

Issue date: April 2024



Job Description

Role	Director of Outdoor Centres	Location	Woodrow (Bucks) or Hindleap (E Sussex)
Reports To	CEO	Responsible For	Head of Centre (Hindleap) Head of Centre (Woodrow) Head of Health, Safety and Environment
Team	London Youth Senior Team	Contract Type	Permanent
Salary	£72,000	Hours of work	37.5 per week

Summary Purpose - what you will be achieving

London Youth has a track record of providing high quality outdoor learning and trips away from home, for over 75 years. You will be joining us at a critical time as we seek to provide these opportunities for more children and young people than ever before.

As the Director you will oversee the smooth operation of Hindleap Warren, in East Sussex, and Woodrow High House, in Buckinghamshire. You will also lead on the safety and safeguarding aspects of London Youth's work, supported by a strong and well-qualified team.

Having already undertaken substantial renovations at Woodrow during the pandemic, London Youth is making plans to improve the Hindleap site. You will be leading that capital investment programme.

London Youth aims to make more trips happen for our member youth organisations and young Londoners who would not otherwise get the chance. You will have a key role to play in maintaining existing support for this work and securing new opportunities.

About the role – what you will be doing

Providing corporate leadership to London Youth, as part of the Senior Team, and working with those colleagues to deliver the charity's overall strategy.

Lead our Centres team to deliver more outdoor learning opportunities for children and young people (particularly those living in London).

Supporting the Heads of Centres to ensure high quality operations, fostering a commitment to excellent experiences for our diverse range of visitors.

Holding accountability for income and expenditure budgets totalling over £3.5m per annum – ensuring a diligent budgeting and forecasting process with a focus on good value contracting and high service standards.

Modelling and leading on the safeguarding and health and safety compliance and culture of the charity, supported by a team of colleagues who are dedicated to safety, estates and facilities management.

Leading on the capital investment in our sites and their development to meet the charity's strategic goals. Supporting the fundraising team, especially as regards income generation linked to the Centres.

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You will work between our two outdoor learning centres, with regular visits to our London office.

Reflect our inclusive culture in your day-to-day work and support a positive health and safety and safeguarding culture in your interactions with colleagues.

Follow our organisation's anti-racism principles and practices as you actively promote and respect diversity and inclusion in all aspects of your work and working relationships.

About you – what you bring to the role

- Demonstrate living our values of Being Ambitious, Being Collaborative, Being Inclusive, Being Accountable.
- Demonstrate being an inspirational leader, with excellent communication skills, that generates confidence and respect with a wide variety of audiences.
- You may have direct experience of leading the provision of high-quality outdoor learning for young people in a residential environment. You may have relevant alternative experience and can demonstrate a personal interest in outdoor learning activities. We expect you to have an ambition to grow this provision to reach more young people
- Excellent communication skills; proven record of preparing and delivering persuasive, high quality, written and verbal reports and presentations within the organisation, up to Board level and externally.
- A track record of managing and motivating a diverse team to deliver on the organisational strategy and plan.
- Financial literacy and commercial acumen, enabling excellent budget and forecast analysis.
- Commitment to a high performing culture of safety and safeguarding.
- A willingness to support fundraising for London Youth and play a proactive role on developing your network with relevant stakeholders.
- Experience of working well with and reporting to a Board of Trustees.

If this is the role for you, please submit your application through London Youth's careers page.

It is essential that in your written application you give evidence of examples of proven experience/skills for 'what you will bring to the role' criteria.

If you have questions regarding the role or the recruitment process, please contact: Alison Henderson, Director of People at alison.henderson@londonyouth.org or on 07775 968 994.