



**Church Relationship Manager (Maternity
Cover)**



Introducing TLG...

Transforming Lives for Good (TLG) is a national charity that helps churches to bring hope and a future for struggling children. That means getting alongside struggling children, providing practical support in and out of school and connecting with home to bring hope and a future.

All over the UK, children are struggling in school for all kinds of reasons and many families are suffering without hope. Nationally, the latest statistics show that:

- Children living in poverty are 4 times more likely to get a permanent exclusion from school
- More than two thirds of the current prison population were excluded from school
- One in six 16-24 year old 'NEETs' (those not in Education, Employment or Training) die within ten years of falling out of the system
- 1.5 million children are entitled to free school meals in the UK

But there is hope.

It comes through the local church making a real difference in their community. TLG is passionate about bringing a practical approach that goes way beyond education and works to build strong connections between local churches, families and schools. At TLG, we have a big vision to make the difference in as many children and families lives as possible. We are transforming lives for good!

Culture and Values

At TLG, our work is our vocation, giving us a rich sense of purpose. We also believe work can be a great experience and enable people to grow into their full potential. In fact, we are recognised nationally as an exceptional place to work. In 2019, we were named the best charity to work for in the UK by the prestigious Sunday Times Best Organisations to Work for.

This special award highlights all the positives about working at TLG! We love to look after our team and here are some of the great benefits we offer:

- Fun team times away
- Retreat days for staff
- Generous holidays and flexible working arrangements
- Above and beyond recognition for high-performing staff
- Support for staff with counselling and coaching
- Contributions towards training and professional qualifications

Our Values

Holding to these values is vital to the way we accomplish our work:

- **Greater Transformation**
Relentlessly focussed on the main thing (TLG's mission and vision), energised by the challenge, and deliberately missional.
- **Relational Leadership**
Bringing out the 'gold' in others, 'leaning in' when it's relationally tough, and humble yet courageous
- **Local Church**
Celebrating the Church, grace and patience in partnership, and rooted in the local church community
- **Excellence Every Day**
Joyfully exceeding expectations, learning from failure, and knowing uncertainty doesn't throw us
- **Vibrant Faith**
Nurturing our own walk with God, following Jesus together even when it's tough, and realising work is mission – so much more than a job





Job Description

Location:	Hybrid National Support Centre, West Yorkshire or Remote
Salary:	£29,995 - £32,442 (FTE)
Benefits:	Up to 10% pension employer contribution
Hours:	2-4 days a week (job share considered) (12-15 months fixed term contract) some evening and weekend work required
Reporting to:	Head of Church Partnerships

Job Role

TLG is a national children's charity with 25 years' experience of helping churches to bring hope and a future for struggling children. From trauma, to poverty and food insecurity, there are children across the UK facing some of the toughest starts in life. We believe change is possible and that's why in all our work lies an unchanging resolve to transform lives for good.

The National Development Team is passionate about growing the UK-wide reach and impact of TLG, engaging supporters and churches prayerfully, practically and financially. The Church Partnership Team is one team within National Development and has responsibility for generating new Church Partnerships for our Volunteer Programmes: Early Intervention and Make Lunch. The team is dedicated to inspiring and building relationships with churches so that, together, we can have a greater impact on struggling children and their families.

Our vision is to partner with churches and church networks that represents as fully as we can the UK church in all its diversity and brilliance. We want Christians from every background to be involved in bringing a hope and a future to struggling children in every context they find themselves.

As part of this team, we are seeking a Church Relationship Manager to:

- Inspire churches to journey with us to see the lives of children and families transformed in their communities!
- Lead TLG church partnership growth in a focussed geographical area, working relationally and persuasively to assist churches through the partnership pipeline, utilising events and meetings as required.

- Pioneer and develop a broad range of relationships with churches, organisations, networks and denominations across the UK. Hold responsibility for at least one denominational connection.
- Play a part in project teams and help us work towards a range of targets on our 2024 strategic plan and beyond.

Job Tasks

Main Responsibilities

- Work relationally and persuasively to assist churches through the whole partnership pipeline, utilising events and personal meetings as required.
- Inspire, build relationship, and close partnerships with churches throughout the UK for TLG programmes to hit partnership targets.
- Work strategically with denominations to inspire partnership and engagement with TLG across their networks. Building authentic relationships with these networks and others, channelling them effectively for TLG.
- Regularly travel to or virtually host meetings with churches, denominations and networks across the UK.
- Consistently maintain accurate record keeping on our CRM system and contribute effectively towards our KPI reporting
- Be prepared and willing to represent TLG at external events, including Christian exhibitions and festivals, church talks, etc.
- Problem-solve and trouble-shoot issues within the Partnerships pipeline as and when they arise.
- Measurable outputs will include: number of new Early Intervention & Make Lunch partnerships, new Church Partnership enquiries, calls placed, churches moving through opportunities pipeline, church/denomination meetings instigated & attended.
- Become a member of the TLG speaker team, presenting the vision to a church context (Sundays).
- Involvement in wider National Development work such as calling campaigns and fundraising appeals

Additional Responsibilities

- Attend, fully participate in and, on occasions, lead daily Christian devotionals and times of worship for the staff team.
- Attend TLG's Staff Conference three times a year. This includes active participation in corporate Christian prayer and worship and the opportunity to share faith testimonies of young people involved in TLG programmes.
- Actively promote TLG's regular giving scheme and recruit a number of individuals to become regular 'Hope Givers'.
- Take on additional responsibilities for tasks as your role develops.

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> A good level of general education including GCSE Maths and English plus A-levels or equivalent. 	<ul style="list-style-type: none"> Degree level qualification Microsoft Office training/qualifications
Skills and Knowledge	<ul style="list-style-type: none"> Excellent social and relationship building skills Passionate, persuasive and inspirational communicator Proven networker/influencer Highly driven Excellent, efficient administrative ability Highly organised Enjoys setting targets and working in a target driven environment Excellent strategic planning skills – able to balance competing priorities Able to self-lead and manage time in order to achieve targets Highly proactive Working knowledge and understanding of local church culture across the UK. Commitment to actively pursue ongoing personal ongoing and professional development of themselves in order to enhance the contribution to TLG. 	<ul style="list-style-type: none"> Creative problem solver Target driven Volunteer management ability Event management skills Experience of working with local churches
Experience	<ul style="list-style-type: none"> Experience of accurate record keeping – both paper- based and electronic Customer service experience Excellent presentation skills and used to using these skills to influence stakeholders 	<ul style="list-style-type: none"> Experience of maintaining/using database systems Experience of working with important stakeholders Experience of networking to gain a proven outcome Working knowledge pf Microsoft Office

Christian Lifestyle

- Commitment to actively pursue ongoing spiritual development of themselves and colleagues within the life of a local church in order to enhance the contribution to TLG.
- Attends and participates fully in devotions, prayer meetings and staff conferences to enhance the spiritual relationships within the team
- Able to work sensitively with those of different cultures and faiths whilst having their own strong and vibrant Christian faith, and commitment to Diversity and Equal Opportunities.
- To be an active part of a church family.

- Show faith in action through personal examples of volunteering in a community project

Additional

- Play an active part in promoting the work of TLG including the recruitment of individual regular donors through TLG's Hope Giver scheme.
- Complete an enhanced DBS check prior to employment, which reveals no reason for the applicant being unsuitable to work with young people.
- Provide 3 referees. At least one referee needs to represent Christian commitment and be able to comment on your faith and growth as a Christian. References will be taken up after shortlisting.
- Provide evidence of qualifications and suitability to work in the UK and appropriate qualifications.
- Promote and safeguard the welfare of children and young persons.

Application Process

All applicants are directed to apply online through our website www.tlg.org.uk/jobs.

Please go to our jobs page, and then download the application pack by entering your details. You will then be able to access an online application form which you can work at online at any point, and your details will be saved every time you log off. Please specify clearly how you meet the person specification (using the headings provided in the person specification), with special emphasis on how your faith relates to all aspects of your working life.

If you have any problems with the online application process, please contact recruitment@tlg.org.uk and someone will get back to you as soon as possible.

We would welcome applications from candidates from diverse backgrounds to enable us to better reflect the needs of the communities we serve.

Please head to www.tlg.org.uk/jobs for information on the closing date and date of interviews for this role.

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