

## JOB DESCRIPTION

**Job title:** Investigator, Transition Minerals

**Reports to:** Senior Investigator, Transition Minerals

**Contract:** 18 months fixed term

**Location:** London with possible overseas travel. Global Witness currently operates a hybrid working model and staff are expected to work from our London office 2 days a week.

### Team purpose

The campaign will focus on the challenges presented by the rush for extraction of critical minerals as part of the global green transition and specifically the lack of attention being afforded to key questions in this transition. Who suffers, whilst who benefits? Whose power is being reinforced and who is being exploited?

The Transition Minerals team is aiming for a just and equitable energy transition centred on the priorities, expertise and experience of those in the Global South. It supports the creation of the right conditions for activism to flourish and the rights of people to be upheld through legal mechanisms or accountability structures.

### About the role

As an Investigator in Global Witness' Transition Minerals team you will work to develop high quality investigations that support our campaign and advocacy goals by demonstrating the inequities in current models of extracting strategy minerals for global energy transition and makes compelling cases for shifts in power.

### Key Responsibilities and accountabilities

#### Developing and delivering investigations

- Works on the development of high-quality and innovative investigations using a range of investigative techniques and methodologies including desk-based and field research
- Works on investigations from conception through production to publication, managing Global Witness' legal sign-off and fact-checking procedures with the support of Senior Investigators and the Campaign Strategy Lead
- Closely follows developments in relevant countries and industries to inform responsive, quick-turnaround publications and other outputs
- Assists other Global Witness investigators with the development and delivery of investigations, including collaborating with other Campaigns teams to produce cross-team research
- Drafts a broad range of other documents, ranging from notes and internal briefings to press releases and longer reports, ensuring tone is tailored for the audience

- Supports work to monitor, evaluate and implement learning.

### **Communications**

- Works proactively with our advocacy and communications teams to ensure that investigations and products are designed to further our advocacy and organisational goals
- Contributes to the production of reports, films, policy documents, blogs, and press releases for a variety of audiences to deliver campaign messages
- Edits material written by communications team in line with Global Witness' writing/publication style as and when required

### **External relationships**

- Identifies, develops, and maintains external relationships with a broad and diverse range of stakeholders
- Develop and maintain a strong network of contacts and sources in the media, government, industry, civil society, regulatory and NGO sector
- Externally represent the Transition Minerals team to funders when appropriate
- Manage source protection and trip security for team members, and consultants

### **Team working and Management**

- Contributes to cross team learning reviews
- Regularly supports the Development Team on funding applications and reporting requirements, attending existing and prospective donor meetings and other activities which support our ability to achieve funding for our work
- Proactively maintains knowledge of donors supporting the area of work
- Works openly and co-operatively with other team members and communicates effectively
- Responds to challenges, explores new ideas and takes initiative in all aspects of teamwork
- Supports other members of the team for example, during busy periods and by sharing own knowledge
- Manages investigations and other projects on time, within budget and to a high standard

### **Ways of working and collaborating**

- Work proactively to support the organisation in meeting its purpose, strategy, and priorities
- Works in line with the Global Witness values of courage, inclusion and belonging, kindness and collaboration in all interactions internally and externally
- Work collaboratively and positively across the team and whole organisation contributing to cross organisation projects, key events, and initiatives
- Responds to challenge, explores new ideas and takes initiative in all aspects of teamwork
- Builds and maintains positive relationships with diverse range of external allies and colleagues
- Demonstrates an active commitment to creating a diverse and inclusive workplace
- Work within Global Witness policies and procedures at all times, including confidentiality, source protection and security, legal and contractual requirements, and general office procedures.

### **Other**

- Where appropriate, oversees the work of other team members, interns or consultants
- Carries out any other duties equal to the skills and responsibilities required for this role as directed by Senior Investigator, Transition Minerals

## **PERSON SPECIFICATION**

To be successful in this role you'll:

- Significant experience in journalistic or investigative work i.e. developing and delivering desk-based and field research investigations using a variety of sources, complex data, and relevant information
- Proven ability to scan the external environment and deliver quick turnaround and audience friendly publications
- Working knowledge and experience of issues around transition minerals particularly in the Global South, and/or knowledge of governance and justice issues concerning critical minerals and energy transition
- Displays the ability to work openly and collaboratively with other team members to achieve shared goals and objectives
- Substantial experience of working in and communicating with contacts in high-risk environments
- Demonstrable experience of maintaining the highest standards of confidentiality, particularly with confidential sources and source material
- Excellent written and spoken communication skills including writing, editing, and producing a range of materials for a variety of audiences
- Excellent IT skills including experience in using large databases in research, analysis and encryption or data-scraping
- Exceptional organisational and project management skills
- Fluency in written and spoken English
- Proven ability to work in partnership with Global South alliances and networks
- Understanding of the complexities of culture, narrative, and sensitivities of different issues in different environments
- Experience of working in South-East Asia, and particularly in Indonesia, would be an advantage, though not essential
- You display self-awareness understanding your strengths, limitations, and your impact on others
- You display an affinity to the Global Witness values and actively participate in Global Witness' diversity and inclusion journey