

**CARERS
TRUST**



**Care Aware Project Coordinator
(Wales)**

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Wales

Contract:	Fixed term to 31st March 2025
Hours:	35 hours per week - open to part time and flexible working arrangements
Salary:	£30,000 - £34,000
Location:	Hybrid, anchored to the Cardiff Carers Trust office 1-2 days a week

Interviews for this role will be rolling and we reserve the right to close the role early.

Why this role is pivotal to Carers Trust



Carers Trust is a UK infrastructure charity working to transform the lives of unpaid carers through our partnership with our national network of local carer organisations.

The Carer Aware project has been funded by Welsh Government in response to the recognised challenge faced by unpaid carers across Wales in their interactions with health and social care services. In health services this includes: not being identified as a carer; where identified, the information not being recorded on the patient record; not being offered support nor told about what support is available; lack of recognition of the expertise often held by carers; insufficient or poorly-timed communication from services especially in transition stages. Improving support for carers in health and social care is a key strategic priority for Carers Trust. Through this role, we are committed to enhancing our work in this sector to implement strategic change, raising awareness of the rights and needs of carers and improving carers' experiences.

In this role you will



- This is an opportunity for you to make a real difference to the lives of Carers in Wales. You will have a supporting role in a national project between Carers Wales and Carers Trust Wales.
- You will focus on working with institutions delivering health care training and CPD for health care professionals in Wales, developing resources to promote carer awareness for health care professionals and improve unpaid carers' experiences in health care.
- You will take a proactive approach to project support, working collaboratively with colleagues across Carers Trust to deliver against project aims, ensuring that carers and other key stakeholders are able to inform, shape and support the work of Carers Trust Wales.

Our ideal candidate



- Experience of developing training and information resources and confidence in sharing and promoting resources through training events and meetings.
- Experience of working in health care and / or with health care professionals.
- Excellent stakeholder engagement and management skills.
- The ability to coordinate and facilitate co-production with carers.
- Experience overseeing key elements of projects, developing and delivering project plans and monitoring progress against them.
- Experience of taking the lead on coordinating multiple, sometimes complex, projects.
- Confidence in using your own initiative to progress work and manage competing demands.
- Excellent organisational skills with strong attention to detail.
- A positive and proactive attitude to working with others.
- A working knowledge of the policy context, devolved systems and structures in Wales particularly relating to health, social care and education.

Main responsibilities (not an exhaustive list)



- Work effectively with relevant stakeholders to develop, write and present a range of informative and training resources.
- Develop sustainable Carer Aware training model, including adaptable modules for pre and post-registration health care workers.
- Work co-productively with carers, carer organisations and health care training providers, including universities.
- Engage with public bodies, health care organisations and professionals to promote the rights and needs of carers, increase carer awareness and improve unpaid carers' experiences in health care.
- Promote and increase engagement with existing Carer Aware resources for health care organisations and professionals.
- Work with Carers Trust colleagues, local partner organizations and carers to share experiences and promote the voice of unpaid carers, identifying good practice, barriers faced by unpaid carers and highlighting the need for a carer aware health care workforce.
- Evaluate training, sharing insights and recommendations, thinking creatively to help inform the continuous improvement of our support for carers, providing programme insights across Carers Trust and the Network.
- Working collaboratively across Carers Trust sharing ideas, experience, and expertise, and supporting collective problem solving.

How to apply



Please apply by uploading your CV and supporting statement via the Carers Trust website as instructed.

For an informal conversation about the role please contact Carly Gray, Programme Lead, on cgray@carers.org.

Application deadline: 22nd September 2024

Expected interview date: Interviews will be rolling and we reserve the right to close the role early

Commitment to diversity

We value a diverse and inclusive workplace and therefore strongly encourage applicants of all backgrounds to apply and join Carers Trust irrespective of age, disability, sex, gender identity, pregnancy, maternity, race (which includes colour, nationality and ethnic or national origins), sexual orientation, religion or belief, or because someone is married or in a civil partnership.

We want to ensure that our staff team is reflective of the communities that we serve and we therefore particularly welcome applications for this role from those from a global ethnic majority background. Carers Trust is committed to making our recruitment practices barrier-free and as inclusive as possible for everyone. This includes making adjustments or changes for people who have a disability or long-term health condition or caring responsibilities. If you need any reasonable adjustments for any part of the recruitment process for any reason please let us know, in confidence, to discuss these

Commitment to safeguarding

Carers Trust is committed to safeguarding the well-being of all service users, employees and volunteers who are involved in or affected by our work. All children and adults, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation, or identity, have the right to equal protection from all types of harm or abuse and the right to be treated with respect and dignity. All employees and volunteers have a duty to prevent the abuse of children and adults and report any safeguarding concerns to the relevant person.

Safeguarding lead: Angharad Orchard

