

Role Profile

Communities Manager

Role Purpose...

- To provide leadership and community engagement expertise internally and externally to empower and mobilise communities to drive equitable experiences of cancer care.
- Support the sustainable building of community networks, capacity and capability across established community organisations, ensuring Macmillan leaves a lasting legacy beyond any community engagement intervention.
- Support and enable opportunities to empower and enable community organisations as equal partners in any co-design transformation work across systems.
- Provide leadership, development and appropriate implementation of meaningful and effective lived experiences and networks and communities across Macmillan that align to, make best use of and ensure consistent approaches with the development of our communities and networks that we enable beyond Macmillan.

In this role, your accountabilities and responsibilities are...

- To work collaboratively to develop and deliver a prioritised plan to support the participation and development of community groups and organisations in your portfolio.
- Work closely with Strategic Communities Managers, Strategic Participation Manager and Participation Managers to maximise opportunities for the organisation to work in partnership with communities to further strengthen and embed participation and ensure the most underrepresented are heard in our internal decision making, design and delivery against our strategic objectives.
- Use insight, intelligence and input from colleagues across the team and wider division to actively and regularly review where and how we work prioritising place based and communities where the greatest gaps exist.
- Work alongside colleagues across the division to identify opportunities where we can drive systemic change playing a critical role in empowering and enabling community organisations to act as equal partners in any co-design transformation work across systems.
- Support the testing of community engagement and mobilisation approaches to build into a framework to be used in Macmillan's community and participation team.

- Provide expertise and opportunities for communities to influence our approaches to building cultural competence within the health system.
- Provide expertise and opportunities for communities to influence ongoing improvements in our processes and systems.
- Within the work plan for the communities team; identify capacity and capability needs of groups and organisations within your portfolio; working in collaboration to test and build approaches for Macmillan to act as an 'anchor organisation' with community partners.
- Proactively build relationships with local partners and grass roots organisations
- Contribute to our ongoing organisational improvement in knowledge and understanding of individual and collective communities' views and concerns.
- Connect and enable our community partners to engage in campaigning activity.
- Empower community organisations, self help and support groups including those providing peer support, to apply for and effectively use grant funding (signing off Macmillan grants where appropriate).
- Plan, run and manage events and community engagement/ organiser engagement in collaboration with priority community groups.
- Contribute to the effective evaluation of the impact of our work with communities.

To do this role, you will have...

- Experience of building strong, collaborative stakeholder relationships with people from all backgrounds.
- Experience of network building.
- Excellent collaboration and influencing skills.
- Experience working collaboratively with communities coordinating, shaping, and delivering Community focused initiatives.
- Deep understanding and / or lived experience of marginalised communities and deprivation.
- Excellent communication and interpersonal skills.
- Experience working with groups, individuals and /or volunteers in a range of settings (health/ social care/ community).
- Experience of co-design and co-production approaches
- Project management and implementation skills
- Collaboration and matrix working to co-produce and influence solutions.
- Ability to think creatively and innovatively.
- Strategic thinking and understanding of the wider health and care system in which communities exist.

- Ability to effectively use and interpret insight and data, translating it into opportunities to influence and inform.
- Experience of providing a platform for the needs and voices of others
- Full UK drivers' licence or ability to travel for work.

In this role, you will work with different people and teams, they are...

- People living with and affected by cancer from all communities
- Community and System Partners
- Voluntary Sector and Community organisations
- Macmillan Professionals
- Macmillan colleagues

In this role, you will achieve...

- Develop community networks with strong capacity and capability
- A framework for community engagement and mobilisation tested and built with peers and line manager
- Involvement and centring of communities in Macmillan systems change work
- Increased participation and amplification of the voice of people affected by cancer, particularly from deprived areas and marginalised communities.

Directorate: Partnerships

Division: Communities and System Partnerships

Reporting To: Strategic Communities Manager

Location: Mobile worker (North / South)

Number of Direct Reports: 0

Salary Band:

Date Reviewed:

5

September 2024

HR Use Only

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Role Profile: Please X

Version No.

Generic ☒

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Unique ☐

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Safeguarding

At Macmillan, we are committed to safeguarding the well-being of all service users, employees and volunteers who are involved in or affected by our work. All children and adults, regardless of age, disability, sex, racial heritage, religious belief, sexual orientation, or gender identity, have the right to equal protection from all types of harm or abuse and the right to be treated with respect.

All employees and volunteers have a duty to prevent the abuse of children and adults and report any safeguarding concerns to the relevant person.