

The first aid charity for Wales



St John
Ambulance
Cymru



County Safeguarding Lead

Volunteer Role

<p>Role Purpose:</p>	<p>As a Volunteer County Safeguarding Lead, you will be proactive and take a leadership role in advocating, implementing and ensuring Safeguarding practices within your County. You will be responsible for leading safeguarding efforts, supporting units in delivering safe activities aligned with St John Ambulance Cymru' safeguarding policies and commitments feeding into the wider Safeguarding agenda of the organisation.</p> <p>As a County Safeguarding Lead, your leadership will strengthen the safeguarding framework across your county. By providing guidance, conducting visits, and managing safeguarding concerns, you will create a safer environment for all St John people, ensuring everyone can thrive and participate safely in activities. You will actively promote awareness of Safeguarding issues and encourage a culture that prioritises the wellbeing and protection of individuals you will be. The role will provide a tier within the organisation's Safeguarding structure to support volunteers with help, support and advice in the event of a Safeguarding concern, under the supervision and guidance of the National Safeguarding Team.</p>
<p>Potential time commitment:</p>	<p>Approximately 30 hours per month</p>
<p>Location:</p>	<p>The role covers 1 of the 7 counties across Wales</p>
<p>Responsible to:</p>	<p>The National Safeguarding Manager</p>
<p>This role involves:</p>	<ul style="list-style-type: none"> • Leading the Safeguarding function within the county ensuring alignment with St John Ambulance Cymru Safeguarding Policy and Commitments. • Promoting a positive Safeguarding Culture Sharing relevant Safeguarding information with volunteers in the County. • Representing safeguarding at county leadership meetings and collaborating with network leaders to drive cultural change. • Acting as a focal point for Safeguarding. • Attending National Safeguarding Team meetings. • Co-ordinating and contributing to the Safeguarding training team commitments within your County. • Responding to safeguarding concerns, providing guidance and support across the County. • Maintaining high visibility among St John people to offer support, guidance, and help as required. Identifying and promoting best practice. • Attending/Arranging Safeguarding events. • Completing unit health checks alongside our colleagues in CYP and linking in with the National CYP team as required. • Cascading best practice. • Completing Safeguarding forms. • Monitoring central reporting system as required • Representing safeguarding at events as required • Logging all calls, advice and support given and updating the National Safeguarding Team in a timely manner. • Ensuring confidentiality regarding information. • Abiding by the St John Ambulance Cymru's 10 Safeguarding Commitments and champion these at all times. • Observing and challenging behaviours inconsistent with safeguarding policies or organisational values, ensuring swift action is taken. • Promoting equity, diversity, and inclusion in safeguarding practices, ensuring all voices are heard and respected.

Training and Support:	<ul style="list-style-type: none"> • Attend County Safeguarding Lead induction training. • E Learning Modules. • Group B Safeguarding Training. • Group B Safeguarding Train the trainer support. • Access to CPD Safeguarding module training. • Access to free Safeguarding events and training from external agencies via Eventbrite. • Regular Safeguarding Team meetings and forums. • Access to the 7-minute Safeguarding briefings. • Emotional support and debriefing following Safeguarding conversations as and when needed. • Ongoing support from the National Safeguarding Team. • National Safeguarding Team email shots/newsletters/blogs. • Access to the County Safeguarding Leads Teams Hub for peer support access to resources and support from the National Team
What you will get from this role:	<ul style="list-style-type: none"> • Develop your skills and confidence in Safeguarding Children, young people and adults • Personal confidence and empowerment • Develop leadership, teamwork and collaboration skills • Expand your communication and organisation skills • Build your Social and network connections • Input and development of our Safeguarding policies and processes for volunteers • Knowledge and experience in dealing with safeguarding and wellbeing concerns • Develop excellent working relationships with our St John Ambulance Cymru people

What you need for the role:		Required		Required	Desirable
As a Lead Volunteer:	Completion of the Foundation Skills Passport	✓	Valid DBS certificate	✓	
	Must have attended Group B safeguarding course with SJAC or be willing to complete this before commencing role.	✓	Willingness to adhere to the policies and procedures of SJAC.	✓	
	Understanding of and commitment to our organisational vision, mission and purpose	✓	Willingness and ability to devote the time and effort required to fulfil the role to a high standard	✓	
	Excellent interpersonal skills and the ability to communicate and influence others at all levels	✓	Willingness to undergo further training as required	✓	
	Absolute commitment to role modelling our values at all times and helping others to do the same	✓	Ability to professionally represent the organisation at local and national engagements	✓	
In Addition, this role requires:	Passionate about Safeguarding and protecting people at risk of abuse, harm and neglect.	✓	Excellent oral and written communication skills across all mediums.	✓	

	Passionate about promoting the welfare and safety of our members.	✓	Sufficient digital literacy skills to complete tasks associated with the role on Outlook, SharePoint, Microsoft Teams and BOMs.	✓	
	Ability to have sensitive conversations with members in a non-judgmental and respectful way.	✓	Understand the importance and need for confidentiality.	✓	
	Previous experience in a Safeguarding role or similar.	✓	Ability to keep accurate records in a timely manner.	✓	
	Willingness to support and promote the NHQ Safeguarding agenda and create a positive safeguarding culture in their county.	✓	Ability to train others in Safeguarding.	✓	
	An open attitude that promotes two-way communication between their county and NHQ about all safeguarding concerns.	✓	Friendly and approachable.	✓	
	Confidence in providing guidance to other members about safeguarding concerns.	✓	Previous training/coaching/teaching experience.		✓
	Self-motivated, can use initiative and work independently, but know when to seek advice.	✓			

St John Ambulance Cymru Values: We ask that all St John People uphold and model our Values	We value Compassion - we are caring, unselfish and supportive We value Quality - we are reliably delivering the highest standards We value Inclusion - we are respectful, we welcome diversity and work locally, nationally and internationally We value Integrity - we are open, honest and trustworthy
Health, Safety and Welfare and Safeguarding:	Adhere to the health and safety policies, procedures, and regulations of St John Ambulance Cymru, along with relevant statutory requirements. Prioritise the health, safety, and well-being of both St John Ambulance Cymru members and the public they interact with. Additionally, uphold St John Ambulance Cymru's safeguarding duties and responsibilities by ensuring complete compliance with all safeguarding training, policies, and procedures.

*** In line with 'Strategy 2025/30 - People, Experience & Culture' this role will be a non-ranked role.**

**** Including an initial 6-month probationally period, this appointment will be for a three-year term, with the possibility of an additional three years, however this role will not be extended past six years.**

*** To ensure that National Safeguarding Lead's are independent if appointed to this role there will be an expectation that you will not dual role

