



INDEPENDENT DOMESTIC VIOLENCE ADVISOR (IDVA) FOR BRAZILIAN COMMUNITIES JOB SPECIFICATION

AYMARA London CIC

Job Title: Independent Domestic Violence Advisor (IDVA)

Reports to: CEO and Domestic Abuse Lead

Responsible for: Domestic Abuse Volunteers and Peer Support Team

Location: London, with outreach and remote support as required

Salary: £27,500 to £30,000 per annum including London Weighting (pro-rated)

Contract: Part Time IDVA Brazilian communities (18.75 hours per week)

Probation period: Six months

ORGANISATIONAL CONTEXT

Aymara London CIC is a lived experience led organisation providing specialist support to women and families from migrant and racially minoritised communities affected by violence against women and girls, including domestic abuse. We deliver culturally competent, trauma informed and survivor centred services that improve safety, wellbeing and access to justice.

As a partner within the Safe Horizons London Partnership, funded by MOPAC and led by Victim Support, Aymara provides specialist advocacy and support for women from Latin American and Caribbean communities. Our approach recognises the additional barriers faced by migrant women, including language barriers, immigration concerns, housing insecurity, social isolation and limited access to mainstream services.

PURPOSE OF THE ROLE

The Independent Domestic Violence Advisor will provide specialist advocacy, risk management and practical support to women experiencing domestic abuse who are at risk of harm.

The postholder will work alongside survivors to increase safety, reduce risk, improve access to services and support recovery. They will deliver culturally competent, trauma informed and person centred interventions that recognise the complex realities of migrant women's lives.

The role involves working closely with statutory and voluntary sector partners, representing survivors within multi agency settings and contributing to community based prevention and awareness raising activities.

KEY RESPONSIBILITIES

Direct support and case management

- Manage a caseload of domestic abuse cases in accordance with organisational policies, risk levels and contractual requirements
- Undertake comprehensive risk assessments using recognised tools including DASH and develop individual safety plans
- Deliver crisis intervention, emotional support and practical assistance to women experiencing domestic abuse
- Support survivors to understand their rights, options and available legal remedies
- Assist women to access housing, welfare benefits, healthcare, immigration advice, legal services, counselling and other specialist support
- Support women through criminal justice, family court, safeguarding and child protection processes where appropriate
- Maintain regular contact with service users, reviewing risk and support plans throughout their engagement with the service

Advocacy and partnership working

- Advocate on behalf of survivors with police, local authorities, housing providers, health services, schools and other agencies
- Represent clients at Multi Agency Risk Assessment Conferences (MARACs), safeguarding meetings and professional case conferences
- Develop and maintain effective working relationships with partner organisations across London
- Act as a trusted intermediary between survivors and statutory services, helping women navigate complex systems and overcome barriers to access
- Facilitate referrals and ensure coordinated multi agency responses to reduce risk and improve outcomes

Community engagement and prevention

- Deliver outreach activities to increase awareness of domestic abuse, available support and women's rights
- Support community engagement initiatives that encourage early identification and intervention
- Facilitate workshops, awareness sessions, support groups and community events where required
- Promote survivor empowerment, peer support and community participation

Monitoring, quality and service development

- Maintain accurate, confidential and timely case records using organisational case management systems (Oasis)
- Contribute to monitoring, evaluation and reporting requirements
- Collect outcomes data, service user feedback and case studies to demonstrate impact and support continuous improvement
- Support the recruitment, induction and supervision of volunteers and peer supporters where appropriate
- Participate in supervision, reflective practice, training and professional development activities
- Ensure compliance with safeguarding, confidentiality, data protection, health and safety and equality requirements

PERSON SPECIFICATION

Essential qualifications

- SafeLives Domestic Abuse qualification or equivalent professional qualification, or willingness to obtain within an agreed timeframe

Essential experience

- Experience of supporting victims and survivors of domestic abuse or other forms of violence against women and girls
- Experience of conducting risk assessments, safety planning and case management
- Experience of working with individuals facing multiple and complex needs
- Experience of partnership working with statutory and voluntary sector organisations
- Experience of advocacy within safeguarding, housing, health, legal or criminal justice settings

Essential knowledge

- Strong understanding of domestic abuse and violence against women and girls
- Understanding of the impact of trauma and the principles of trauma informed practice
- Knowledge of safeguarding legislation and procedures relating to adults and children
- Understanding of the barriers faced by migrant and racially minoritised women in accessing support
- Knowledge of relevant legal remedies, housing pathways and support services available to survivors

Essential skills

- Excellent communication and interpersonal skills
- Ability to build trust and work effectively with individuals experiencing crisis and trauma
- Strong advocacy, negotiation and partnership working skills
- Ability to manage competing priorities and maintain professional boundaries
- Strong written, administrative and information technology skills
- Ability to work independently and as part of a multidisciplinary team

Values and approach

- Commitment to equality, diversity and inclusion
- Commitment to survivor empowerment and lived experience informed practice
- Demonstrable cultural competence and sensitivity
- Commitment to maintaining confidentiality, professionalism and accountability

COMMUNITY SPECIFIC REQUIREMENTS

IDVA for Brazilian communities (Portuguese speaking)

- Fluent spoken and written English and Portuguese
- For reasons of representation, trust and cultural competence, applicants must be women from a Brazilian background

These requirements are applied in accordance with Schedule 9, Part 1 of the Equality Act 2010, as an occupational requirement for the delivery of specialist by and for services.

Desirable

- SafeLives IDVA accreditation
- Experience of supporting migrant women with immigration related issues
- Experience of group facilitation, community engagement or outreach work
- Experience of working within a specialist violence against women and girls service
- Lived experience or peer support experience relevant to the role

SAFEGUARDING AND OTHER REQUIREMENTS

- This post is open to women only under Schedule 9, Part 1 of the Equality Act 2010
- Willingness to work occasional evenings and weekends
- Willingness to travel across London to attend meetings, outreach activities and appointments



HOW TO APPLY

Please send your curriculum vitae and a cover letter outlining your suitability for the role to contact@aymara.uk.

Closing date: 31 July 2026 at 5:00pm.