



NORTHAMPTON TOWN F.C.

**COMMUNITY** 

**Are you passionate about enhancing people's life chances? Do you have experience managing programmes that support people into employment or education?**

Northampton Town FC Community Trust is an award-winning and pioneering charity that uses the unique appeal of Northampton Town Football Club to deliver activities that connect our communities and improve people's lives.

Due to the expansion of our education provision, an exciting opportunity has arisen for a passionate, enthusiastic and driven individual to join our team in the following position:

- **Employability & Skills Manager**

We are seeking an individual who is passionate about supporting young people in their journey into employment or education. As the NTFC CT Employability Officer you will lead, manage and grow the Employability department at the community trust, supporting more young people and adults (particularly those furthest away from work) to improve their skills, develop qualifications and move closer to, or into work, or further education. You'll develop and manage a portfolio of programmes and a team of delivery staff who will deliver a range of activities including adult numeracy sessions, life skills, employability workshops and much more. You'll identify future needs and develop programmes alongside the community (young people and adults) to enhance life chances.

**Why work with us?**

We know that people are the key to us achieving our mission – and that's why we look after our dedicated team. We believe that everyone on our team should grow as the organisation grows – and we do that by encouraging constant learning and development. We know that if we invest in our team, our team go the extra mile.

**Benefits**

- Access to bespoke CPD and training from our partners including the Premier League, EFL, Northampton Town FC & the FA.
- Ongoing support and development via monthly one to ones and an annual training plan to support your personal and professional growth.





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- Access to organisation financial performance related incentives package
- Free tickets to NTFC matches & club shop discounts
- Flexible working patterns and remote working available
- Free NTFC Community Trust kit package worth £150
- Access to Employee Assistance Programme (EAP) with wellbeing perks and 24/7 access to counselling services
- Use of company van

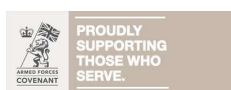
## Our Values

Our values are at the heart of everything we do – they articulate who we are and how we work together to achieve our aims to help people. We want our staff embody these.

	<b>PASSION UNITES US</b>		<b>EMBRACE AND DRIVE CHANGE</b>		<b>INSPIRE THROUGH ACTION</b>		<b>LEARN AND DEVELOP</b>
OUR VALUES							
WHAT THIS MEANS	We care about the people we work with and are committed to making a positive impact	We are adaptable and are not afraid to try new ideas		We lead by example and encourage people to see beyond their expectations		We continuously want to learn, grow and improve	

## Application Process

How to Apply	
All applicants must complete a job application form which is to be submitted via the NTFC CT online recruitment portal: <a href="https://ntfccommunity.livevacancies.co.uk/#/job/details/20">https://ntfccommunity.livevacancies.co.uk/#/job/details/20</a>	
<b>Closing date for application:</b>	9.00am, Monday 8 <sup>th</sup> April 2024
<b>Interview date:</b>	Tuesday 16 <sup>th</sup> April 2024



Northampton Town FC Community Trust / Northampton Town FC, Sixfields Stadium, Northampton, NN5 5QA  
community@ntfc.co.uk / 01604 683726 / Registered charity number: 1092502



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For more information about the vacancy please email [community@ntfc.co.uk](mailto:community@ntfc.co.uk)

Please be aware any offer of work is subject to a fully completed enhanced DBS disclosure and satisfactory references and any offer of employment may be withdrawn should you not meet safeguarding requirements.

We will adhere to our privacy notice in the process of reviewing all applications, a copy of this document can be found here: [NTFC Privacy Notice for Applicants](#)

### Safeguarding Statement

Northampton Town FC Community Trust is committed to safeguarding the welfare of children and adults at risk and require all employees to share this commitment and promote the welfare of these groups.

Applicants will be asked about any previous convictions, cautions, reprimands, including those that are considered 'spent' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013). Appointment to this role is subject to a satisfactory DBS Check and references.

### Equality Statement

Northampton Town FC Community Trust is committed to creating an inclusive and diverse environment and is proud to be an equal opportunity employer. We want to be an organisation that's representative of the communities we serve, which is why we strive for diversity of age, gender identity, sexual orientation, physical or mental ability, ethnicity, and perspective. Qualified applicants will receive consideration for employment without regard to race, ethnicity, religion or belief(s), gender, gender identity or expression, sexual orientation, marital status, disability, age or with regards to pregnancy or maternity.

