

APRIL 2024

Dear Applicant,

**HEAD OF CHILDREN, YOUNG PEOPLE AND FAMILIES.
PERMANENT**

Thank you for your interest in the above post. On the job listing you will find links to the following documents which you will require in order to apply to this position:

- Job description
- Equal Opportunities Monitoring Form

The closing date is **Wednesday 8th May 2024 at 10am**. If you have not heard from us by 15th May, you should assume that you have not been shortlisted. Interviews will be held on **Monday 20th May at Birmingham Voluntary Service Council Latham House, 33-34 Paradise Street, Birmingham B1 2AJ**.

To apply for this role, please send your CV, cover letter and equal opportunities monitoring form to recruitment@bvsc.org. Please use your cover letter as an opportunity to tell us about your skills and experience in relation to the role.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.

Yours sincerely,

Human Resources