

Falklands Conversation Charity trustee: Finance (Treasurer)



The Charity

Falklands Conservation is a non-governmental organisation working to protect the wildlife in the Falkland Islands for future generations. We undertake practical conservation projects, surveys and scientific studies, conduct annual monitoring of seabird populations, rehabilitate oiled penguins, publish guides and information on many aspects of the Falkland Islands environment, and involve Islanders of all ages in our activities. We rely on donations and public support to carry out our work

Falklands Conservation is the largest membership-based conservation charity in the Falkland Islands, since 1979. We work on behalf of our members, and in partnership with the local and international community, to conserve the Falklands' natural environment through community outreach, practical conservation, research and delivery.

Falklands Conservation is a UK registered charitable company limited by guarantee (Company Number: 03661322, Charity number: 1073859), incorporated in 1998. The company took over the activities and assets of the Falkland Islands Foundation, a charitable trust founded in 1979 by Sir Peter Scott.

Board of trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. The Board consists of not more than 10 elected members resident in the Falkland Islands and not more than nine elected members in the UK. It is responsible for the strategic direction and policy of the charity.

Falklands Conservation currently has a vacancy for a trustee as our finance lead (treasurer) due to the current trustee completing their tenure.

Role

This role is for a trustee who will act as global treasurer and be the lead trustee for finance, investments and audit.

This is an ideal opportunity for someone who would like experience of a non-executive role on a board (an existing trustee will act as a mentor).

This is a voluntary role without remuneration.

Location

Trustees meet over Zoom. UK trustees aim to hold one meeting a year face to face (usually in London).

Time commitment

- Quarterly meetings for 2 hours plus ad-hoc assistance between meetings on finance, audit and investment (estimated an hour a month)

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- Availability to meet with UK based advisors (auditors, investment managers)

Position Description

Our next Treasurer will continue the oversight of our finances and investments, providing specific support and direction on all matters money-related. They will advise the other trustees on these matters and support the finance team of the organisation.

Main Responsibilities

- To oversee the finances and investments of the charity
- To ensure that Falklands Conversation has appropriate processes for setting and monitoring its budget
- To provide specialist knowledge to the Board of Trustees and Falklands Conservation staff in relation to financial management.
- To act as the Chair of the Finance sub-committee
- To make a full contribution to all areas of Board of Trustees business.

Main Duties

- To work alongside staff of Falklands Conservation in relation to financial strategy and planning and to provide oversight and assurance
- To ensure that Falklands Conservation have appropriate policies in place for investments.
- As part of the Board of Trustees, ensure that financial controls and systems are in place including appropriate delegated authority
- To liaise with senior external advisors (auditors, investment managers) to ensure the trustees have the advice they need to fulfil their responsibilities

Selection Criteria

Experience

- Professional experience in a senior finance or audit role
- The skills and ability to analyse proposals and examine their financial consequences
- A proven track record of sound judgement and effective decision making
- A history of impartiality, fairness and the ability to respect confidences
- Understanding of charity governance and finance

Knowledge, Skills and Understanding

- A demonstrable passion for conservation
- Understanding of charity accounting and financial regulatory requirements

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- Commitment to Falkland Conservation and a willingness to devote the necessary time and effort to the role
- Preparedness to make what might be unpopular recommendations to the Board, and a willingness to speak their mind
- Willingness to be available to members of staff for advice and enquiries on an ad hoc basis
- Able to communicate complex financial concepts to non-finance colleagues, including volunteers.
- Good, independent judgement and strategic vision
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team and display high levels of integrity
- Strong communications and interpersonal skills with an inclusive style.

How to apply

To apply for the role please send your CV and a covering letter (max. 2 pages), outlining why you are interested in the role as well as any relevant skills and experience, to: UKAdmin@conservation.org.fk by 29th September.