



Finance Director/Treasurer

About Us:

The Association of Master Upholsterers & Soft Furnishers (AMUSF) is a non-profit membership organisation dedicated to promoting the crafts of upholstery and soft furnishings. With a rich heritage and a commitment to preserving traditional skills while embracing modern practices, we support our members with resources, training, and advocacy.

The Role:

We are seeking a Finance Director/Treasurer to join our Board. This is a unique opportunity for an individual with a strong financial background and a love for the arts and crafts sector to make a significant impact within a respected organisation. This is an unpaid role, but expenses will be paid.

Key Responsibilities:

- Oversee the financial management of the AMUSF, ensuring transparency, compliance, and financial sustainability.
- Develop and implement financial strategies to support the organisation's mission and long-term goals.
- Work with the Association Manager on forecasting and financial planning processes.
- Ensure all statutory and regulatory obligations are met, including annual accounts and audits. We work with a firm of Accountants who prepare these documents.
- Receive quarterly Management Accounts and oversee the preparation of the Annual Report.
- Collaborate closely with the Chair, board members and the association manager to drive the organisation's strategic initiatives.

About You:

- A qualified accountant (ACA, ACCA, CIMA, or equivalent) or an individual with significant financial management experience.
- Previous experience in a finance director or treasurer role is desirable, ideally within a charity or non-profit organisation.
- We are also very open to candidates taking up their first board position, provided they have the relevant financial experience and a strong understanding of financial governance, risk management, and compliance.
- Passionate about the craft and creative industries, with an interest in upholstery and soft furnishing.
- Excellent communication and interpersonal skills, with the ability to present financial information clearly to non-financial stakeholders.
- A proactive, solution-focused mindset with a commitment to supporting the arts.



What We Offer:

- The opportunity to contribute to the success and sustainability of a respected non-profit organisation.
- A chance to work with a passionate and skilled team of professionals dedicated to the craft industry.
- The satisfaction of knowing your skills are making a difference in the preservation and promotion of traditional crafts.

How to Apply:

If you are interested in applying for this role, please send your CV and a cover letter outlining your suitability and interest in the position to jobs@amusf.org by 29 November 2024.

For more information about the AMUSF and this role, please visit our website at amusf.org. Please note, our website is currently in the process of being relaunched and has minimal content. If you have any specific questions, please send these to jobs@amusf.org.