

Head of Adult Services

Reports to	CEO	Contract	Permanent
Salary	Up to £49,995 per annum	Annual leave	30 days plus bank holidays
Hours	Full-time (or as agreed)	Closing date	28th October 2026
Based	Flexible, with regular travel to Involve Kent Offices and service locations		

Purpose

Involve believes that everyone, regardless of the challenges they face, should have the opportunity to thrive. The Head of Adult Services leads the design, delivery, and continuous improvement of high-quality, evidence-driven adult services rooted in lived experience, community voice and meaningful partnership.

You will champion a culture where innovation, learning and cross-organisational collaboration become the norm, connecting insight with action to reduce inequalities and strengthen community connection.

This role will lead our older people, social prescribing, adult mental health, perimenopause support and other community and health based approaches to improving adults health and wellbeing.

Key Tasks and Responsibilities

- Proactively manage your own health, wellbeing and resilience to act as a positive role model to staff and clients.

Leadership & Strategic Influence

- Provide strategic leadership for all adult services
- Collaborate with fellow Heads of Service to drive organisation wide priorities
- Champion Involve's values and model a culture of openness and continuous learning
- Advise the CEO on adult service trends and commissioning changes
- Represent adult services in system partnerships

Service Leadership & Quality

- Ensure services deliver high-quality, evidence-based support
- Oversee service improvement plans and quality assurance

- Work with Head of Engagement to embed co-production and lived experience in service design
- Act as the Designated Safeguarding Lead for adults, responsible for compliance and oversight of safeguarding concerns.

Insight, Evidence & Innovation

- Use organisational insight to shape service development
- Identify trends, gaps and opportunities for innovation
- Support data quality and outcome reporting

Partnerships & External Relationships

- Build and sustain partnerships with commissioners and system partners
- Advocate for community needs and rights
- Identify emerging opportunities contributing to business development

People Leadership

- Senior leadership experience in adult health, social care or community services
- Demonstrable experience embedding lived experience or co-production
- Strong understanding of safeguarding, risk, and quality assurance
- Ability to translate insight and data into meaningful improvement
- Skilled communicator and relationship builder

Uphold Involve's Values

- **Kindness**
- **People first**
- **Valuing difference**
- **Excellence with integrity**
- **Innovation and learning**
- **Proactive approach**

We strongly value lived experience at Involve. If your lived experience is relevant to this role, we welcome your application, even if you don't meet every requirement below.

Person Specification	Essential	Desirable
Lived experience relevant to this role and/or the communities Involve supports		X
Senior leadership experience in adult health, social care or community services	X	

Demonstrable experience embedding lived experience or co-production	X	
Strong understanding of safeguarding, risk, and quality assurance	X	
Ability to translate insight and data into meaningful improvement	X	
Skilled communicator and relationship-builder	X	
Strong organisational, analytical and decision-making skills	X	
Alignment with Involve's values and commitment to reducing inequalities	X	
Experience influencing system-level change		X
Experience working across integrated care systems		X
Qualification in leadership, social care, or public health		X
Experience innovating or developing new service models		X
Experience managing contracts or commissioning relationships		X
Experience contributing to tenders or business development		X

Approved
January 2026