

## **Trustee Role Description**

### **Finance, Investments & Resources Committee**

#### **Background**

The Children's Trust (TCT) has emerged from a period of financial instability and is embarking on a period of strategic change. We have made a number of key appointments to the board and senior leadership team (SLT) in the last 12-18 months including a new chair and chief executive. With some of our longest serving trustees approaching the end of their terms, we are looking to make further appointments to our board and committees to bring fresh, external perspective, challenge and leadership.

In particular we are looking for new trustees with skills and experience required for our Finance, Investments and Resources Committee.

This is an exciting time to join as TCT develops and operationalises a new strategy to ensure it continues to fulfil its duties and responsibilities to its beneficiaries.

Recent CQC and Ofsted inspections and monitoring visits continue to be extremely positive despite some challenges with recruitment and retention and cost constraints. The outcomes delivered for children and young people are widely recognised and these significant strengths need to be maintained and developed as TCT reviews its future strategic direction.

#### **Person Specification**

Our most important objective is to appoint individuals who are motivated and excited by the Charity's work and ambition and who display a strong affinity with the needs and experiences of its beneficiaries. As part of our Trustee succession planning, we would love to hear from you if you have **any** (not necessarily all) of the following skills and experience:

##### Skills and experience

- A strong track record of achievement in a senior financial leadership position (finance director or CFO level), with experience of charity governance and reporting;
- Financial management, planning and reporting, ideally in the charity or statutory sector;
- Development of integrated business performance management and impact reporting
- Strategy development and execution;
- Transformational change;
- External Audit;
- Legal and regulatory compliance;



- Digital and Cyber/ Information Security;
- Resilience & Business Continuity;

#### Personal attributes

- Lived experience or proximate exposure to brain injury and neurodisability.
- A well-developed, continuous improvement mindset.
- An effective communicator who can express ideas clearly and concisely, listen actively to other views and engage stakeholders in a positive future vision.
- Able to build relationships with key stakeholders internally and externally.
- Able to absorb sometimes complex information and rationalise appropriately.
- Able to think laterally and independently in order to arrive at a pragmatic solution.
- Ability to commit sufficient time to help drive the charity forward through a period of change.
- Demonstrate high standards of ethical behaviour and avoid personal conflicts of interest.
- A clear commitment to equity, diversity and inclusion through either lived experience or allyship towards under-represented communities.

#### Role Description

As a trustee and full board member, you will be responsible for:

- Ensuring TCT is carrying out its purpose for public benefit, maximising its reach and impact;
- Ensuring compliance with TCT's governing document, charity law and all other relevant regulations;
- Ensuring the board acts in the charity's best interests, exercising reasonable care and skill in its decision-making, managing TCT's resources responsibly and avoiding exposing the charity's assets or beneficiaries or reputation to undue risk;
- Contributing to the strategic development and planning process, including providing commercial acumen, insight into the external market and wider sector, or bringing experience of strategy development at similar organisations.
- Ensuring the organisational culture and values, governance arrangements, management and operational structures are fit for purpose, helping TCT achieve its strategic aims and objectives and minimise risk;
- Reviewing and approving budgets and business plans to ensure alignment with strategic objectives;
- Supporting the board fulfil the full range of its statutory and oversight responsibilities. This includes oversight of operational and financial performance, risk management, governance (corporate, clinical and educational), quality and regulatory compliance and in providing assurance on these matters to the board;
- Coaching and mentoring senior leadership or providing subject matter expertise on specific topics/ challenges;
- Participating and contributing to the activities of any working party groups the board or its committees may set up from time to time to lead specific projects and initiatives.
- Supporting fundraising events and initiatives including through personal networks;
- Ensuring the organisation has robust safeguarding arrangements in place.

