

# It starts with community

The National Lottery Fund  
Role Profile

## Head of Regional Funding

**Directorate:** England

**Department:** Regional Teams

**Role/Competency level:** Level 4

**Reports to:** Deputy Director, England



# Role Profile: Head of Regional Funding

## Role purpose

In this particular role, you'll be a key senior management role within the England directorate which carries overall accountability for the successful delivery of all aspects of strategic and operational delivery within the dedicated region.

You will ensure operational excellence within the region across all activities, including the alignment of regional grant strategy that is responsive to both the Fund's strategy and local priorities.

You will develop and manage complex grant and operational budgets as well as collaborate with central support teams within the England Directorate and corporately to maximise the impact of our overall funding portfolio. Whilst also ensuring insight and learning from the region and more broadly is incorporated into decision-making.

Integral to the role is contributing as an active and engaging member of the England Leadership Team and engaging with senior management across the Fund.

To do all this, you'll oversee the awarding of between approximately £10 and £20 m per annum (depending on region) (primarily 'Reaching Communities / Standard' funding) and grant management of projects totalling over approximately £30m. You'll have a team of largely remotely-based, mobile, team members in the region (between approximately 10 and 20 in number).



# Role Profile: Head of Regional Funding

## Key responsibilities

- Accountable for your regional strategic and operational delivery
- Ensure operational excellence within regional activities
- Ensure your regional grant strategy aligns to the Fund's strategy and local priorities
- Develop and manage complex grant and operational budgets
- Ensure regional insight and learning is incorporated into decision-making
- Oversee grant management of projects and awarding of grants
- Lead a remote-based or mobile team



# Role Profile: Head of Regional Funding

## Knowledge, skills and experience

- Deep understanding of the communities we serve
- Significant experience of collaborating with customers to create effective services
- Demonstrated experience in a senior level grant or programme development role
- Experience of building and leading dispersed teams to deliver excellent service
- Experience of managing large, complex budgets
- Proven ability to articulate ambitions that resonate with team members and customers
- If the role is based in Wales, or supports customers or colleagues in Wales, an understanding of Welsh language legislation and the Welsh Language Standards of the Fund is required.



# Role Profile: Head of Regional Funding

## Role competencies: Level 4

- **Strategic direction**  
Leads the implementation of strategy, creating high engagement and performance.
- **Leading our culture**  
Generates a supportive work environment that is actively sensitive to colleague well-being.
- **Working together**  
Enables teams to implement strategy and support a collaborative and inclusive working environment.
- **Delivering quality results**  
Leads teams to achieve Key Performance Indicators (KPI) and ensure delivery of Corporate and Directorate Plans.
- **Diligence and control**  
Performs duties in line with set expectations and policy and/or regulatory considerations.
- **Developing self and other**  
Recognises and harnesses creativity and innovation to improve services and supports development of self and others.

## Our Values



### We are inclusive

We know that communities and organisations are stronger when everyone can participate and work to increase inclusion.



### We are ambitious

We believe in the power of community and connection and are ambitious for its potential. We support people and communities to shape the future and lead change.



### We are impact focused

We are inspired by communities and learn with them. We listen, reflect and use evidence to improve knowledge, inform action and increase impact.



### We are adaptable

We welcome and embrace new ideas and ways of working.



### We are compassionate

We work with care consideration and humility.