



Finance Officer

Location: Finchley, N3

Salary: £40,000-£45,000, FTE

Contract: Permanent, 0.6 FTE (21 hours)

Reports to: Management Accountant

The Finance Officer is responsible for supporting the efficient and effective operation of the finance function across four organisations within the Movement for Progressive Judaism family. The role plays an important part in ensuring compliance with financial procedures, supporting the production of management information and contributing to the continuous improvement of finance processes and systems.

About the role

The Finance Officer will work closely with colleagues across Shofar Day Care Nursery, Manor House Trust, Leo Baeck College and the Movement for Progressive Judaism, building strong working relationships and helping to ensure the smooth operation of financial processes across multiple organisations.

About you

You will bring:

- Proven bookkeeping or finance experience.
- Excellent attention to detail and accuracy in financial processing.
- Experience managing ledgers, reconciliations and banking activities.
- Confidence using accounting and finance systems.
- AAT, ACCA, CIMA (or equivalent) qualification, or substantial relevant experience.
- Charity sector and management accounts experience would be an advantage.

If you are interested in the post, we would love to hear from you.

To apply: Please visit our website for more information and submit your CV.

Deadline for receipt of CV's: Midday Wednesday 14 October 2026. (Please be aware we may interview ahead of the deadline, so please submit your CV as soon as possible).

Our commitment to inclusion and safeguarding

MPJ is committed to being an inclusive organisation where everyone is welcomed, respected and valued. We welcome applications from people of all backgrounds and experiences and make recruitment decisions based on merit, skills, experience and potential. We are committed



to equality of opportunity, to creating a workplace free from discrimination and to making reasonable adjustments throughout the recruitment process and beyond.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. As part of our safer recruitment practices, appointments will be subject to various checks including identity, right to work, reference and DBS checks (where appropriate).