

COMMUNICATIONS OFFICER ADVERT

APRIL 2026

WHO WE ARE

We are Zarach, the children's bed charity, and we're on a mission to end child bed poverty, helping children get a good night's sleep, and the chance to thrive at school.

In our nearly seven years as a registered charity, we've captured the hearts and attention of many individuals, community groups, businesses and funders who want to support us on our mission. We've also been given an incredible media platform from which we have raised awareness of child bed poverty at local, regional and national levels. This support and awareness has seen us deliver over 17,000 bed bundles to children to date.

WHO WE ARE LOOKING FOR

As we grow, we are looking to recruit a Communications Officer to join the Communications team.

As our ideal candidate you will need to be in commuting distance to our Leeds warehouse, meaning you can travel regularly to meet with the team. This is a hybrid role based between the Leeds warehouse and home, with at least one day per week at the warehouse. Some travel to other locations may be required occasionally for events.

You will be someone who has good experience of the broad range of day-to-day communications admin and management activities that working in a small team brings and someone who enjoys the busyness and variety of this.

Alongside your Communications Officer-related skills and experience, we'll be looking to see that you have a genuine care for our mission and, as such, are self-motivated to do a great job and be a values-led member of our team.

Ideally, you'll have experience of engaging and growing audiences in the charity sector, due to some of the specialities that come with this, such as understanding the donor experience as opposed to commercial endeavours. But charity experience is not essential if you can

demonstrate an appetite and track record for continual learning and development across your working life to date.

WHAT WE OFFER

- Starting at £26,000 with progression up to £30,000 p/a (FTE)
- 28 days annual leave, plus Bank Holidays prorated for part-time work
- Healthcare Cash Plan
- Quarterly Staff Recognition Award
- A great working environment! One of our colleagues described us as- *"Zarach is a wonderful place to work with the mission at the core of all that we do"*

TO APPLY

To decide if you'd like to bring your skills and experience to bear in the pursuit of our mission, please have a look at the job description, our website and the coverage of us across social media.

To apply, please send us your CV and a covering letter, of no more than three sides of A4 (font size 12). In your covering letter please focus on

why Zarach is the place for you and also on your most directly relevant experience.

Please note that Zarach does not provide sponsorship. You must have the Right to Work in the UK. The successful candidate will be required to provide documentation to verify their right to work during the onboarding process.

Please send your CV and letter to communications@zarach.org by no later than **4 PM on Friday 22nd May**.

Please note that we may close this vacancy early if we receive a high volume of applications. Therefore, we encourage you to submit your CV and cover letter as soon as possible.

If we receive a high volume of applications early in the process, interviews will be held on **Tuesday, 14th May**. Otherwise, interviews are scheduled to take place on **Tuesday, 26th May**.

We will be holding interviews at our warehouse in Leeds however if an applicant is offered an interview and is unable to attend in-person, we will accommodate remote interview requests too.