



Engagement Manager

At Never Such Innocence we aim to give children and young people across the world a voice on war and conflict. We offer opportunities to reflect on conflict throughout history and today through a poetry, art, song and speech competition.

The charity began as a First World War commemoration project for children and young people. Inspired by this conflict, more than 11,000 young people created poetry, artwork, and songs. From 2019 we have expanded our focus to include Conflict in all forms and throughout history, up to and including the present day. To date, we've worked with young people in over 129 countries.

Job description

Never Such Innocence is looking for an organised, analytical and passionate Engagement Manager to deliver the Never Such Innocence Competition and Community Roadshows to young people, teachers and educators across the UK and around the world.

Never Such Innocence is a small close-knit team dedicated to giving children and young people opportunities to reflect on conflict, and a platform to amplify their voices. The successful candidate will be responsible for managing and increasing engagement by working directly with young people, teachers, educators and project partners. This includes regular travel across the UK.

Applicants will have an excellent understanding and experience of successful project development, delivery and evaluation, and will be adaptive, flexible and innovative in their approach to the management and delivery of programmes. The successful candidate will be a natural and engaging communicator for a variety of audiences via educational resources, email, telephone, newsletters and social media, and have demonstrable experience of data analysis. The role will also involve supporting the CEO and Director of Programmes to ensure the continuous development, improvement and implementation of the Never Such Innocence education programme.

Duties and responsibilities

- Maintain and build schools and youth network
- Lead planning and execution of community events
- Support planning and execution of large-scale events
- Key point of contact for schools and general public for education initiatives
- Lead on social media campaign and digital communications to disseminate information about NSI programmes
- Research and compile dedicated resources and assist with overall production

www.neversuchinnocence.com

President: Vice Admiral Sir Tim Laurence KCVO CB ADC(P)
Registered Charity No. 1156148 | Company No. 8680319

- Create supporting materials for schools (including lesson plans, assemblies, and teacher’s PowerPoints)
- Maintain databases for the purpose of monitoring progress and producing reports
- Research, develop and maintain strong working relationships and partnerships to increase opportunities for project growth
- Ensure appropriate reporting structures are in place to ensure timely feedback to meet funding obligations from all stakeholders
- Marketing and PR support
- Assist in identifying potential funders and completion of funding applications
- Contribute to the general administration, well running and development of Never Such Innocence
- Support and assist with the shaping and implementation of official Never Such Innocence policy

Person specification

<p>Skills and attributes:</p> <ul style="list-style-type: none"> ● Excellent IT skills including Microsoft Office and G Suite, particularly Excel and Sheets ● Excellent communication skills both orally and in writing, with the ability to communicate clearly, succinctly and engagingly ● A team player and ability to work independently ● Self-motivated and ability to take initiative to develop projects ● Flexible, adaptive and willingness to travel throughout the UK ● Organised and analytical approach with attention to detail ● Strong work ethic and reliable ● Ability to act with tact and diplomacy ● Professional attitude and appearance ● Interest in arts, education, current events 	<p>Experience:</p> <ul style="list-style-type: none"> ● Proven experience of project delivery with demonstrable outcomes ● Ability to demonstrate a history of effective partnership work with other organisations ● Experience working in the education/arts fields ● Proven experience of engaging, developing and maintaining good relationships with a variety of stakeholders ● Proven experience of writing for a variety of audiences ● Experience of organising and prioritising a demanding workload ● Ability to adapt and problem solve
---	---

To apply, please send your CV (2 pages) and covering letter (1 page) to Katie Salari at ks@neversuchinnocence.com by 9 January 2025. Using examples, your covering letter should demonstrate why you are suitable for the role and what most interests you about the role.