

ROLE DESCRIPTION

Role	Fundraising Lead
Salary	£12,000-£15,200, dependant on experience (Full Time Equivalent £30,000 - £38,000) 5% employer pension contribution
Terms and condition:	<ul style="list-style-type: none"> - 6 Month Fixed Term Contract. Opportunity to extend for a further annual fixed term contract after six months based upon securing funding. - We will also consider a Consultancy Contract. - 15 hours per week, flexible working - Holidays: 10 days (25 FTE) plus public holidays (FTE) - Probationary period: 3months - Notice period: 4 weeks
Location	Remote working, with some onsite meetings at Thorneythwaite Farm, Borrowdale, CA12 5XQ

Background

Flynn's Barn is a charity supporting young people living with cancer. We offer residential stays in the Lake District, bringing young people with a shared experience of cancer together to build community. During a stay we offer a range of outdoor and creative activities. We aim to provide the space for young visitors to relax, find friendship and to build confidence in a safe, supportive context. We also provide an online/telephone counselling service for young people and their families.

This newly created fundraising position will play a vital role in helping to deliver the charity's essential core work; secure the financial standing of the charity; and develop exciting, forward-thinking projects.

As a key member of the Income and Business Development Committee and reporting to the Director, the Fundraising Lead will proactively and strategically lead income generation and drive real impact through securing high-value grants and developing other income streams.

Overview of the role

The Fundraising Lead will play a vital role in helping to deliver funds for essential residential stays and counselling work, and also for exciting, forward-thinking projects for the young cancer community.

You will be instrumental in building meaningful relationships with funders and corporate partners, completing grant applications from research to reporting, and developing the fundraising strategy in alignment with organisational goals and values.

As the sole specialist fundraiser in a small, passionate team, this is a unique opportunity to shape a growing charity's income generation strategy. You will work closely with the management team to raise the profile of the charity through fundraising outreach and communications.

You will lead on the development, writing and coordination of compelling funding bids; develop the charities fundraising initiatives; and work closely with the team to support projects that are fundable, impactful, and aligned with this charity's strategic goals.

From identifying new opportunities to building strong relationships with key funders, you'll be instrumental in helping grow income and reach more young people.

This is a role that offers both creativity and structure, relationship-building and strategic thinking—perfect for someone who thrives on making things happen and wants their work to really matter. This is a remote role with the need to visit Flynnne's Barn's Lake District centre on an occasional basis.

Job Description – Key Responsibilities and Tasks

Responsibility 1: Income generation - Grants

- Achieve an agreed grant income target to support Flynnne's Barn's strategy and work plan.
- Write and co-ordinate high-quality high value grant applications ensuring deadlines are met and all internal contributors are clear as to their role.
- Ensure that match funding needs resulting from grant applications are identified, communicated early and integrated into wider fundraising planning.
- Ensure all applications (whether successful or not) are recorded on the database.
- Use grant applications to support general organisational cost income generation where appropriate/possible.

Responsibility 2: Income Generation - Fundraising

- Support income development, by supporting individuals and groups in their fundraising efforts.
- Working with colleagues and partners to develop new fundraising concepts.
- Attending and representing Flynnne's Barn at community events (some evenings and weekends required)
- Planning and delivering engaging fundraising activities, including coordination of fundraising volunteers.
- Producing communications for campaigns, social media, and supporter updates.
- Lead on growing and nurturing Flynnne's Barn's regular donor community.
- Helping to build awareness of the charity and its impact.
- Maintain and develop accurate data and records in line with fundraising best practice and GDPR.
- Support the running of current fundraising systems (e.g. Mailchimp, CAF Bank, Wonderful.org) and contribute to identifying other systems that may be necessary.
- Monitor fundraising KPIs and contribute to annual budgets and business planning.
- Ensure fundraising is ethical, inclusive and legally compliant.

Responsibility 3: Income Generation - Develop Relationships with Grant Giving Bodies

- Develop and maintain excellent relationships with potential and existing major funders (trusts, grant-makers and corporate sponsors) to deepen their involvement with and support for Flynnne's Barn.
- Research and identify new grant giving bodies that could help support projects and core work.
- Keep abreast of grant fundraising trends in the UK health sector and follow new funding developments that can be applied to the organisation's work, including through networking and researching funding opportunities.

PERSON SPECIFICATION

Fundraising Lead

	Criteria	Essential	Desirable
Fundraising	A proven ability to secure grants and build partnerships with funding providers	✓	
	Excellent relationship-building skills	✓	
	Strong bid-writing and budget development abilities	✓	
	A creative, adaptable and conscientious approach to fundraising	✓	
	Experience with charity CRMs and fundraising compliance	✓	
	Experience working with membership organisations and infrastructure charities		✓
	Knowledge of government funding and health sector funding		✓
Personal/ professional qualities	Excellent people skills and the ability to establish strong working relationships	✓	
	Excellent IT and writing skills	✓	
	Passion for the work we do	✓	
	Understanding of the challenges faced by young people coping with serious illness		✓
	Strong capacity for self-starting and independent working in a small team	✓	
Availability	Available to work occasional weekends and evenings	✓	
Values	Understanding and commitment to Equality, Diversity and Inclusion	✓	
	A commitment to Flynnne's Barn's values and aims	✓	