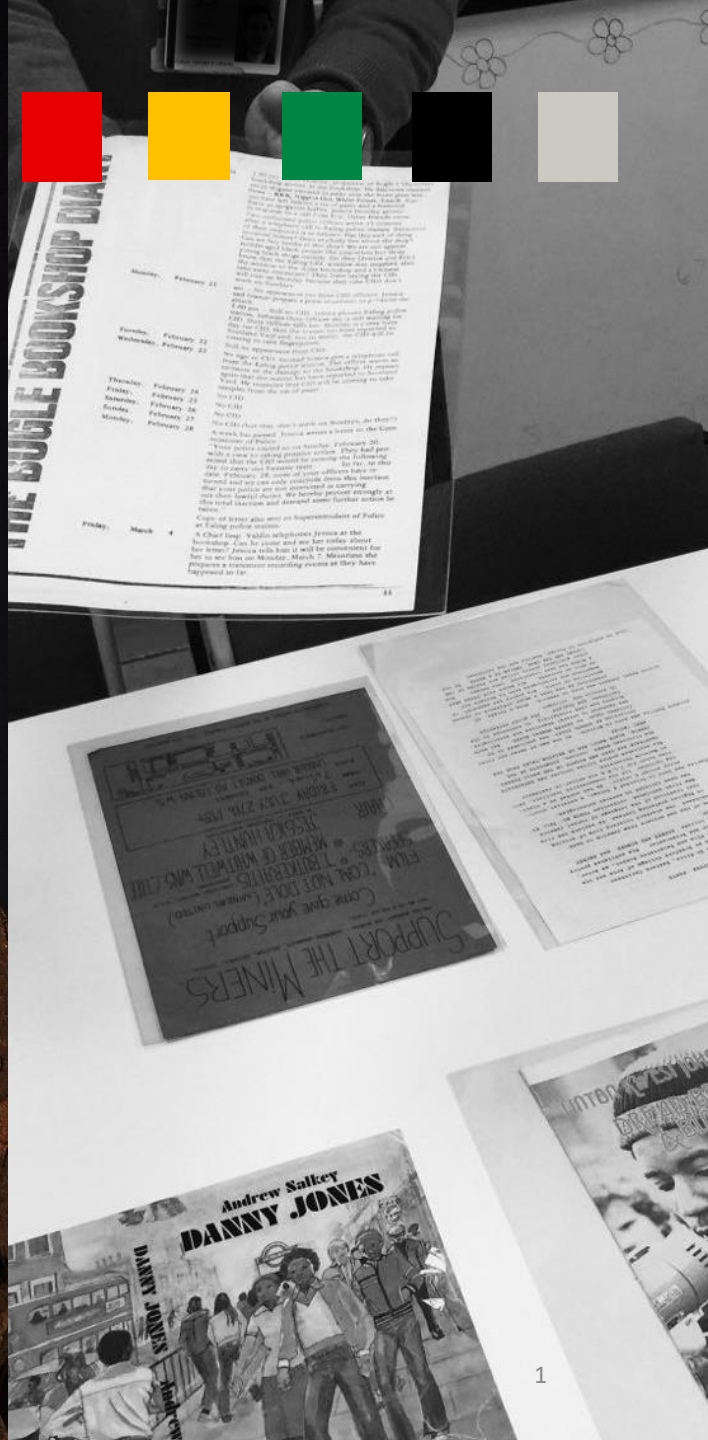


Friends  
of the  
Huntley  
Archives  
at LMA

Ma...aret  
Busby, CBE  
on, FHALMA

Trustee Board  
Recruitment  
Pack



**Our Trustees play a crucial role in shaping the next chapter of FHALMA's mission.**

**JOIN US**

**This is a pivotal moment to join FHALMA as we embark on a strategic transformation to establish the Huntley Archives into becoming a national digital asset.**





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**Our trustees contribute to the preservation and promotion of Black British culture, ensuring that the stories of community activism, creativity, and resilience are not only preserved but also celebrated and disseminated widely, ensuring that the Huntley Archives remains a beacon of Black British history and culture for future generations.**





**As the largest African Caribbean collection at the London Archives, through creativity and activism, our work is an important catalyst to create a range of resources, drawing on the Huntleys' experiences of fighting injustice, sharing the lessons from the intersections of political activism, international solidarity and the creation of Black British cultural communities.**

# Why we are recruiting



The Friends of the Huntley Archives at the LMA Foundation (FHALMA) is looking to appoint an experienced **Chair** and two seasoned Trustees—one specialising in **Business Planning, Strategy & Fundraising**, and another in **Digital Transformation**—to join our Board to support our leadership team at a very important time – to become a national digital asset.

To strengthen our organisational impact, we aim to expand the board by engaging committed passionate individuals who will rigorously evaluate our work, guide the establishment of values and standards, and ensure that our initiatives effectively serve the community while ensuring our sustainability by strengthening partnerships, outreach and raising funds.

Our board, guided by FHALMA's Chief Executive, holds ultimate responsibility for strategic development, governance, and advocacy. Trustees are expected to actively monitor and review FHALMA's performance during board meetings, including the Annual General Meeting (AGM), assist with fundraising initiatives, and represent FHALMA at public events both in the UK and internationally.

FHALMA's board is composed of no fewer than three and no more than 14 Trustees. All trustee posts are voluntary roles and, as such, are unpaid.





## **Beverley Mason, Chief Executive**

There has never been a better time to join our Board as we embark on a new phase, with significant plans to digitise the archives, enhance access, and develop strategic partnerships. In 2025, we will celebrate two major milestones: the 20th anniversary of the archives and the 50th anniversary of the opening of the Bogle-L'Ouverture Bookshop.

We are excited to seek out passionate and proactive leaders with proven charity governance experience, fundraising and digitisation project expertise, and a commitment to Black cultural heritage. We are inviting applications for the role of our new Chair and two members of the Board of Trustees, who will help us achieve our ambitions for innovation, expanding our outreach and developing digital educational resources.

By augmenting the stories found in the physical records and creating digitally accessible stories about people, communities and themes contained in The Huntley Archives — at this moment, we have the remarkable opportunity to amplify the legacy of Jessica and Eric Huntley, whose championing of social justice, fighting racism, and creating schools and educational opportunities for young people. To support these ambitions, we have launched the **Jessica Huntley Memorial Fund**, created to give financial support for students.

These new Board vacancies are pivotal moment - your skills will make a significant impact to help build a sustainable future for the Archives and share the Huntleys' legacy to wider audiences. We look forward to working together to co-create crucial and inspiring work.

**“This is a rare opportunity to lead and shape the future of one of the UK’s most significant collections of African Caribbean heritage.”**



# Cultural Leadership

A photograph of a man and a woman in a professional setting. The man, on the left, has a beard and is wearing a brown beret and a dark jacket. He is looking towards the woman. The woman, on the right, has her hair in braids and is wearing a plaid shirt. She is holding a clipboard and looking back at the man. The background is blurred, showing what appears to be an office or meeting room.

**The ideal candidates will possess a comprehensive knowledge of the charity sector, a keen understanding of current challenges, and strong leadership capabilities.**

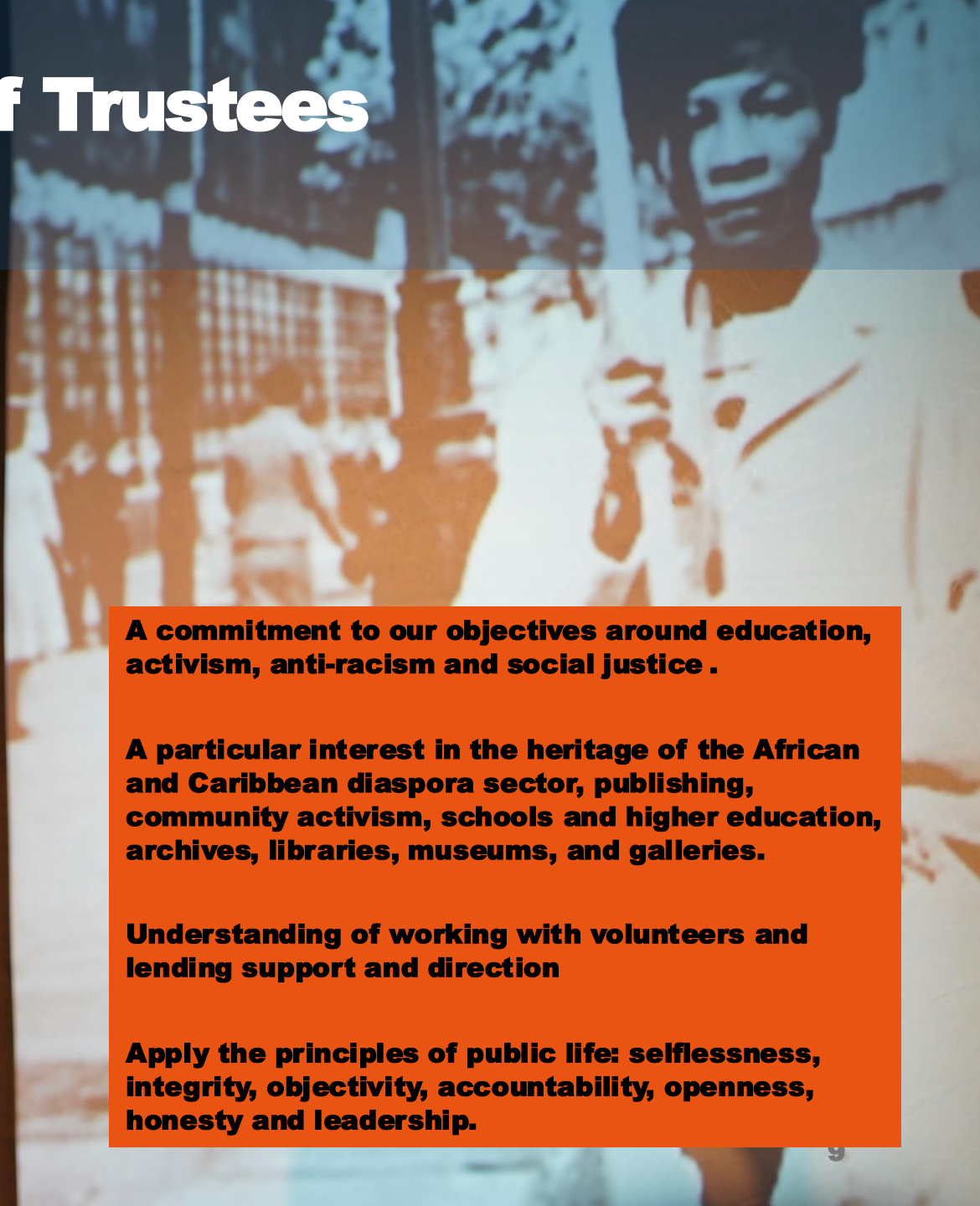
**They will bring professional expertise and the ability to secure financial and other resources to support our mission.**

**They will be deeply committed to the transformative power of storytelling and cultural heritage.**

**They will have a proven track record in a meaningful, influential, or strategic roles within their respective fields.**



# FHALMA's Board of Trustees Expectations



**A commitment to our objectives around education, activism, anti-racism and social justice .**

**A particular interest in the heritage of the African and Caribbean diaspora sector, publishing, community activism, schools and higher education, archives, libraries, museums, and galleries.**

**Understanding of working with volunteers and lending support and direction**

**Apply the principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.**

# What's involved



## **Our Trustees commit to:**

**Shape strategy**

**Inspire effective advocacy**

**Improve FHALMA's performance**

**Ensure accountability**

## **The Board's Strategic role**

The focus of the Board work is setting goals, providing the Chief Executive and volunteers with clear direction, and monitoring delivery of the business plan against our vision and values.

Trustees will support FHALMA's vision and objectives and promote the benefits of the heritage of the Caribbean and African diaspora by promoting and enhancing public awareness of and supporting education and community projects for the Huntley collections at the London Archives. With education, community activism, anti-racism and social justice at our roots, FHALMA wishes to see a society which:

- Recognises the contribution of contemporary Black cultural heritage to society at large;
- Values its significant contribution to current social, education, environmental improvements in delivering social impact and community cohesion and helping to sustain broader enterprise and economic needs;
- Values young people's rights to know their history, cultural heritage and identity;
- Supports the voluntary and independent sector in delivering this.

The Board meets four times a year in central London with an AGM in taking place in January. The terms is two terms of four years. The trustees are volunteers and expenses are payable.

## **Sub-committees**

In addition, all Trustees are encouraged to take an active role in our subgroups or task forces, which meet on a project timetable basis. Opportunities may exist for a Trustee to bring one of their mentees to shadow them at one of these sub-committee meetings.

# Trustee recruitment: What we are looking for



**Collaborative, participative and collegiate style of working**

**A track record of bringing energy and commitment to driving strategy forward**

**Strategic vision and ability to think creatively**

**Good independent judgement to make decisions for the benefit of the organisation**

**The necessary time to be an effective trustee**

**Previous (charity) governance experience**

You may already have experience as a Trustee/Board member for a charitable organisation or perhaps you have worked in a regulated industry where good governance is key. Either way, you will have first-hand experience of contributing to good governance and be willing to actively engage in collective responsibility for the good stewardship of FHALMA. You will have excellent communication skills including an ability to network effectively, and a willingness to deploy these skills in service of our partnership/fundraising efforts.

# Chair of the Board of Trustees: what we are looking for



**A committed, dynamic leader who will lead the charity in its future developments and help us to set and fulfil ambitious goals**

- Provide active leadership and ensure the board operates within its charitable objectives
- Experience of raising income to help us secure a more assured and innovative future
- Take an active role in governance and ensure all trustees fulfil their duties and responsibilities
- Work closely with and review the Chief Executive's performance
- Chair and facilitate board meetings and encourage trustees to engage in sub-committees and provide advice
- Protect and be a voice for the Charity

## **Experience**

To be successful in this role you will bring experience as follows:

- Previous experience as a Chair for a charity or not-for-profit organisation
- A good fundraising track record
- Demonstrable interest/involvement with the Black heritage sector

# Business & Strategy Trustee: What we are looking for

## The Black Cultural Lexicon:

### Skills

The Business Planning, Strategy & Fundraising Trustee will:

- Work closely with the Chief Executive on mind-mapping and developing fundraising plans for new, large-scale projects
- Suggest viable resources for bids and funding applications
- Be a creative, ideas generator, the ability to follow through
- Direct experience of charity governance with grant funding
- Possesses business planning skills
- Cultivates fundraising relationships and stakeholder relationships

### Essential Experience

To be successful in this role you will bring senior professional experience as follows:

- Business Development
- Fundraising
- Income generation
- Strategy Development



# Digital Transformation Trustee: What we are looking for

## • Skills

- Advice on the development of a digital strategy and implementation plan, supporting and future proofing our organisational needs
- Ideas to help drive the digitisation of physical archives to promote remote access and impactful storytelling.
- A commercial thinker who shares experiences and suggestions on building out educational resources from the archives, particularly in ways that have the potential to generate income.
- A pragmatic individual who can offer ideas for practical solutions within our scope/scale.
- A well-networked professional who helps us to seek extra pro-bono support (e.g. from corporates or consultancies)

## Experience

To be successful in this role you will bring senior professional experience as follows:

- Previous/current experience in IT / Digital transformation leadership
- Knowledge of IT systems and data compliance
- Knowledge/experience of digitisation projects

# How to apply: Timelines



## **Closing Date: Monday 16th September (17.00 pm)**

If you would like to have an informal conversation ahead of applying, please contact our Chief Executive, Beverley Mason via the [Reach Volunteering portal](#)

We welcome applications to arrive in advance of the closing date. If selected, please anticipate the following indicative dates:

### **Week commencing 30<sup>th</sup> September:**

Preliminary conversation with our Head of Board Development

### **Week commencing 21<sup>st</sup> October:**

Formal interview for shortlisted candidates with our Nominations panel

### **Late October/early November:**

Meeting with Founders and Board members

### **January 2025:**

If your application is successful, we will invite you to observe/attend a Board meeting. We shall also arrange for a tour of the Archives.

## **Applications**

All applications are handled via the [Reach Volunteering portal](#) where you can attach a concise supporting letter and a CV specifying the role you are applying for, explaining why you would like to join our Board, your interest in our work and how your skills/experience relate to the role advertised. Do also include a note to confirm that there are no reasons, to your knowledge, that would disqualify you from becoming a Trustee.

<https://reachvolunteering.org.uk/>

The Huntley collections are based at London Archives, 40 Northampton Road, London EC1R 0HB, which is also FHALMA's registered office.



## ABOUT US

The Friends of the Huntley Archives at the LMA Foundation (FHALMA) was established in 2013 to advise and organise activities around the Huntley collections held at the London Archives. The organisation was founded by the friends of Eric and Jessica Huntley to ensure that their legacy could be shared with the nation and to educate young people about their history. More broadly, FHALMA promotes the heritage of the Caribbean and African Diaspora in the UK by supporting educational and community projects across the generations. One of the key activities is organising an annual Huntley conference, of which there have been 18 to date. The most recent event took place in February 2024, *Black Power Women in Education*, featuring Jessica Huntley's influence and impact.

Jessica and Eric Huntley's archives were deposited at The City of London, London Archives in 2005 and were the first major deposit of records from the African-Caribbean community in London. The papers consist of the business records of Bogle-L'Ouverture Publications Limited and documents concerning personal, campaigning and education initiatives of Eric and Jessica Huntley, dating from 1952-2011. Its importance is due to the scope and extent of the material, which includes published books, photographs, letters, art works and posters that document the lives of the Caribbean population in Britain from the mid-1950s to the present day. Since 2006, we have highlighted different aspects of the themes contained in the collections through conferences and public programmes.





# Animating the Archives

FHALMA led a major art and archive partnership project **No Colour Bar: Black British Art in Action 1960-1990** comprising an exciting exhibition, extensive public engagement and a two-year legacy programme. Originally a collaboration between, the City of London: London Archives, and the Guildhall Art Gallery (2015-2016), *No Colour Bar*, was supported by the National Lottery through the Heritage Lottery Fund. A touring digital exhibition took place in various guises at Black Cultural Archives, the Hackney Museum and the Cubitt Art Gallery.

Chief among FHALMA's new initiatives is the creation of The Black Witness Archives (TBWA) - a strategic research digital pilot project that underpins the animation of various collections within the Huntley Archives. We will gain new digital archives from the current records as TBWA pulls out individual stories and oral histories that document the creative, political, and social dynamics from the 1960s to the 2020s in Britain, resonating with diverse communities and the Black Diaspora.

TBWA is an extensive project that will take several years to complete and knits the strands of our ongoing digital development work, for example the Black History Portal – a collaborative partnership project together with Black Cultural Archives, George Padmore Institute, Kings College, London, The National Archives and The Wellcome Trust.

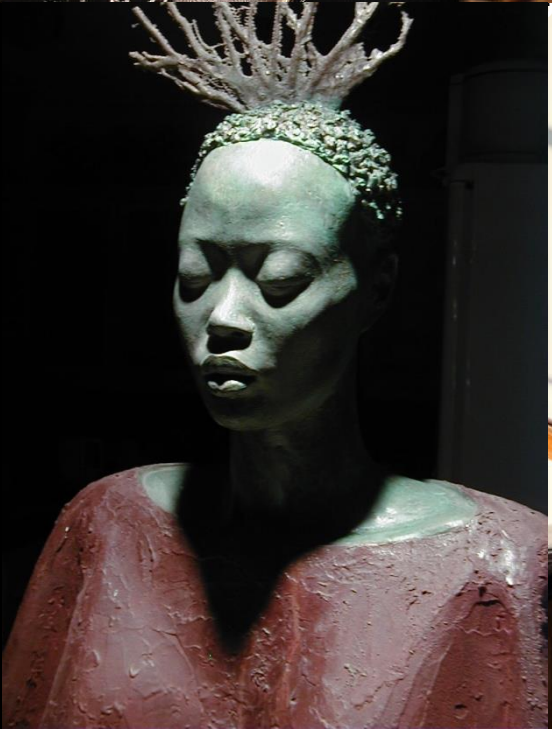
TBWA is also providing content, evidence and rich new information to curate the two key 2025 projects to celebrate the 50th anniversary of the opening of the Bogle'L-Ouverture Bookshop in West London: New Black Writing Festival over two weekends, and an Art and Activism exhibition at Gunnersbury Park Museum in a whole museum takeover from November 2025 to October 2026.

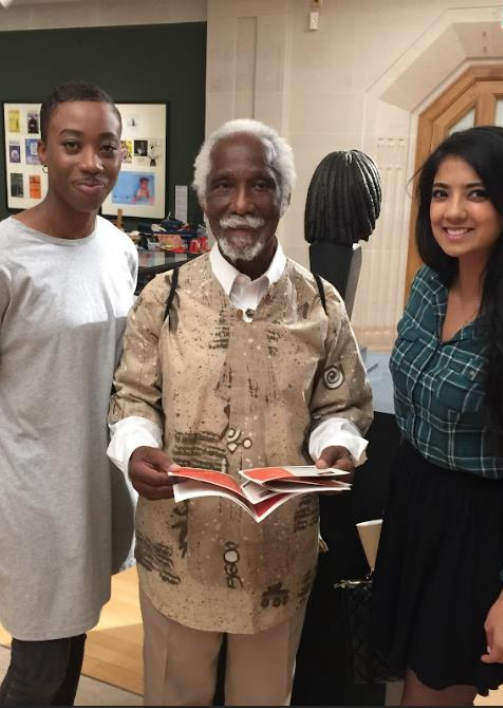
...appearing  
Linton Kwesi Johnson  
(Compre)  
Dennis Bovell Band  
The legendary Rico  
(backed by the Soecials)  
Mangrove Steel Orchestra  
Michael Smith  
(of 'Me Can't Believe  
it' fame 1st British  
appearance)  
Valeria Bloom  
(Poet)  
Ekome Dance Group





**2025/26 Goals**  
**The Black Witness Archives**  
**in partnership with**  
**Gunnersbury Park Museum:**  
**New Black Writing Festival**  
**Art & Archives Exhibition**





## Get Involved: Trustees and Volunteering Opportunities

As a volunteer-operated organisation, we are always looking for good people to join us. We also recognise that people can sometimes offer small pockets of their time and skills on an ad-hoc basis. We'd love to talk to you. See our advertisements on the [Reach Volunteering](#) platform.

If you are interested in becoming a trustee, or a in short-term or project roles, please contact us via the [Reach Volunteering portal](#)

**Patrons**  
Dr Margaret Andrews  
Dr Margaret Busby CBE  
Colin Prescod

**Board of Trustees**  
Accabre Rutlin (Interim Chair)  
Juliet Alexander  
Michelle Anthony  
Janet Browne  
Noreen Dunn  
Peter Edwards (Treasurer)  
Eric Huntley  
Dr Keith Waithe

**Chief Executive**  
Beverley Mason

**Senior Leadership**  
Yisang Aolei  
Natasha Attipoe  
Taiye Awoliyi  
Aretha George

# JESSICA AND ERIC HUNTLEY

Guyanese-born Jessica and Eric Huntley were political activists and came to England in the late 1950s along with many other post-war Caribbean migrants seeking new opportunities in Britain. They were involved in activism and campaigning on an international level and became key supporters of the Caribbean Artists Movement and of the emerging Black British art practices that signified the radical cultural politics of the late 1960s and 1970s.

In 1969 they founded Bogle-L'Ouverture Publications (BLP), named in honour of Toussaint L'Ouverture and Paul Bogle, two instrumental figures in Black resistance and revolt against slavery in Haiti and Jamaica, respectively. BLP published a wide range of materials, including greetings cards and posters reproducing contemporary paintings by artists and seminal texts by writers across the African diaspora. They also operated a bookshop which became a hub for the Black Community.

The Huntleys' business and personal archives, on display here at London Museum, offer an insight into their work and intended that their archive collection be shared by the wider community, and the importance of the written word.

Explore the archives and see why...



Friends  
of the  
Huntley  
Archives  
at LMA

