

Dear Friend,

Thank you for your interest in the post of **Head of Communications & Engagement (Maternity Cover)** at War on Want. Enclosed are the following:

- Job description and Person specification
- Staff structure chart

The closing date for receipt of applications is **Monday 27th July at 11.00AM**. Please note War on Want is interviewing on a rolling basis and reserves the right to close the recruitment process early if a suitable candidate is appointed.

To apply visit <https://system.citrushr.com/Job?uid=sckufgwwlwchnfbyimry> and complete the application form. In order to minimise our administration costs, we will only notify applicants who have been short-listed

Completing your application

The criteria that we use for short-listing are set out in the person specification and Job description. It is important that you set out in your covering letter/personal statement which areas of the person specification that you meet. Giving concrete examples is essential. It is unlikely that any one candidate will meet all the desirable criteria of the person specification, so concentrate on the essential elements and highlight the desirable criteria that you do match up to. Don't forget to mention any relevant unpaid experience such as voluntary work.

We are unable to obtain work permits for this post, and you should therefore only apply if you are already eligible to work in the UK. If you do not have a national insurance number and are called for interview, you will be asked to produce evidence of your eligibility to work in the UK in order to comply with the Asylum and Immigration Act 1996

Good luck with your application. In return for your commitment we offer a small and friendly office, with dedicated staff and volunteers.

I look forward to hearing from you.

Yours sincerely

David Rudkin

**David Rudkin
Office Manager**