

School Engagement Officer (Freelance)



Role Description

Reporting to:	Education Programme Coordinator
Commitment:	Self-generated work – ranging from 1 day per month
Compensation:	Range from £50 - £450 per connection – (dependant on services delivered)

Are you passionate about children's safety and have the skills and experience to excel in this role and help reclaim the internet for young people? We would love to hear from you!

Breck Foundation is at the forefront of efforts to safeguard children and young people online. Our organisation was founded in 2014 in response to the tragic loss of Breck Bednar, a 14-year-old boy who was groomed and murdered by someone he met online. Our work aims to prevent this from ever happening again. Our work saves lives. We reach thousands of children and young people in schools and other community settings with Breck's story every year. Our talks and educational materials fill a gap in the current UK curriculum that otherwise leaves children vulnerable to online grooming and exploitation. With 98% of young people now active internet users, current and future generations grow up having to navigate new and evolving digital dangers. We are committed to making the internet a place where children can live, play, and thrive in safety. We are helping young people reclaim the internet.

The Role

Children's online safety is both an important and an urgent issue and the need for our unique work here at Breck Foundation is greater now than ever. The primary purpose of this role is to help children and young people take practical steps to become more digitally resilient and be safer online. Our freelance School Engagement Officers introduce the highly impactful Breck's story into schools and other youth and community spaces across the country and deliver inspiring, educational talks to students, parents and guardians, teachers, and other groups in a 'whole community' approach.

This role requires an enhanced DBS check. If you do not have a current DBS Breck Foundation will cover the cost of this.

The role is fully remote. Post holders must be willing and able to travel to locations within UK as and when necessary to fulfil the requirements of the role, and to engage with colleagues. The successful candidates will be self-employed, will need to submit invoices and complete tax returns independently.

Training: All necessary training will be provided, and time spent in training will be compensated.

More specifically, the post holders will:

- Research speaking opportunities and engage/build sustainable relationships with schools and other youth spaces with the aim of securing speaking engagements (known as bookings).
- Work with the Breck Foundation team to set up all new speaking engagements and ensure set communication processes are met and all calendar entries completed.
- Maintain relationships with named contacts within schools and other youth spaces with a view to achieving repeat bookings.
- Where practical, to attend and deliver bookings at different locations using the Foundation's standardised PowerPoint presentations, with a commitment to educate/raise awareness among young people, staff, parents & carers about the dangers young people face from online grooming through gaming and social media and other online harms.

- Where impractical to deliver bookings secured, to work with the Foundation team to ensure that the booking is assigned appropriately and delivered to a high standard.
- Represent the Foundation in a professional manner and to protect and advance the Foundation's profile in all engagements, including to work collaboratively with other colleagues to identify new ways to raise awareness of the foundation's mission and to help expand their scope, reach and geographical coverage and income generation capabilities.
- If delivering bookings, carry out pre- and post-delivery engagements, including sharing pre and post presentation packs with schools and actively seeking feedback, testimonials and even Vox Pops where possible; and to log these on Salesforce.
- Reporting of data to contribute to organisational impact, including using surveys to document statistics for each engagement, for example number of pupils reached by age group.
- Log all notable interactions with schools and other organisation and institutions in the relevant organisation's Salesforce account to enable the team to avoid duplication and maintain professionalism in our engagements with them.
- Provide ad hoc services which may be requested from time to time.

Skills, Experience and Qualities Required

The ideal candidate will have an interest in the subject matter as well as have excellent communication skills and ideally some experience of working in or with schools, including as a teacher or teaching assistant. Being able to undertake educational presentations to all age levels, with the ability to interact, empathise and connect with a young audience is key.

Other key qualities required include:

- Passionate about children's safety.
- Dynamic, engaging presentation style that connects with people of all ages.
- A natural storyteller with the ability to build rapport with children and young people.
- Experience of effective relationship building to generate interests in a service.
- Excellent communication skills.
- Effective time management.
- Ability to always represent Breck Foundation in a professional manner.
- Commitment to maintaining confidentiality and protecting data in line with GDPR regulations and Breck Foundation Policies.
- Fully literate in the use of Microsoft Office, specifically SharePoint, Outlook, and PowerPoint.
- Clean driver's license and use of a car with appropriate insurance is desirable.

Compensation:

- Commission is paid for bookings generated for the foundation in addition to speaking fees for both in-person and virtual presentations.
- Earning can range from £50 - £450 per connection (dependant on services delivered)
- Travel costs and travel time included in compensation.

Diversity and Inclusion

We are actively looking to recruit a diversity of talent. We embrace, respect and value the difference in our employees and believe that we and our work is better for it. We are committed to creating and maintaining an inclusive environment that consists of fairness, dignity, and caring for everyone, and one that enables every employee to flourish and realise their potential.

How to Apply

Thank you for your interest in applying for the post of freelance School Engagement Officer at Breck Foundation. To apply, send us your **CV and a cover letter** of no more than 1 side of an A4. The cover letter should include your supporting statement, addressing your motivation for applying and examples of how you meet the skills, experience and qualities required. Closing date is 9am Monday 20th May 24.

Applications should be sent to us at jobs@breckfoundation.org and are **considered on a rolling basis**.