

## Housing Matters

### Covering letter guidance

Thank you for your interest in applying for a role at Housing Matters. Along with your CV, we would like for you to write a short covering letter (no more than two A4 pages), which should include the following information:

- Why you want to work for Housing Matters;
- What interests you about this role specifically;
- Examples of where you have used the skills/attributes listed in the person specification (see role/job description document). The examples could be from your previous employment, volunteering, your education, your personal life, or through roles you have played within your community.

Your covering letter can be submitted as a PDF document, a Word document or in an email when you send in your CV.

If you have any questions at all or would like further detail on the application process, please get in contact via [recruitment@housingmatters.org.uk](mailto:recruitment@housingmatters.org.uk) where we'll be happy to help.