



## Job Description

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**Job Title:** Independent Domestic Violent Advocate (IDVA)

**Reporting to:** Senior IDVA / Service Manager

**Service:** Redbridge SASS

**Location:** Redbridge / Waltham Forest / Hybrid

**Salary Band:** 2.1 – 2.2

**Hours:** 37.5 hours per week

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This job description may change to reflect changing requirements of the role

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### The Role

IDVAs provide a proactive service to survivors of domestic abuse identified as being at high risk of imminent harm. As an IDVA you will carry out risk and needs assessments, safety planning and support planning with survivors and advocate on their behalf with external agencies. A key part of this role involves contributing and representing survivors at MARAC and other multi agency meetings and action planning alongside other agencies to improve survivor safety.

### Accountabilities

- Provide a high quality case work support and information service to victims/survivors who have experienced domestic and/or sexual violence
- Advocate on behalf of service users with external agencies where appropriate, including at MARAC
- Co-ordinate risk management with external and community agencies
- Attend case review meetings and contribute to effective team communication
- Supporting victims/survivors through the criminal justice system
- Co-locate in specific locations in Redbridge
- Provide Duty cover as and when required
- Ensure effective relationships are established with other teams and external organisations, particularly those that offer a service to our service users
- Ensure compliance with all legal and contractual reporting requirements in relation to service delivery
- Keep and maintain accurate and confidential records of all work undertaken
- Ensure effective implementation of Solace's Equality and Diversity policies and awareness and integration of an equalities and human rights agenda in all your work
- Contribute to service user feedback and voice in service delivery and service development



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- Complete/contribute to internal and external reporting and monitoring
- Support with the running of the monthly One Stop Shop

### Values, Behaviours and Competencies

- **Committed** to the purpose of Solace Women's Aid, ensuring that the service user is at the heart of service delivery and development
- **Feminist** in understanding 'Violence against Women and Girls'
- Committed to fostering **innovation** and **continuous improvement** in working practice
- **Flexible** and open to new challenges, ideas and experiences, and able to be self-reflective
- Committed to understanding **diversity** and ensuring **anti-discriminatory** practice is applied in all forms of our work
- **Non-judgemental** with a commitment to self-care within the team
- **Collaborative**, building relationships with internal and external partners.

### Knowledge, Experience and Skills

- Demonstrable experience of working with women affected by domestic and sexual abuse
- A sound understanding of the practical, emotional, social and economic issues facing women and children affected by domestic violence
- Experience of risk assessment and management and safety planning
- Experience of working within a multi-agency framework
- Knowledge of, and the ability to, confidently advise on the range of options available to survivors of domestic abuse including safe housing, criminal justice and civil remedies
- Essential sound knowledge of safeguarding for adults and children
- Ability to manage own caseload, working under pressure and prioritising workload
- Excellent written and verbal communication skills
- Strong crisis management skills and the ability to deal with challenging situations.

### Qualifications

CAADA /Safe Lives/Women's Aid IDVA or DAPA qualification, or the willingness to complete this, would be desirable.



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**Team Structure**

