

# Join our Board of Trustees

## Application timings

*Closing date:* Friday 10 May 2024, 5pm

*Interviews:* Tuesday 21 May 2024

## About the National Emergencies Trust

Founded in 2019, the National Emergencies Trust is an independent charity that supports those affected by UK disasters. When a national emergency arises, we act fast to raise funds for those impacted to help with their physical, psychological, and practical needs. Our first appeal, the Coronavirus Appeal raised £100 million for those affected by the pandemic.

Outside of emergencies, we work closely with those affected by past disasters to understand the historic challenges they have faced and take action to improve outcomes for future survivors and their loved ones. Through our listening approach, we have evolved our funding model, secured two changes to UK legislation to date and created unique insights that are informing the work of Government, our charity sector peers and wider response and resilience stakeholders.

We are proud to be supported by our major [corporate patrons](#), as well as our Royal Patron, HRH The Prince of Wales.

## Becoming a trustee

Our trustees play a vital role in making sure the National Emergencies Trust has a clear strategy, achieves our goals, and demonstrates excellence in all areas of governance.

### Key duties

- Demonstrate an interest and commitment to the work, values, and vision of the National Emergencies Trust
- Understand and enforce legal duties, responsibilities, and liabilities of trusteeship (training and mentorship is available)
- Devote the necessary time to the role

### Key tasks

- Act at all times in the interests of beneficiaries, considering guidance from our Advisory Groups
- Participate in quarterly board meetings, reading papers in advance
- Work jointly with other trustees, attend the Trust's Committees and/or Advisory Groups as applicable (usually online) and/or directly support the Chair, Chief Executive or team, in line with your background and skills to achieve their objectives

- Provide advice to the Chief Executive and other board members according to your expertise and in line with the Trust's Constitution
  - Sign off the Trust's annual financial accounts, safeguarding the good name and values of the charity, and acting within the law
  - Support the Chief Executive and team in the event of a national emergency.
- The Charity Commission for England and Wales' summary of key trustee responsibilities can be read [here](#). Or alternatively you can find this information from the Scottish Charity Regulator (OSCR) [here](#).

## Who we are looking for

### **We're looking for someone who can:**

- Demonstrate an interest and commitment to the work, values and vision of the National Emergencies Trust
- Understand and enforce legal duties, responsibilities and liabilities of trusteeship (training and mentorship is available).
- Devote the necessary time to the role.

### **We're looking for someone with skills or experience in at least one of the following areas:**

- Campaign creation and management
- Significant experience at board level
- Social media & emergent technology
- Financial and associated financial services
- Fundraising
- Public Affairs

## How you will benefit

### **Being a trustee can be very rewarding. You will have the opportunity to:**

- Shape the strategic direction of our charity
- Gain new skills
- Network with senior professionals
- Influence key projects
- Crucially, have the chance to improve the lives of disaster survivors

## Terms of appointment

### **Terms**

- Terms are three years. Trustees can serve a maximum of three terms

- This is an unpaid, voluntary role but all reasonable out of pocket expenses will be reimbursed

### Time commitment

- You must be able to commit to quarterly Board Meetings. These will usually be held in person with a dial-in option available as an exception. Papers are circulated in advance for consideration.
- We ask trustees to support at least one of the Trust's Committees or Advisory Groups, providing direct support to the Chair, Chief Executive or team, in line with their background and skills. You can find out more about these Committees and Groups [here](#).

## We're committed to diversity and inclusion

Equity, diversity and inclusion is at the heart of everything we do at the Trust because during disasters it is vital that we leave no-one behind. We feel that our Board of Trustees should be representative of the people and communities we serve so welcome applications from everyone. Whether you are an experienced trustee or wanting to take your first step at Board level, we would love to hear from you.

## How to apply

### Step 1 – Find out more

- Watch a short video about who we are ([YouTube video](#))
- Visit [our website](#) to find out more about what we do.
- Find out more about some of our work with survivors of emergencies (read our [website](#) and watch this [YouTube video](#))
- Download our latest [Annual Report](#) to understand our activities and impact in the last Financial Year.

For an informal chat with a member of the Nominations Committee please contact us at [recruitment@nationalemergenciestrust.org.uk](mailto:recruitment@nationalemergenciestrust.org.uk) with your preferred date and time.

### Step 2 – Apply by the closing date: Friday 10 May 2024, 5pm

If you would like to apply, please:

- Submit a short covering letter outlining why you are interested in being a trustee and how you think your skills or experience would benefit the Trust. *This can be provided in document, video, or audio format. Or do get in touch if you require additional formats or support with your application.*
- Submit your CV
- Complete an optional equal opportunities monitoring form which you can find [here](#).

Please email your application with subject line 'Trustee application' to [recruitment@nationalemergenciestrust.org.uk](mailto:recruitment@nationalemergenciestrust.org.uk)

**Step 3 - Interview date: Tuesday 21 May 2024**

Shortlisted candidates will be interviewed by our Nominations Committee on Tuesday 21 May. Please let us know if you require any specific arrangements or adjustments when you are applying.