



Fresh Horizons



Trustee

Candidate Pack

Contents

About Us	1
Role Description	3
How to Apply	5



A photograph of two women smiling. The woman on the right has long dreadlocks and is wearing a patterned top. The woman on the left is wearing a red beanie and a dark top. The background is a plain, light-colored wall.

About Us

Fresh Horizons CNB offers a safe and stable living environment for those who are on the journey back to independent living.

What we do

Our rehousing services are only available to people who have been referred to us by Night Shelters in Harrow and Greater London. However, we also take referrals from other voluntary or statutory organisations working with the homeless or street-dwelling individuals.

Recovery from Homelessness

We offer a stable and secure living environment for individuals who have a desire to return to mainstream living. Residents generally stay with us for a period of six to eighteen months and need to commit to our support programme throughout the duration of their stay. Our team will help restore their self-confidence so that residents are able to achieve their personal and professional goals.

Residents Receive

- Life skills training.
- Help accessing educational and employment opportunities.
- Advice on financial budgeting and overcoming debt.
- Assistance with accessing health and social care.
- Guidance in finding community facilities and resources.
- Support with resettlement into independent accommodation.

Our Resources

A percentage of our costs are covered by housing benefit as we qualify as a supported accommodation. However, our holistic support structure for skills training and counselling solely relies on donations from the community and our supporters.

We are currently running food banks and a community food store in London

Our aim is to deliver in date perishable and non-perishable food stuffs to homeless shelters, homeless hostels and help centres, as well as families and individuals dealing with food poverty. Since the launch of our fresh food bank, we have provided over 10,000 meals to those in need.

Feeding the Hungry

Fresh Horizons CNB has partnered with the Felix Project, City Harvest and Tesco (via Fareshare) to ease the burden on hungry families. We collect surplus food originating from supermarkets and wholesalers and deliver it to those in need, or make it available at our weekly food bank.

What we do

- Receive donations from local shops, supermarkets and wholesalers via food share schemes.
- Distribute in date perishable and non-perishable food to those in need.
- Help to eliminate food poverty and food waste.

Fresh Food Initiative

Fresh produce is traditionally not available at food banks, yet they are an essential part of a healthy diet. Therefore, Fresh Horizons CNB is looking to work with local supermarkets and foodshare schemes to provide fresh fruit and vegetables, as well as every day staples, to families in need.



Role Description

We are seeking three Trustees to join our Board, including a Treasurer. This is a great opportunity to use your skills and experience to help ensure that the charity continues to provide its valuable services.

Main Tasks:

- Reflect the organisation’s vision and values, strategy and policies.
- Work closely with the Board to formulate and review the strategic aims of the organisation.
- Ensure the policy and practices of the organisation are in keeping with its aims.
- Ensure that the organisation functions within the legal and financial requirements of a charity.
- Use resources effectively and efficiently.
- Ensure best practice is developed and applied.
- Monitor and evaluate the performance of the organisation.
- Take part in training sessions.
- Contribute specific skills, interests and contacts.

In addition to the Trustee duties, the Treasurer will also:

- Oversee the presentation of budgets, internal management accounts and annual financial statements to the Board of Trustees.
- Ensure that proper accounting records are kept, and that appropriate accounting procedures and controls are in place.

- Ensure that robust and comprehensive financial policies are in place and being implemented, and supporting the development of policies covering financial reserves, and cost-management.
- Monitor and advise on the financial viability of the charity.
- Oversee the financial controls and adherence to systems, regularly liaising with the CEO.

Person specification:

- Commitment to our mission and values.
- Willingness to devote the necessary time and effort.
- Strategic vision and experience.
- Sound, independent judgement.
- Ability to think creatively.
- Willingness to speak one's mind and listen to others.
- Understanding and acceptance of the legal duties, responsibilities and liabilities of Trusteeship.
- Ability to work effectively within a team.
- We would be interested in hearing from candidates with experience of the housing or homelessness sector.
- First time Trustees are welcome, as training is provided for all Board members.

For the Treasurer role, we are interested in hearing from people with the following skills and experience:

- Finance experience at a strategic level.
- A qualified accountant is desirable.
- Clear communicator with the ability to bring the financial information alive to non-finance specialists.

Please note that whilst the charity has Christian roots, candidates are not expected to be Christian in order to apply.

Time Commitment

- The Board meets 4 times a year, meetings usually last for 2 hours.
- There are 4 other meetings a year, which usually last for 1 hour. These meetings are a chance to catch up on how things are going and complete any relevant training.
- Most meetings are held remotely.
- One away day per year.



How to Apply

Reach Volunteering are supporting Fresh Horizons with their Board recruitment and applications should be sent to the Reach TrusteeWorks team:

trusteeworks@reachvolunteering.org.uk

Please submit your CV along with a covering letter stating why you wish to join Fresh Horizons and how your skills and experience would add value to the Board.

Should you have any questions about the role or the recruitment process please contact the TrusteeWorks team.