

Climate Emergency UK Board Member Person Specification

Climate Emergency UK CIC is a small community interest company, set up in 2019 to support and connect councils and residents on getting their council to declare a climate emergency, and has since evolved into creating the [Council Climate Action Scorecards](#).

We are still a relatively new and small organisation and need support from our Board in getting ourselves on our feet, organisationally. We work on consensus decision-making and want to ensure we remain a cooperatively working organisation.

We are about to start the creation of the second edition of the Council Climate Action Scorecards, to be published in 2025. Our other work includes running training, such as the Local Climate Academy and working with others at a national level to advocate for further powers and funding for local councils for climate action. You can [read more about our mission, vision, values and strategy here](#).

Time commitment: Board meetings every 2 months or so for 2 hours (often weekday late afternoon/evenings but flexible). Support to the organisations, 1-2 hours per week

We are planning an all staff and Board away day (in-person) in October/November 2024 which we would expect you to join, if accepted and if you are available. Travel, food and accommodation costs will be covered.

Board members will be elected for 2yrs.

Person Specification

General responsibilities

- Support the organisation to establish governing documents
- Ensure that the organisation creates and complies with its governing document, company law and any other relevant legislation or regulations
- Ensure the organisation applies its resources exclusively in pursuance of its objectives.
- Contributing in setting the strategic direction of the organisation
- Safeguard the reputation and values of the organisation
- Ensure the effective and efficient administration of the organisation.
- Ensure the financial stability of the organisation and support with fundraising activities

Personal attributes

- Commitment and passion to the work of Climate Emergency UK CIC
- Interest in local government and climate change
- Willingness to devote the necessary time and effort to provide effective support the organisation
- Strategic vision, independent judgement and ability to think creatively
- An understanding of the nature of oppression, how it manifests in society and a commitment to challenging inequality and addressing power and privilege
- Understanding and acceptance of the legal duties, responsibilities and liabilities of being on the Board of a Community Interest Company.
- Ability to work effectively as a member of a team and to work collaboratively with others

Experience

We are particularly looking for Directors with either/or any of the following:

- Experience of local government, either as a councillor, officer or other
- HR experience within a new and small organisation, in particular in relation to creating HR policies and practices
- Landing national media coverage for projects and campaigns and previous work with national and regional news outlets
- Financial management of a small organisation, preferably a CIC, including book-keeping

Desirable Experience and Personal attributes

- Experience of working in non-hierarchical organisations
- Previous governance experience of small, non-hierarchical organisations in transition and growth stages
- An understanding of and connections within the council climate movement in the UK or other relevant sectors

We welcome and encourage applications from people of all backgrounds. We particularly welcome applications from disabled, Black, Asian and Minority Ethnic (BAME) candidates or other marginalised groups.

To apply, please send us your CV and an Expression of Interest Letter (no more than one side of A4) to declare@climateemergency.uk.

Applications close 20th June 2024.

Applicants will be short-listed and successful applications will be invited to an online call.