

Fundraising Intern (3-Month Minimum Role)

Position: Fundraising Internship

Duration: 3 months with the possibility of extension

Location: Remote

Hours: 15-20 hours per week

Pay: £13 per hour

About Us:

End Of Life Doula UK (EoLDUK), is the membership association and community of practice for end of life doulas, as well as a central point of contact for individuals seeking end of life doula support in the UK. We set the standards for UK end of life doula practice and provide information about end of life doulas to the public, healthcare professionals, and the media. Our work relies heavily on the generosity of our supporters, and we are seeking a motivated and detail-oriented Fundraising Intern to join our team for a 3-month internship. This role will provide valuable experience in grant writing and the nonprofit fundraising sector. EoLDUK has an application to convert to a CIO in progress and is therefore looking to expand our fundraising capabilities to support this transition and subsequent growth.

Role Overview:

We are looking for an enthusiastic Fundraising Intern who will be instrumental in writing compelling proposals and applications for grant funding. You will work closely with our CEO and the board to assist in securing financial support for our projects and initiatives. This is an excellent opportunity for someone looking to gain hands-on experience in the nonprofit sector and enhance their skills in writing and research.

Key Responsibilities:

- **Grant Proposal Writing:** Draft and prepare high-quality grant proposals to secure funding from trusts, foundations, and other funding bodies.
- **Research:** Conduct research to identify new funding opportunities and relevant grant-making organisations.
- **Support Fundraising Campaigns:** Assist in the development of fundraising strategies and campaign materials, and help the content team create digital marketing content
- **Collaboration:** Work alongside other team members to ensure that proposals align with the organisation's goals and priorities.

Skills and Qualifications:

- Bachelor's (BA or BSc) degree or equivalent.
- Strong written communication skills with a keen attention to detail.
- Ability to research and summarise key information effectively.
- Previous experience in writing (whether in an academic, professional, or personal capacity) is preferred.
- Passion for fundraising and making a difference in the nonprofit sector.
- Proficiency in Microsoft Office Suite (Word, Excel, SharePoint etc.).
- Ability to manage time effectively and meet deadlines.
- Previous experience in grant writing or fundraising is an advantage but not required.

Benefits of the Role:

- Gain valuable experience in grant writing and nonprofit fundraising.
- Opportunity to work with a passionate team in a dynamic and supportive environment.
- Professional development through mentorship and guidance.
- Flexible working hours and the opportunity to work remotely.

How to Apply:

Please submit your CV along with a brief cover letter explaining your interest in this role and how your skills and experience make you a great fit for the position. Applications should be sent to execassistant@eol-doula.uk by 7th April 2025. Shortlist interviews will take place w/c 14th April. Ideal start date 21st April 2025.

EoLDUK is committed to promoting diversity and inclusion and welcomes applicants from all backgrounds.