

Job Title: Self-Employed Independent Visitor

Location: Meath and Dawn House School, Surrey

Salary: Negotiable per visit (plus travel expenses)

Hours: Part-time (Variable)

Contract: This is a self-employed role and individuals are responsible for the accurate recording and reporting of their own earnings to the HMRC.

Working collaboratively as part of strong and supportive multi-disciplinary team of teachers, therapists, learning support assistants and care officers we create stimulating learning environments, where all pupils are enabled to communicate as effectively as possible, individuals are valued, and achievement is celebrated. We are seeking self-employed professionals to undertake the role of Independent Visitor, conducting statutory visits to residential facilities at our schools.

Job Description:

To fulfil the requirements of Standard 3 of the national minimum standards for residential special schools, which includes:

- Conduct six unannounced visits to ensure the highest standards of care, aligned with national regulations.
- Write and submit reports on the conduct of the school with any recommendations within two weeks of the visit.
- Collaborate with staff members, and other key stakeholders to monitor compliance and safeguard the welfare of residents.
- Meet with children, parents, other stakeholders, senior management and other staff in the school
- Check school records, including, but not restricted to, attendance, restraint, risk assessment and care plans
- Evaluate the quality of the provision and effectiveness of the care provided to children and whether they are safeguarded
- Assess the suitability of the physical condition of the residential provision and its external environment.

Person Specification:

Essential Qualifications and Experience:

- A professional qualification in a related field, such as social work, health, residential care, education, advocacy, or youth work.
- Demonstrated experience of working within an education setting and social or health care organisation, ideally in a regulated environment.
- Solid IT skills, with the ability to use systems to produce quality reports and maintain accurate records.

Knowledge:

- Knowledge of the national minimum standards for Residential Special Schools
- Understanding of relevant legislation and policies such as the Children Act 1989, Children Act 2004, Children and Young Persons Act 2008, Care Act 2014, Mental Health Acts 1983/2008, and Social Services and Well-being (Wales) Act 2014.
- Knowledge of statutory safeguarding procedures relating to children
- Familiarity with equality, diversity, and inclusion principles.

Abilities and Aptitudes:

- Excellent listening skills and the ability to communicate effectively with service users.
- Ability to analyse information and make sound, evidence-based judgements.
- Strong report writing and assessment skills, with the ability to meet strict deadlines.
- Confidence in communicating with authority figures such as OFSTED, CQC and registered managers.

Other Requirements:

- Satisfactory references and an up-to-date DBS check.
- Commitment to ongoing learning and maintaining professional development through safeguarding and compliance training.