



Philanthropy Officer

Job Description

Team	Fundraising
Main purpose of role	To grow Full Fact's impact and safeguard our independence by securing funds from charitable trusts and other major gifts.
Salary	£30-£35,000 per annum.
Reporting to	Trusts Manager
Base	Remote first with an office available in Central London and regular team meetings in the office

About Full Fact

Bad information ruins lives. We're a team of independent fact checkers and campaigners who find, expose and counter the harm it does.

False or misleading claims affect us all. As fact checkers we've seen first hand how bad information promotes hate, damages people's health, and hurts democracy.

We deserve better.

Full Fact fights for the right information to reach the people who need it most, whether that's individuals making decisions about their health or who to vote for; or politicians debating the future of our country.

Our principles are simple. Anyone making serious claims in public debate—fact checkers included—should be prepared to:

- Get their facts right
- Back up what they say with evidence
- Correct their mistakes.

For more information about what we do, visit our [website](#).

Job Description

Key tasks and outcomes	<ul style="list-style-type: none"> ● An experienced Trusts & Foundations fundraiser with a demonstrable track record of securing donations at a 5-figure + level. ● A relationships-first fundraiser – keen to develop relationships at a strategic level with senior representatives from grant-making organisations. ● An individual with expertise/knowledge of maximising opportunities via senior stakeholders. ● A great writer with experience transforming detailed, technical information into engaging and compelling narratives. ● Someone with strong organisational skills, who can manage a mixed portfolio of giving and prospective donors, meeting deadlines and maintaining regular contact with supporters and prospects.
Competencies	Political impartiality and sensitivity:

- You are committed to the political neutrality of our work and have a good understanding of impartiality (please see the rules on our website).
- Understanding of public debate in the UK and sensitivity to the political context we work in.

Skills:

Essential

- Ability to communicate persuasively in person and in writing.
- Able to build internal and external relationships with integrity and empathy.
- Able to analyse and process large amounts of sometimes complex information and identify the most relevant aspects.
- Entrepreneurial and adaptable approach: enjoys working in a fast-paced and dynamic environment.
- An organised and proactive approach to work.
- Able to work collaboratively across a small team and coordinate input from senior staff.
- Committed to seeking and giving constructive feedback that strengthens the whole team
- Good numeracy skills, comfortable working with budgets

Desirable

- Fundraising experience, preferably in trusts/and or major gifts.
- Experience of working with high net worth individuals and senior leadership.
- Experience of working with CRM systems to keep records up to date and run reports.

How to Apply

Please apply by submitting a copy of your Curriculum Vitae (CV) and a covering letter highlighting your suitability for the position and why you are interested, by clicking on this [link](#).

For any queries please contact Suzie Groves at suzie@aawpartnership.com

Closing date: 9.00am Monday 1st July, 9am

Interview dates: First virtual interviews will take place in the week commencing 8th July. For those progressing further, second in-person interviews will take place in the week commencing 15th July.

Please note we will be assessing applications as soon as they come in, so please apply early.