

We are seeking a passionate and experienced Fundraising Manager to join our small and dynamic team during an exciting period of growth for the organisation. This newly created role will be crucial role in developing and implementing fundraising strategies to support our mission and ensure the financial sustainability of the Charity. It will include identifying new funding opportunities as well as producing several initiatives including building our regular donors, corporate partnerships and legacy campaigns.

We are looking for someone ambitious and creative with a positive attitude, happy to roll their sleeves up and get involved to enable us to achieve our goals.

This senior role will be part of our communications and fundraising team reporting to the Marketing Director and managing one member of staff initially.

This position offers an exciting opportunity for someone who is driven, innovative, and committed to making a positive impact across Neuroendocrine Cancer UK (NCUK).

About Neuroendocrine Cancer UK:

Neuroendocrine Cancer UK is a small advocacy organisation with a wide reach and a clear mission: to support and inform patients and families from diagnosis, enabling access to the best care and treatment, whilst stimulating neuroendocrine cancer research, increasing national awareness, and influencing improvements in outcomes.

We drive our mission through four priorities:

Empower and support more people affected by neuroendocrine cancer

Educate a wider audience with reliable accurate and data driven information

Effectively raise awareness of neuroendocrine cancer to a defined and relevant audience

Invest in research, through funding of a balanced & broad research programme

The Role: -

Key Responsibilities:

- Create and execute comprehensive fundraising plans and strategies to achieve revenue targets and support NCUK'S strategic plan and mission.
- Identify and cultivate relationships with individual donors, major donors, corporate partners, foundations, and other potential supporters.
- Write compelling grant proposals, solicitation letters, and other fundraising materials to secure funding from foundations and grant-making organisations.
- Create, launch & manage donor stewardship and recognition programs to ensure donors feel valued and engaged with the organisation.
- Manage the fundraising coordinator to plan and coordinate fundraising events, campaigns, and initiatives to engage donors and raise awareness of the charity's mission.
- Work with the Marketing Director and Digital Lead to create effective fundraising campaigns and materials, including digital and print collateral, social media content, and email campaigns.
- Utilise our donor management software / databases to track donor interactions, manage donor information, and analyse fundraising data.
- Provide regular reports and analysis on fundraising activities, goals, and outcomes to the Management Team and Trustees.
- Stay informed about trends and best practices in fundraising, philanthropy, and non-profit management, and make recommendations for continuous improvement.

Qualifications and Experience:

- Ideally, a bachelor's degree in non-profit management, business administration, marketing, or a related field (master's degree preferred). Membership with the Institute of Fundraising.
- Significant experience in non-profit fundraising, development, or related field, with a proven track record of success in meeting fundraising goals and securing major gifts.
- Strong interpersonal and communication skills, with the ability to build relationships and effectively communicate the charity's mission and impact to diverse audiences.

- Excellent writing skills, with the ability to craft compelling fundraising appeals, grant proposals, and other donor communications.
- Highly organised and detail-oriented, with the ability to manage multiple projects and priorities simultaneously in a fast-paced environment.
- Proficiency in donor management software, Microsoft Office, and other relevant fundraising tools and technologies.
- Knowledge of fundraising best practices, ethical guidelines, and regulations governing charitable organisations.
- Working knowledge of marketing communications strategy and donor engagement.
- Proven line manager and demonstrated ability to work across all levels within NCUK to support and drive our fundraising efforts.
- Passion for NCUK'S mission and commitment to making a difference in the community.

We offer a benefits package which includes a pension, staff wellbeing service, flexible working and closing for Christmas.

Remote working from anywhere in the UK. Mandatory staff meeting days in the office (Leamington Spa) 4 times a year.

Salary is based on our Senior level salary scale ranging from £35 - 40,000. This is based on experience and scope of the role.

Please submit your CV with a covering letter to catherine@nc-uk.org