



Poundland Foundation Trustee Role Profile

Introducing the Poundland Foundation

We are an independent charitable foundation working to make futures brighter for communities across the UK.

We work together with national charities and local community organisations and deliver support through our grant programmes.

The Poundland Foundation is funded by support from Poundland Ltd's colleagues, customers and suppliers. Income is generated from customer donations (via Pennies digital donation box at checkout), colleague fundraising and supplier events.

Highlights

Since launch in May 2021, the Poundland Foundation has:

- raised £4.8m (with an average of £24,000 per week from Pennies donations from Poundland customers)
- awarded £4.1m in grants to charities and community groups
- had its impact acknowledged through 12 industry awards.

To find out more about our work take a look at our latest impact report [here](#).

The Role

The trustees are responsible for the overall governance and strategic direction of the Poundland Foundation, developing the charity's aims, objectives and goals in accordance with its governing document and legal and regulatory guidelines.

Main Responsibilities

The role of the Trustee will be:

- To ensure that the Poundland Foundation is carrying out its purposes for the public benefit
- To ensure that the Poundland Foundation always complies with its governing rules and all applicable law
- To act in the Poundland Foundation's best interests
- To manage the Poundland Foundation's resources responsibly
- To act with reasonable skill and care
- To maintain proper financial control and ensure that the Poundland Foundation applies its resources exclusively in pursuance of its objects
- To maintain and develop the organisation's strategy, overall policy, objectives, and evaluate performance against agreed targets
- To manage employment procedures and respect the roles of staff/volunteers
- To support the operational management of the organisation
- To draw up and monitor the implementation of internal policies and ensure they are regularly reviewed
- To safeguard the good name and values of Poundland Foundation

- To maintain effective performance of the board and ensure the efficient administration of the charity

What we need

- An understanding of and commitment to the mission of Poundland Foundation
- Charity experience and knowledge of grant-making
- A willingness to meet the commitments
- Integrity
- Independent judgement
- An ability to think creatively
- A willingness to speak your mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team and to take decisions for the good of Poundland Foundation

Commitments

- Attending and preparing for quarterly trustee meetings (ideally attended in person) and any additional meetings required
- Keep informed and take an active role in decision making
- Attend training sessions as required
- Be an ambassador for the Poundland Foundation
- Ensure the charity complies with all legal and regulatory requirements Trustees are expected to come prepared for trustee meetings, having read supporting documents.
- When approvals are requested by email, trustees are expected to respond and share their views.

Equality, Diversity and Inclusion

The Poundland Foundation recognises the importance of board diversity, we are an open and inclusive board which will make everyone feel welcome regardless of age, race, gender or needs. If you need adjustments to be made to support you with the interview or the role of Trustee, the Poundland Foundation will do everything it can to support you. Your skills are important to us.