



Epsom & Ewell
Refugee Network
part of good company

Education Support Worker Job Description & Personal Specification

Reporting to: Epsom & Ewell Refugee Network Manager

Salary: £15,633 (£26,500 FTE)

Hours: 20 hours per week

Fixed: 1 year contract (possible extension depending on funding)

Location: Based in Epsom, with community outreach within surrounding areas

About us

Epsom & Ewell Refugee Network (EERN) is part of Good Company (Surrey). Good Company incorporates Epsom & Ewell Food Bank, Epsom Pantry, East Surrey Poverty Truth Commission and various support projects.

EERN support individuals and families who are forced to flee their homes because of war, persecution or violence and find themselves in the Epsom & Ewell and surrounding areas. We are a charity with a well-established network of supporters and volunteers. We are looking for an Education Support Worker who can support Ukrainian refugee families in the area to understand, navigate and access the education system.

About the role

The Education Support Worker will provide intensive support to Ukrainian refugee families within the local area who are experiencing challenges understanding, navigating and accessing the education system.

Students who have their learning and wellbeing needs met will develop the capacity to engage more effectively with schools, which will reduce the risk of falling behind, increase social participation and wellbeing, and contribute to building opportunities for their future.

This is a new role within our team, so the successful candidate will have the specialist knowledge and expertise required to build a sustainable framework of support for Ukrainian refugee children and their families. The Education Support Worker will work alongside the Surrey County Council education support services and schools and will be guided by professional advice.

The key activities of the role will include:

- Supporting families to develop a Support Plan that sets academic and wellbeing goals, based on the young person's individual circumstances and needs
- Supporting families to understand the local school system, relevant curriculum, and the types of support available within the local area
- Supporting families to prepare and submit school based administration and engage with the school, through provision of advocacy at school meetings and liaising with school staff as required



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- Develop a resource kit to share with families, which outlines services, supports and tools available to families
- Signpost to additional support for students, in particular linking with EERN network of education support volunteers and other local services

Person Specification:

Key Skills and Knowledge:

- Empathy, patience and understanding for people who have been forced to flee their homes and may struggle to adjust within their new environment.
- Ability and experience communicating clearly and sensitively with children and adults where English is not their first language.
- An understanding of child and adolescent development, particularly in relation to behaviour and emotional health and support with education challenges.
- Knowledge of local service provision for appropriate signposting and referrals.
- An understanding of the local education system.
- An understanding of trauma informed practice and person-centred approach.
- An understanding of the work of Good Company.

Desirable

- Ability to speak Ukrainian.

Experience

- Experience and knowledge of best practice in safeguarding and confidentiality
- Experience of liaising with local statutory agencies and/or community organisations
- Experience of keeping/maintaining confidential case notes or using an online case management system
- Experience of developing family support plans, including needs assessments

Personal attributes:

- Passionate about supporting refugees
- Ability to work within a team
- Ability to be flexible and respond to demands
- Willingness to undertake an enhanced DBS check
- Ability to travel independently around the area

To apply:

Please go via charity job – alternately you can send your CV and a cover letter that shows how you meet the specification above to recruitment@goodcompany.org.uk. Thanks