



Community Engagement Manager

Jesuit Missions (JM) is the international mission and development organisation of the Jesuits in Britain. We accompany communities in some of the poorest countries in the world including South Sudan, Guyana, India and Madagascar.

JM has four principal activities through which we seek to achieve our mission:

- Grant-giving for community projects in the global south
- Education for justice in parishes, schools and communities in Britain
- Campaigning for a more just world
- Responding to humanitarian emergencies

Main purpose of the role

To lead JM's work in schools, parishes, University chaplaincies and with Jesuit communities around Britain. It aims to empower them to participate actively in JM's campaigns and fundraising. S/he will also manage the Campaigns and Advocacy Officer and work closely with other team members to implement our organisational goals.

Context

For more than 60 years, Jesuit Missions (JM) has been the principal organisation of the Jesuits in Britain working in the global South. We exist to promote the mission of the Jesuits:

"to serve the faith through the promotion of justice."

JM is inspired by [Catholic Social Teaching](#) and the [Ignatian way of proceeding](#). This is our distinctive contribution. All staff at JM are expected to keep this in the front of their minds and to strive constantly to find ways of expressing this in their work and practice.

JM plays a key role in Jesuit global networks including the Xavier Network. These connections enable JM to contribute at an international level (<https://xavier.network/>).

We support many exciting programmes in low income countries including:

- A programme in India led by the Jesuits helping 300,000 people to access their rights
- An environmental programme in Madagascar including a commitment to advocacy
- Assisting the Jesuits in South Sudan, one of the poorest countries in the world, to educate teachers and train young people to secure employment

The person

The ideal candidate will be enthusiastic, creative and able to use their initiative to help JM engage its supporters in schools and parishes across the UK. S/he will understand the context and rhythm of the school environment. S/he will be a confident communicator verbally and in writing; able to use digital media; and have a demonstrable commitment to our mission and values. For the right candidate, this role presents an opportunity to build on their experience and make their mark on a great cause.

Working Conditions:

Location:	Wimbledon. Remote working will be considered. The role is hybrid with 2 days/week working from home and three in the office.
Reporting to:	Director
Terms:	
Permanent contract:	37.5 hours per week. Some evening or weekend work is required for which TOIL will be given.
Salary:	c.£40-45,000 depending on skills and experience
Holiday:	33 days including Bank Holidays
Pension:	7.5 % employer contribution

Key responsibilities

1. Strategic leadership

- a) Inspire and lead members of the team to create inspirational campaigns and content to give people the means, motivation and opportunity to commit to our cause.
- b) To develop and implement a strategy for engaging communities which delivers:
 - Clearly identified target audiences.
 - Creative ideas for communicating with key audiences.
 - Agreed outcomes to show the difference we are making.

2. Relationship building

- a) Build and sustain relationships with key multipliers in schools and parishes including parish priests, RE teachers, chaplains and school leadership teams.
- b) Be the principal point of contact between the schools, parishes and chaplaincies.
- c) Provide training for school staff, and parishioners to deepen their understanding of social justice and global development.
- d) Work closely with colleagues in the Jesuit Institute and the RE advisors in dioceses to optimise the support for, and engagement in JM's work.

3. Promotion

- a) Actively promote JM in our priority parishes, schools and communities in Britain, as well as extending our reach into new communities.
- b) Work with colleagues to develop effective cross-organisational programmes which promote action and supporter growth.

4. Volunteer Recruitment

- a) Recruit, coordinate and support volunteers to assist with visits and, speaking engagements in schools and parishes.
- b) Provide training for volunteers which informs, inspires and motivates them to act.

5. Communication and reporting

- a) Regularly communicate the outcomes of all engagement activities through newsletters, social media, and other digital channels.
- b) Maintain records of engagement efforts, volunteer activities, and fundraising outcomes, and provide reports to school and parish leaders.

6. Resource Management

- a) Efficiently and effectively manage the budget to ensure delivery of agreed objectives.
- b) Commission evaluations and financial audits of programmes to ensure they are effective and efficient.
- c) Disseminate lessons learned, results and good practice to contribute to organisational learning.

7. Any other tasks required to achieve the overall purpose of the role.

Person Specification (E = essential)

Core competency	Related skills, knowledge and behaviours
Community experience	<ul style="list-style-type: none">▪ Three years' experience of working in a school/ educational institution, ideally faith-based (E)▪ Understanding of Catholic parish/diocesan structures
Communications/Marketing	<ul style="list-style-type: none">▪ Understanding of digital marketing/media (E)▪ A creative imagination and ability to use digital marketing to promote and communicate JM's work (E)▪ Demonstrable ability to write creative and engaging copy (E)▪ Strong interpersonal and communication skills, including the ability to engage diverse groups of people (E)
Teamwork	<ul style="list-style-type: none">▪ Ability to work independently and as part of a team (E)▪ Strong organisational skills (E)▪ Attention to detail (E)▪ Helpful, courteous and patient (E)▪ Great listening skills (E)▪ Ability to take decisions with a clear rationale (E)▪ Self-motivated with an ability to use initiative (E)▪ Ability to organise and prioritise work to ensure delivery of a quality service (E)
Managing resources	<ul style="list-style-type: none">▪ Experience of monitoring, evaluating, analysing data▪ Experience of setting, and working to achieve challenging KPIs
Commitment to values	<ul style="list-style-type: none">▪ Demonstrates a commitment to Jesuit Missions' Vision, Mission and Values and sympathy with Catholic Social Teaching (see here) (E)▪ A deep commitment to social justice and global humanitarian work, with a passion for making a difference (E)
Other requirements	<ul style="list-style-type: none">▪ Strong IT skills including an understanding of CRM databases e.g. Raiser's Edge NXT▪ Degree or equivalent qualification (E)▪ GCSE or equivalent Maths and English (E)

For an informal conversation about the role, please contact Paul Chitnis, Director on 0208 946 0466.

To apply:

1. Please send an up-to-date CV and a covering letter outlining why you are the best person for the role bearing in mind the job description.
2. Include the names and contact details of two referees one of whom should be your latest employer. References will not be taken up without your permission.
Applications which fail to do this will not be considered.
3. Only applications from UK citizens or those with the right to work in the UK will be considered.
4. Applications should be marked "Community Engagement Manager application" and emailed to info@jesuitmissions.org.uk

Closing date: Midnight, 16 March 2025
First interview 20/21 March (online)
Second interview: 24 March 2025 (in person)

Please note we may close this vacancy earlier if we receive enough suitable applications.

For more information about Jesuit Missions visit www.jesuitmissions.org.uk

