vacant posts.
 - Together with the Group Lead Volunteers, agree the priorities for the Isle of Man and produce a plan to deliver these to meet The Scout Association's vision and strategic objectives.
 - Ensure that problems on the Island are resolved so that an effective volunteering culture is encouraged and Group Lead Volunteers feel supported to deal with challenging issues, including complaints in a timely manner.
 - Ensure that the Island has an adequate team of supported and appropriate adults working effectively together and with others to meet the Scouting needs of the area.
 - Ensure that problems on the Island are resolved so that excellent Scouting is provided to young people in the County.
 - Act as an ex-officio trustee as a member of the Trustee Board, and an ex-officio member of the Council of The Scout Association.
 - Play an active part within the Northwest England regional team by joining short monthly Teams calls, attending up to 3x meetings per year for County Lead Volunteers, led by the Regional

Lead Volunteer and twice yearly Team England meetings for all County Lead Volunteers to contribute to the development of Scouting within England as part of the Headquarters team.

Appointment requirements:

- Lead Volunteers are required to validate the learning for our manager and supporter volunteer training scheme, completion of which is recognised through the achievement of a Wood Badge for the Lead Volunteer role. As a key leadership position within Scouts we expect new Lead Volunteers to set a strong example and complete this required training within their first year.
- Lead Volunteers must be eligible for charity trustee status (as a member of the Trustee Board).
- It is expected that whilst volunteering for this role you will undertake regulated activity.
- As an ex-officio member of the Council of The Scout Association, Lead Volunteers are expected to vote on matters presented to Council including elect trustees to the Board and attend the Annual General Meeting, usually held on the first weekend in September.

Terms of appointment:

The initial length of appointment is at the discretion of the Regional Lead Volunteer, through discussion with the appointee, and is usually for a period of one to three years initially before a formal appointment review. Lead Volunteers may complete no more than a total of ten years in the role. Renewal and continuation of appointment is at the discretion of the Regional Lead Volunteers and appointment reviews may be conducted at any time at the request of the role-holder and/or Regional Lead Volunteer.

Note: Many of the tasks for which the Lead Volunteer is responsible may be delegated to others in the team. Whilst the new appointee will inherit an existing team of volunteers in key appointments, it is expected that new Lead Volunteer will review and reorganise their team's objectives and roles as they see fit.

Isle of Man Scouts



The Isle of Man functions as a County and District combined. There are 15 Groups, 4 Explorer units and a Scout Network.

The Groups are:

1st Arbory Scout Group, 1st Ballaugh Scout Group, 3rd Castletown Scout Group, 1st Douglas Scout Group, 5th Douglas Scout Group, 1st Laxey Scout Group, 1st Malew Scout Group, 1st Marown Scout Group, 2nd Onchan Scout Group, 3rd Peel Sea Scout Group, 1st Rainbow Scout Group, 2nd Rainbow Scout Group, 1st Ramsey Scout Group, 1st Rushen Scout Group, 1st Santan Scout Group.

The Explorer units are:

Douglas Explorer Scout Unit, Northern Explorer Scout Unit, Onchan District Explorer Scout Unit, Southern Explorer Scout Unit

Membership is currently 904, which includes:

- 0 Squirrel Scouts (4-6 year olds)
- 204 Beaver Scouts (6 - 8 year olds)
- 236 Cub Scouts (8 - 10 ½ year olds)
- 161 Scouts (10 ½ - 14 year olds)
- 50 Explorer Scouts (14 – 18 year olds)
- 10 Network members (18 – 25 year olds)
- 243 Adults (18+ year olds)

The current vacancy

We're currently looking for a Lead Volunteer. This is a management role, and we need someone who can provide leadership, motivation and guidance to our other adult volunteers. A 'team' approach will be considered for this role.

The management structure of Scouting is as follows:



Lead Volunteers support County volunteers and the managers of local Scout Groups. Adults at every level need support to ensure that they are motivated, inspired and focused on providing first-class Scouting. A good manager thanks other volunteers for their hard work, and helps to make sure that they feel happy and supported, week after week.

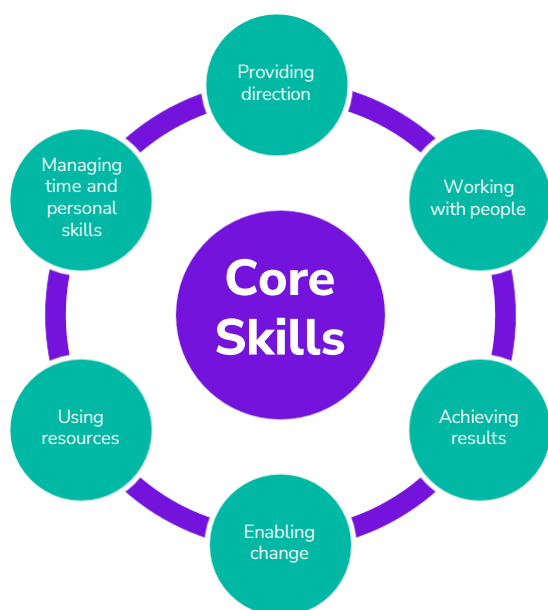
The Lead Volunteer will also provide direction for the County, and will help others see the bigger Scouting picture through solid leadership.

We believe that everyone in management roles within Scouting should adopt an approach that combines the skills of both leadership and management.

In the Isle of Man, there are several key tasks and activities which are carried out by the Lead Volunteer and county's volunteer leadership team which would form part of the role and fall within the new Lead Volunteer's scope to review, adapt and delegate accordingly. Some of these are carried out by the current Lead Volunteer and some are delegated to Team Leaders or Leadership team members. The important point here is that we don't expect the Lead Volunteer to be a super-hero and do all of this, or devote every hour of the day to the role.

Core Skill Areas

We've identified six core skill areas that make a good Scouting manager:



1. Providing direction

A good Lead Volunteer will create a vision for Scouting in their County, and provide clear leadership to implement that vision.

2. Working with people

It is vital that a Lead Volunteer can create team spirit amongst the other volunteers they work with, and can form effective working relationships based on trust and the fundamental principles of Scouting:

- integrity
- respect
- care
- belief
- cooperation

3. Achieving results

Good Lead Volunteers ensure that goals are achieved, plans are seen through to completion, and that good relationships are maintained within and between Scouting Districts. Forging links within the local community is also an important aspect of development.

4. Enabling change

It is important for Lead Volunteers to encourage volunteers to think of creative ways to improve Scouting across the County. They should then provide the support to implement appropriate changes.

5. Using resources

A good Lead Volunteer will ensure that information and resources are available, helping volunteers across the County to continue to provide excellent Scouting opportunities to young people.

6. Managing time and personal skills

A good Lead Volunteer should use their time effectively, and be willing to continue to learn and improve their skills.

Person specification

Knowledge and experience:	
Ability to lead, manage and motivate people in a voluntary environment.	Essential
Understanding of the challenges of working in the voluntary sector	Desirable
Experience of working with young people and/or community work with adult groups	Desirable
Experience of volunteering in a manager/supporter role in Scouting (e.g. Group Scout Leader, District Commissioner or other District/County role)	Desirable
Skills and abilities:	
Excellent ability to communicate effectively, orally and in writing including ability to speak and present publicly in a clear, articulate and motivating way	Essential
Ability to provide advice and guidance effectively to others	Essential
Ability to provide inspirational strategic leadership for the County	Essential
Ability to contribute to strategy development and identify practical actions to achieve strategic objectives.	Essential
Ability to effectively chair meetings.	Essential
Can build, maintain and facilitate effective working relationships with a wide range of people	Essential
Ability to enable others to identify issues, clarify objectives, develop attainable objectives and gain the necessary skills and confidence to work as an effective team	Essential
Ability to negotiate compromises	Essential
Plans, manages and monitors own tasks and time	Essential
Can construct and implement long-term plans that improve and expand the Scouting offered to young people, and identify any training, resources and other needs required to undertake this work	Essential
Ability to use technology, especially mobile email, to carry out a range of tasks (confident in Microsoft Word, Excel and PowerPoint).	Essential
Personal qualities:	
An understanding of the needs of adult volunteers	Essential
Flexible approach	Essential
Self-motivated	Essential
Able to work as part of a team and promote good teamwork	Essential
Resourceful, energetic and enthusiastic about the job	Essential
Acceptance of the fundamentals of the Scout Movement	Essential

Induction for new Lead Volunteers

Induction plan delivered by the Growth and Communities Team

New Lead Volunteers will receive a series of face to face and remote interactions with the Growth & Communities Manager, in conjunction with the Regional Lead volunteer, as part of a structured induction for the role. These interactions will also include an opportunity to develop a plan of action in the role with dedicated support from staff within the Regional Services Team to implement actions around developing and growing Scouting in the County.

Headquarters Volunteer Induction Days

Lead Volunteers are appointed by UK Headquarters to lead Scouting in their assigned County, and as such are a key part of the Headquarters Team, working in partnership with staff colleagues employed by the national charity, who are responsible for managing a range of nationally delivered services for local Scouting. New Lead Volunteers are invited to attend a two-day Headquarters induction at The Scouts' national headquarters at Gilwell Park, London where you will have the chance to meet with key staff colleagues to put faces to names and explore the support available to you as part of the wider Headquarters team.



The Growth & Communities Team

The Growth and Communities Team is part of the UK Headquarters staff team within the Volunteering Operations Department, with field-based staff who cover the eight English regions. Teams of Growth and Recruitment Officers, Local Growth Operations Managers and Growth and Communities Managers work alongside Group Scout Lead Volunteers, District, County and Regional Lead Volunteers, as well as Assistant Regional team Members (Growth) to help open new sections, units and groups, provide tools to help existing groups to grow, provide training on adult recruitment, and support the induction of new volunteer managers in Scouting.

The Lead Volunteer for the Region is a key link between the Growth and Communities Team and local Scouting. Through close working and effective communication, the Lead Volunteer for the Region will develop plans with you and the other County Lead Volunteers in the team to ensure the best use of resources to achieve Scouting's goals for the region, as agreed with the Chief Volunteer of England. One Growth and Communities Manager manages the staff team for both the South of England regions and works closely with both Regional Lead Volunteers. The Growth and Communities Manager is line managed by the Deputy Chief Volunteering Officer.

More information about Scouts

Click on the links below to read more about Scouts, our key policies and our Skills for Life strategy to 2025

- [What Scouts do](#)
- [Skills for Life – our strategy to 2025](#)
- [About volunteering with Scouts](#)
- [Our rules and key policies](#)