

<p><b>Role:</b></p>	<p><b>Barnet Safer Neighbourhood Board (SNB) Community Representative</b> (Volunteering)</p>
<p><b>Time commitment required:</b></p>	<p>2-3 hours per month on average</p> <p>The Board will meet quarterly at a time and, date and venue of mutual convenience to Board members.</p>
<p><b>Skills required</b></p>	<p>Awareness of local community engagement and/or local and London-wide policing issues. Acceptance of diversity in all its forms. Comfortable with public speaking as well as an ability to communicate with small groups. The ability to listen to others non-judgmentally and to respect the views of others.</p>
<p><b>Main role overview</b></p>	<p><b>Background:</b></p> <p>When Mayor of London, Boris Johnson proposed to reform borough-based community engagement by establishing a Safer Neighbourhood Board in every borough to give local Londoners and victims a greater voice in how they are being policed.</p> <p>The Barnet Safer Neighbourhood Board (SNB) is expected to advise the Met Police’s Barnet Borough Commander to establish local policing and crime priorities that align with the Mayor’s Office for Policing and Crime (MOPAC) priorities; monitor police performance and confidence and fulfil a range of specific functions.</p> <p>The Board will consist of a range of individuals who volunteer to represent Barnet’s diverse communities alongside the statutory positions defined in the MOPAC Guidance. It is the primary borough-level mechanism for local engagement, that will aim to:</p> <ul style="list-style-type: none"> <li>• Ensure communities are more closely involved with their local police service and crime prevention initiatives</li> <li>• Have a broad remit to reflect MOPAC’s broader responsibilities whilst at the same time respecting local people’s knowledge and expertise of the locality</li> <li>• Have a greater reach with frequent refreshes of ideas and views, linking communities with their local police service and police teams with the communities they serve.</li> <li>• Achieve greater coherence between different engagement mechanisms to improve public scrutiny of police performance and crime reduction.</li> </ul>
<p><b>Wider membership of Barnet’s total SN Board</b></p>	<ul style="list-style-type: none"> <li>• There will be a maximum of 9 community representatives reflecting the protected groups defined in the Equality Act 2010 which are age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief and sex.</li> </ul> <p>The following will have a reserved position on the Board:</p> <ul style="list-style-type: none"> <li>• Victim Support</li> <li>• Independent Custody Visiting (ICV) is a statutory responsibility for MOPAC. Barnet has a vibrant ICV 4 programme with many trained volunteers visiting custody suites in the Borough. A position is reserved for the Chair.</li> <li>• Independent Advisory Group members are individuals from various communities to whom the Borough Commander can turn to for advice on specific policing operations. Whilst belonging to communities, they do not act as community</li> </ul>

	<p>representatives. Locally the IAG is administered by Barnet Police. A position is reserved for the Chair of the local IAG.</p> <ul style="list-style-type: none"> <li>• Youth participation is a growing area in Barnet and a youth representative will be invited to join the Board.</li> <li>• Barnet represents nearly 400,000 residents (2019) and is the second largest London Borough by population and the fourth largest by area. It boasts one of the most successful Neighbourhood Watch schemes in the country. At present there are over 700 Neighbourhood Watches staffed by active volunteers with an excess of 30,000 members. A position will be reserved for the Chair of Neighbourhood Watch.</li> <li>• Safer Neighbourhood Panels/ Ward Panels: Safer Neighbourhood Panels (SNPs) can make a significant contribution to community safety in the borough. Community Action Panels (CAP) have enjoyed great success. It is proposed that following advice from the Borough Commander a combination of the SNPs/ CAPs representation needs to be reflected on the board.</li> <li>• Elected Barnet Council Member. The Safer Neighbourhood Board will invite the Leader of Barnet Council to nominate their portfolio lead for Community Safety and/ or Resident Engagement to be a member of the Board.</li> <li>• Chair of the Barnet Safer Neighbourhood Board. This position will be elected from within the Safer Neighbourhood Board members.</li> </ul>																				
<p>Length of tenure of all SN Board members</p>	<p>The Mayor of London requires that there will be a three-year maximum tenure for Safer Neighbourhood Board members. However, to avoid all Board members ending their term at the same time it is proposed that initial appointments will be made as follows.</p> <table border="1" data-bbox="411 1176 1540 1579"> <tr> <td>Chair</td> <td>3 years</td> </tr> <tr> <td>Community Representatives</td> <td>3 years</td> </tr> <tr> <td>Youth representative</td> <td>2 years</td> </tr> <tr> <td>Barnet Boroughwatch</td> <td>2 years</td> </tr> <tr> <td>Voice of the Victim</td> <td>2 years</td> </tr> <tr> <td>Ward Panel Member</td> <td>2 years</td> </tr> <tr> <td>IVC</td> <td>2 years</td> </tr> <tr> <td>IAG</td> <td>2 years</td> </tr> <tr> <td>Elected councillor</td> <td>1 year</td> </tr> <tr> <td>Former CSEG member</td> <td>1 year</td> </tr> </table>	Chair	3 years	Community Representatives	3 years	Youth representative	2 years	Barnet Boroughwatch	2 years	Voice of the Victim	2 years	Ward Panel Member	2 years	IVC	2 years	IAG	2 years	Elected councillor	1 year	Former CSEG member	1 year
Chair	3 years																				
Community Representatives	3 years																				
Youth representative	2 years																				
Barnet Boroughwatch	2 years																				
Voice of the Victim	2 years																				
Ward Panel Member	2 years																				
IVC	2 years																				
IAG	2 years																				
Elected councillor	1 year																				
Former CSEG member	1 year																				

The Board is supported by a part-time administrator - CB Plus.

You can find out more information about the Barnet Safer Neighbourhood on our website <https://www.barnetsaferneighbourhoodboard.co.uk/>

For more information about this role, please email [sian.avery@cbplus.org.uk](mailto:sian.avery@cbplus.org.uk)

## Barnet Safer Neighbourhood Board Code of Conduct

It is important that Barnet SNB Board members conduct themselves in a proper manner which will stand up to public scrutiny at all times. Barnet Safer Neighbourhood Board will adhere to the seven Nolan Principles of Public Life as set out below:

The term “Barnet’s Safer Neighbourhood representatives” refers to staff, volunteers or other colleagues who in their individual way, represent the Board.

### Seven Nolan Principles of Public Life

- **Integrity**

Barnet Safer Neighbourhood Board representatives should conduct themselves in a manner which does not damage or undermine the reputation of Barnet’s Safer Neighbourhood Board.

- **Selflessness**

Safer Neighbourhood Board representatives should take decisions solely in terms of the public interest. They should not do so to gain financial or other material benefit for themselves, their families or their friends.

- **Objectivity**

In carrying out their role, Safer Neighbourhood Board representatives should ensure that decisions are made solely on merit. In arriving at decisions in areas where they do not have expertise themselves, they should consult appropriate professional advice.

- **Openness**

Safer Neighbourhood Board representatives should be as open as possible about their decisions and the actions that they take. As far as possible, they should give reasons for their decisions and restrict information only when the wider interest clearly demands.

- **Honesty**

Barnet Safer Neighbourhood Board representatives have a duty to avoid any conflict of interest so far as is reasonably practicable. In particular, they must declare conflict of interest of any matter under discussion which creates either a real danger of bias (that is, the interest affects their, or a member of their organisation or household more than the generality affected by the decision. In such cases they should declare the nature of the interest and withdraw from a meeting or discussion, unless the remaining members agree otherwise.

- **Accountability**

Safer Neighbourhood Board is accountable for its decisions and actions and must submit itself to scrutiny is appropriate.

- **Commitment**

Safer Neighbourhood Board representatives commit to the following:

- To deal fairly and honestly with friends, staff, funders and the public;
- To be an ambassador for Barnet SNB on any occasion when representing the

Safer Neighbourhood Board rather than themselves or their own organisation;

- To positively promote Barnet SNB, avoiding any act which will bring the organisation into disrepute;
- To avoid impropriety and any appearance of improper behaviour;
- To act in accordance with the policies and procedures of Safer Neighbourhood Board;
- To not accept any financial payment or other material benefit for their role (other than salaries or volunteer reimbursement of incurred expenses agreed by the Chair of Safer Neighbourhood Board);
- To be aware of and abide by confidentiality restrictions of certain information, treating all private information or material relating to Safer Neighbourhood Board;
- To act in accordance with relevant regulations and statutes and undertaking training as may be required;
- To not act or speak in a way that may be perceived as bullying, abusive, discriminatory or derogatory;
- To not speak or give the impression that they speak, represent or give the views of Safer Neighbourhood Board unless they have been authorised to do so by the Chair of the Safer Neighbourhood Board or MOPAC.

### **Breaches of the Code**

When a representative breaches the code, the Chair of Barnet’s Safer Neighbourhood Board will meet in private with the individual to discuss the problem. It will be clearly explained how the code was breached. If appropriate the representative will receive training and/ or support.

When a representative has concerns about the conduct of a Safer Neighbourhood Board Representative, they should raise it with the Chair of the Safer Neighbourhood Board (in confidence), who will investigate the matter and address it as set out above. If the Chair of the Safer Neighbourhood Board is not available or they have carried out a breach, the matter should be raised with MOPAC.

If a representative repeatedly or consistently fails to abide by the code, they may be excluded from Barnet’s Safer Neighbourhood Board.

**I have read and agree to abide by the terms outlined in this role profile. I accept that the role for which I am applying is an unpaid volunteering role. I also accept that I must provide two satisfactory references and a satisfactory disclosure from the Disclosure and Barring Service at the appropriate level. My reasonable expenses will be refunded, following approval by the Chair prior to its expenditure.**

**Name**  
(Volunteer)

**Signed**

**Date**