



Human Resources
Title: Job Application Form

Fun 4 Young People (F4YP) Job Application Form

Please read any related information and job descriptions for this post. We can only determine your suitability for the position from the information you provide in this application.

Please return your completed application form to admin@f4yp.org or Fun 4 Young People, Dombey Court, Pilgrim Centre, Brickhill Drive, Bedford, MK41 7PZ

F4YP are equal opportunity employers. We are committed to safeguarding and promoting the welfare of children and adults and expect all staff to share this commitment. The position is subject to satisfactory employment references and DBS checks.

If you are applying for the role of Course Assistant or Lifeguard applicants must be aged 16+. For any other paid role within F4YP you must be aged 18+.

Email admin@f4yp.org for FULL JOB DESCRIPTION

Applicant Name		Role Applying for	
Date of Application		Address	
Contact Number		Email	

If you have accompanied this application form with your CV detailing your employment and education history, please go to section 2. You are not required to complete section 1.



Human Resources

Title: Job Application Form



SECTION 1

Employment and Education History

Present or most recent job		
Job title		Employer's name and address
Date started		
Date finished		
Notice required		
Purpose of job and main tasks:		
Reason for leaving if applicable:		

Other Employment History (Up to last 5 years)		
Employer(s)	Job Title(s)	Dates of Employment(s)

Education		
Subjects	Type of Qualification	Grade



Please tell us about any voluntary or unpaid work, starting with most recent				
Organisation	Role	From	To	Brief description of duties



SECTION 2

Suitability, Experience and Skills

Job related qualifications (Relevant to Role) / Specialised training	
Course title and qualification achieved (if applicable)	Subject Grade/Level

What is it about Fun 4 Young People and the way we work that has encouraged you to apply?

What draws you to working with young people, and why does this role at F4YP appeal to you specifically?

We'd love to get to know you a bit more. Tell us about your interests, passions or hobbies, and anything else you'd like us to know about you.



Relevant skills, knowledge and experience

Please use this section to show how you qualify for this role.
Refer to the job description and person specification in your answers.

Overview of experience

Provide a summary of your relevant experience for this role, including key roles, responsibilities and any notable achievements.

Managerial Experience

Describe your experience of managing people and/or services, including team structure, leadership approach, and any responsibility for performance, budgets or planning.

Experience of Leading Change, Projects or Service Improvements

Provide an example of where you have led or contributed to a change, project or service improvement, outlining your role and the outcome.

Safeguarding Experience

Outline your experience and understanding of safeguarding, including any relevant training, experience working with vulnerable groups, and responding to concerns (please keep details anonymous).



SECTION 3

Eligibility for the role

References
 Please give the names and addresses of two referees who must not be related to you or a member of your household. One must be your current or most recent employer/teacher. We will only contact your referees if we make you a conditional offer.
Please ask permission prior to submitting referees' details

Reference 1		Reference 2	
Name		Name	
Relationship to you		Relationship to you	
Time known		Time known	
Email		Email	

Do you hold a full valid driving licence?	Yes
Are you related to any person who works in a paid or unpaid capacity for F4YP?	
If yes, please give details:	
If offered this position, do you intend to continue working in any other capacity?	
If yes, please give details	

This post is exempt from the provisions of the Rehabilitation of Offenders Act, 1974	
Do you have any convictions or cautions, including those regarded as spent or any convictions or cautions that are not included on government lists as well as no regulatory body restricting or preventing you from working with children or adults?	
Do you consent to a full enhanced DBS check if offered the role?	

Are there any restrictions on you taking up employment in the UK?	
If yes, please give details	

I declare that to the best of my knowledge and belief, all statements contained in this form are correct. I understand that should I make a deliberate misrepresentation any employment offered to me may be terminated. In submitting this information, I agree that my application details may be held securely by F4YP

Signature: _____

Date: _____