

THE
ANTI-SLAVERY
COLLECTIVE

DIRECTOR OF PARTNERSHIPS

Job Description, September 2024

Location	London (flexible working with 2 days / week in the office)
Hours	40 hours / week
Reports to	Chief Executive Office (CEO)
Start date	As soon as possible
Deadline for applicants	4 weeks from publication

About TASC

Founded in 2017, The Anti Slavery Collective (TASC) is a connector and convener of people, groups, and ideas. As an organisation, TASC creates linkages between decision-makers, corporates, and civil society allies to disrupt the business of modern slavery and human trafficking. Since 2017 we have built partnerships with business pioneers and leaders and civil society allies, hosted high-level events, worked with others to bring the issue of modern slavery back onto the World Economic Forum agenda, and raised the voice of survivor leaders.

TASC has two core mission goals:

- Society rejects the trafficking and exploitation of people, and increasingly demands products and services that do not exploit people's bodies or labour.

We want to transform the public consciousness and bring about a national social shift or epiphany. We will create new narratives to disrupt preconceptions and assumptions and build a public movement that effectively communicates the danger, proximity, and impact of modern slavery.

- Businesses have the information, tools and connections to uncover and stamp out modern slavery from their operations or supply chains, and are inspired to take action with others to transform global business practices.

We want to support businesses with the right information, tools, and connections to address modern slavery and human trafficking in their own supply chains. By creating a culture of information sharing, greater access to resources, and the support of peers, we want to create a supportive environment where businesses can share challenges and propose solutions to reduce the risk of modern slavery that have human welfare at their heart.

About the position

Reporting to the CEO and based in London, the Director of Partnerships will lead the partnerships work of the charity, be responsible for cultivating and securing new partnerships, and delivering on all related strategies. They have primary responsibility for managing and servicing relationships with key strategic partners, donors, civil society allies, and academic stakeholders as well as contributing to a range of external relations activities. The postholder is expected to support the strategic development of the partnership and granting portfolio while managing their own workload with a high level of independence and professionalism.

Responsibilities

Partnership Strategy and Relationship Management

- Contribute to the development of new partnership strategies
- Manage deliverables and track impact milestones as defined in partnership strategies
- Monitor and report impact against internal impact framework
- Manage day-to-day donor and strategic partner correspondence
- Facilitate meetings and visits
- Support the CEO and other team members in their engagement with key strategic partners
- Contribute to research or lead research projects as required

Internal Coordination

- Build good relationships with colleagues to ensure effective information sharing and coordinate joint inputs to briefs, communication materials, terms of reference, and applications
- Work closely with relevant colleagues in the production and dissemination of relevant deliverables, updates, communication materials and other content; and contribute as needed and appropriate to the conception and organisation of events.
- Contribute regularly to the internal Customer Relationship Management system

Operational support

- Provide support to broader organisational projects or events as needed.

- Develop and maintain relationships with other NGOs, research institutions, and stakeholders to stay informed about trends, potential collaborations, and funding and / or partnership opportunities in the sector.

Grant Management

- Manage all aspects of the grant servicing process ensuring deadlines are met and donor requirements fulfilled
- Lead the timely drafting and collation of programmatic reports and / or granting applications in collaboration with relevant colleagues, ensuring all deliverables are in line with donor requirements
- Establish/maintain efficient tools and systems to track donor and grant data (including through the CRM). Systematically log key data in those systems and provide synthesised information to colleagues and for use in Board papers, etc.

Management

- Line-management of a direct report (Partnerships Manager)

Qualifications and experience

Essential

- Entitled to work in London
- Excellent English writing skills
- Strong track record in building cross-sector partnerships, especially with corporate partners
- Excellent interpersonal and communication skills with the ability to liaise with a range of individuals and stakeholders at all levels.
- Ability to work to tight deadlines and juggle assignments running in parallel
- Ability to work independently, displaying strong initiative

Desirable

- Experience working within the corporate sector in a partnerships or similar role
- Personal interest and past experience in the modern slavery field or in the broader human rights and development sector
- Strong understanding of contracting and grant-making processes and experience servicing grants
- Willingness and ability to travel locally and internationally

Compensation

Please inquire about the salary range.

25 days holiday pro rata, plus public holidays

Application procedure

Applications should be submitted in English and include a CV, cover letter (maximum one page), and contact details of two professional referees, one of which must be the applicant's current / most recent line manager or current / most recent Head of HR.

Please send applications by email in PDF format to contact@theantislaverycollective.org including 'Director of Partnerships' in the subject line before 5:00 PM on 8th of November 2024. Please note that only candidates selected for further consideration will be contacted.

The Anti-Slavery Collective is an equal opportunities employer. We value the strength of a diverse workforce and strongly encourage applications from people with disabilities, Black, Asian, Indigenous or Minority Ethnic backgrounds, LGBTQ+, and from different socio-economic backgrounds.

Applicants must be eligible to work in London.

The Anti Slavery Collective will aim to meet candidates' access requirements throughout the recruitment process. If this is applicable, then please notify us.

The Anti-Slavery Collective is committed to meaningful survivor inclusion and leadership. As such, particular consideration will be given to applicants with lived experience of trafficking and/or forced labour.