

Independent Member, Safety Committee

The role

The role of the Independent member is to provide the Safety Committee and the Movement with knowledge and experience to make key decisions. The role is pro bono but reasonable expense will be paid in accordance with the Association's Expenses Policy.

Main responsibilities

The remit of the Committee is to support the Board of Trustees to fulfil its responsibilities in relation to Safety by:

1. providing vision and direction for consideration and endorsement by the Board (as required), by identifying and contributing to the development of safety policies, procedures and guidance;
2. ensuring that youth members, adult volunteers, parents and staff are engaged in contributing to the development of safety policies;
3. developing and overseeing a performance framework to ensure that safety policies, procedures and practice are monitored to provide assurance to the Board (relating to members, staff and service users) and use this management information to inform and drive improvements; monitoring the local and national implementation of safety policies and procedures to ensure practice is effective and consistently applied;
4. ensuring that appropriate connections are made with other areas of the Association's work that may have an impact on safety (for example Adult Training by using incident data to highlight areas of success or concern);
5. ensuring that members receive appropriate support and communication to aid understanding of their responsibilities to enable Safe Scouting;
6. leading the process for Fatal Accident and/or Near Miss inquiries from commissioning through to completion;
7. reviewing and overseeing actions from inquiry reports (this should be in conjunction with the respective staff functions, particularly where there is specific policy, procedure and/or practice changes that need to be recommended for considered by the Strategy and Delivery Committee and/or Board (as required));
8. Identifying possible areas of development for Association's safety activities, taking into account relevant national agendas and learning from reviews whether this be external or internal to the Association.

The person

Past or present membership of The Scout Association would be an advantage but is not an essential requirement.

What is essential is a commitment to the vision and values of Scouting (<https://www.scouts.org.uk/>) and the ability to challenge the Association's policies and practices positively.

Skills

- Ability to communicate effectively with a wide range of audiences including, senior staff, volunteers, other Committee members, and others
- Ability to effectively contribute in meetings
- Ability to quickly assimilate a broad knowledge of Scouting's purpose, policies, activities and structures

Experience

- Experience of high-hazard environments
- Experience of working in safety as a safety practitioner/holds a safety qualification
- Expertise welcomed in mental health/wellbeing, human factors or occupational health
- Experience of working or volunteering with charitable or youth organisations

Time Commitment

For this role, the appointed candidate should expect to spend the equivalent of a day per quarter on The Scout Association's work after the induction phase. This is based on preparation for and attendance at the scheduled Safety Committee meetings (4 in each year, with 3 held online and 1 face to face - this will move to biannual for 2025).

Appointment Term

These appointments would normally be for a three year term (subject to appraisal), extendable by mutual consent by no more than one further three year term.

Safeguarding rules – Yellow Card

We are a youth organisation who takes safeguarding seriously. The post holder agrees to comply at all times with the safeguarding rules as set out on TSA's yellow card, [which can be found here](#).. This is shared with young people and carers, as well as employees, so everyone knows our rules of engagement.

In order to comply, stringent vetting procedures take place including checking against an internal database to assess suitability and also Basic/Enhanced DBS checks as required.

Data Protection

The post holder hereby agrees not to disclose any confidential or sensitive information to a third party or outside organisation except where required to do so by law and to adhere to our Data Protection policies.

Health and Safety

The post holder agrees to abide by TSA's Health and Safety principles and code of conduct and to take all reasonable steps to ensure both their own safety in the work place as well as that of their colleagues.

Equal Opportunities

The Post holder agrees to promote and uphold the principles of equal opportunities in accordance with TSA's Equal Opportunities Statement and all related policies.

How to apply

If you are interested in the position and would like to apply, please send your CV and supporting statement outlining your suitability for the role, to governance@scouts.org.uk .

The closing date for applications is: **30 April 2024**

If you would like to discuss the role in more detail, please contact the Governance Team at governance@scouts.org.uk