

Application Guidelines

- 1. Open the job advert** – Click on the job link provided in the advert on our website. This will take you to the advert for the role.
- 2. View the Job Description** – Scroll to the bottom of the advert and click the hyperlink to open the Job description. This can also be found at the bottom of the website too.
- 3. Start your application** – To apply, click the purple ‘Start Application with AMI’ button at the bottom of the advert.

What we'll do for you

- Statutory and management training.
- Monthly clinical supervision and weekly staff support groups.
- 25 days annual leave plus public holidays.
- Healthcare benefits and life assurance.
- Up to 6% employer pension contribution.
- Relocation package and recruitment referral scheme.

The job description is available here [Job Description](#).

Closing date: Friday 15 May 2026

Interview dates: Week commencing 18 May 2026

Any offer of employment will be conditional upon satisfactory completion of pre-employment checks, including right to work verification, background vetting, a Disclosure and Barring Service (DBS) check (which may include overseas checks), verification of qualifications, receipt of satisfactory professional references, and medical clearance.

➦ Start application with AMI

- 4. Upload a copy of your CV**- This is a mandatory field.
- 5. Answer the Application Questions** – There will be 8 questions to answer which are all listed below. We suggest preparing your answers in advance so you can copy and paste them into the system as you go along.

Question 1 – Please upload your CV to proceed with your application.

Question 2 - By the time employment starts, will you be at least 18 years old and at least 4 years older than the oldest child (currently up to 17 years old) at Merrywood House?

Question 3 - Please provide details of your education from age 11 onwards, including all qualifications gained (academic, vocational, or recreational). For each, include: provider, dates attended, qualification and awarding body, and grade or level achieved.

Question 4 - Please explain any gaps in your employment or educational history, as well as any unusual features in your employment history. Please provide a detailed answer of at least 2-3 sentences.

Question 5 - Please give details of any leisure activities or interests you have. Please provide a detailed answer of 50–150 words.

Question 6 - Why are you applying for this job? What do you expect to gain personally and professionally through this post? What stresses do you anticipate? Please provide a detailed answer of 300–500 words.

Question 7 - Please say something about your own personal development and the key influences which have contributed to making you the person you are. Please provide a detailed answer of 400–700 words.

Question 8 - Please give details of your skills and experiences and how these match the requirements for this job. In addition, what personal qualities and strengths do you bring to the job and the community? Please provide a detailed answer of 500–800 words.

Review Your Answers - After answering the final question, it will give you the option to review and edit any of your answers. If everything is correct, you can say 'everything is correct' or detail the questions and answers you'd like to edit.

6. Application Submission - Once this is complete, the system will let you know when it has saved your answers. This confirms your application has been submitted. No further action is needed. Your application will now be sent to the hiring manager.

Need help?

If you experience any issues with the application process or have any questions, please contact HR at hr@childhoodfirst.org.uk or on 0207 928 7388.