

Association of Anaesthetists

Lay member recruitment pack



Association
of Anaesthetists

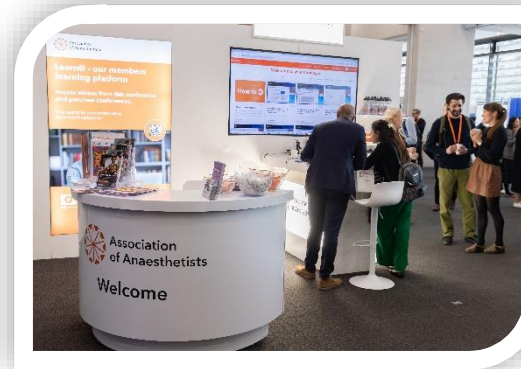
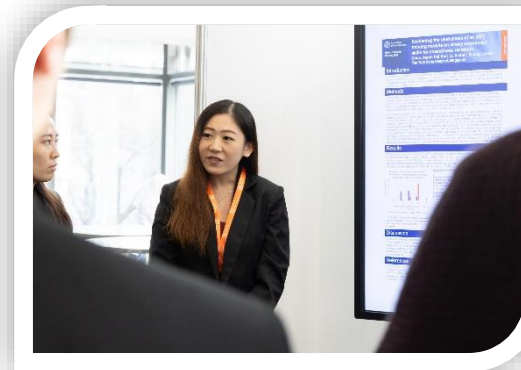
About us

The Association of Anaesthetists (the Association) represents the life-changing, life-saving profession of anaesthesia – by supporting, informing and inspiring a worldwide community of over 10,000 members.

Our mission is to safeguard patients by educating, supporting, and inspiring every anaesthetist throughout their career, enabling them to provide the best care in every healthcare setting.

Founded in 1932, the Association is the only anaesthesia membership association covering the whole of Great Britain and Ireland and represents the largest medical specialty in the NHS. We are an organisation of, and for, anaesthetists, providing member services at all career stages from medical student through training, to becoming and working as a consultant or SAS doctor, and finally to retirement. The Association acts as an influential voice for the specialty regarding health and public policy. Our [strategic priorities](#) include patient safety and safety; education and research; advocacy and support; and innovation and growth.

The Association provides education, research funding, produces best practice guidelines, offers wellbeing support and provides grant-funding for international work in low-income countries. We also publish the world's leading anaesthetic journal *Anaesthesia* and maintain a renowned Heritage Centre at our head office at 21 Portland Place, London.



Lay member recruitment



The Association recognises the importance of the contribution which can be made by lay members drawn from other professional backgrounds outside the specialty of anaesthesia to delivering our strategy and programmes of work. We recruit individuals with relevant skills and expertise to defined roles on our committees and board. All roles are openly recruited through advertising and selection panel interviews. The roles are voluntary and unremunerated.

Lay members bring expertise, judgment and balance which complement the skills of the elected directors and trustees. Their principal assets will be their independence and non-clinical expertise.

It is envisaged that the lay member will add value not only to the committee's work but to the organisation as a whole. In addition, lay members may be asked from time to time to represent the Association with external organisations.

This is a voluntary role (unremunerated except for out of pocket expenses) and offers an opportunity to contribute to the strategic development of a leading medical membership organisation dedicated to promoting patient safety and quality of care in the UK and worldwide.

We are seeking a number of enthusiastic individuals to join the Association as lay members on our committees.

Terms and conditions of appointment

- All appointments are for an initial one year, renewable for up to four years in total.
- Lay members will be a full member of the relevant committee
- Appointment will be subject to an application process which includes interviews and two references will be required for the successful candidate
- These are voluntary roles (unremunerated except for out of pocket expenses)
- Lay members must complete a declaration of conflicts of interest



How to apply

To submit to any of the roles, please submit a CV along with a cover letter to secretariat@anaesthetists.org by the advertised deadline. Interviews will be held via videoconference.

Research and Innovation Committee lay member

The Association is seeking to appoint a lay member with expertise in research to join its Research and Innovation Committee.

Role description

The work of the Research and Innovation Committee provides a source of expertise on research and advises the Board on matters relating to research and innovation developments.

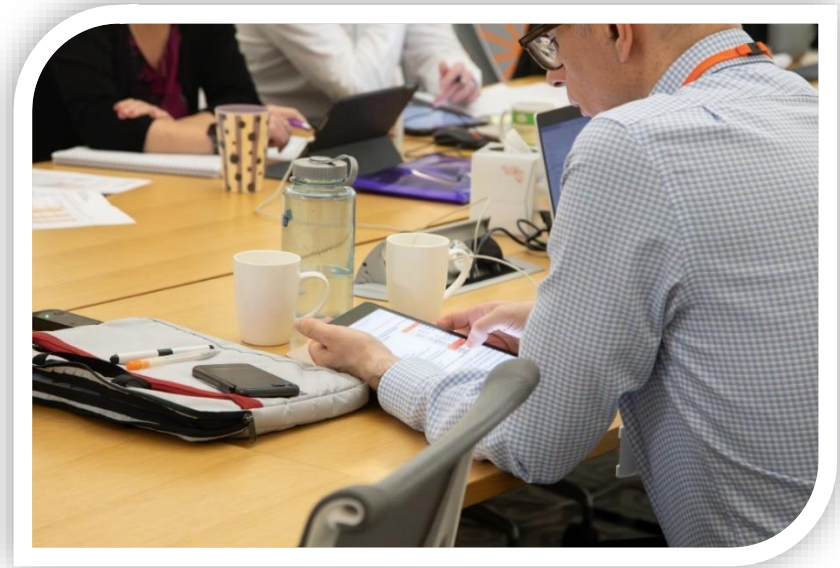
The Association's research strategy is focused on patient safety, innovation, clinical outcomes, education and training, wellbeing, the environment and sustainability, audits and quality assurance/quality improvement projects that involve guideline implementation. The committee has oversight of the Association's research funding awarded through the National Institute of Academic Anaesthesia (NIAA).

The lay member will contribute to the research strategy of the Association, offering their professional expertise and their independent perspective.

Purpose of the role:

We are keen to co-opt a lay member with a background in one or more of the following areas:

- Medical or social science research in a public or charity sector context.
- Public and patient engagement in research and/or outreach projects.
- Fundraising for research, science, ethics.
- Research governance, commissioning research.
- Evaluation and impact measurement relating to research or outreach projects..



Research and Innovation Committee lay member

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The role of the Research and Innovation Committee provides a source of expertise on research and advises the board on matters relating to research and innovation developments.

Time commitment:

The dates for committee meetings are set 12 months in advance.

- The Research and Innovation Committee meets twice times a year either at the Association headquarters in London, or remotely via videoconference, however facilities to join meetings remotely will be available for all meetings. Meetings are normally held as a half-day day meeting on a Friday
- The lay member is expected to attend each committee meeting
- Some correspondence in between meetings is likely

Responsible to: relationships:

- Chair of the Research and Innovation Committee

Key relationships:

- Chair of the Research and Innovation Committee
- All Officers and committee members
- Chief Executive Officer and Senior Management team
- Other staff as required

How to apply

Please submit a CV along with a cover letter to secretariat@anaesthetists.org by 17:00 on Friday 6 September 2024. Interviews will be held via videoconference.

Personal specification

Essential experience and desirable skills are shown below

Expertise of medical or social science research in a public or charity sector context	Essential
Expertise of public and patient engagement in research	Essential
Ability to contribute ideas and constructive challenge at a time of modernisation and development	Essential
Enthusiasm and commitment to advancing medical science through the use of high-quality research, or public outreach programmes	Essential
Expertise in fundraising for research, science, ethics	Desirable
Knowledge of charity governance/good practice with regard to research funding	Desirable
Knowledge of research governance, commissioning research	Desirable
Knowledge of evaluation and impact measurement relating to research, or public outreach programmes	Desirable
Knowledge of the NHS as research context	Desirable

Terms and conditions of appointment

- Appointments are for an initial one year term, renewable for up to four years in total
- The lay member will be a full member of the relevant committee
- Appointment will be subject to an application process which includes interviews and two references will be required for the successful candidate
- This is a voluntary role (unremunerated except for out of pocket expenses)
- The lay member must complete a declaration of conflicts of interest

Our values

Committed

We are a respected and independent organisation, committed to speaking up and speaking out on behalf of our members and the anaesthesia community

Trusted

For over 90 years, we have helped to set standards, share knowledge, and support thousands of people in a vital profession. Our expertise matters to our members and globally

Innovative

We look forward, not back. We care about the future of anaesthesia and actively help shape its future on behalf of our members by listening, responding, and innovating

Connected

We are a dynamic, diverse, and inclusive community. We exist because of, and on behalf of, our members

Our strategic priorities 2024 to 2029



Patient care and safety

- Advance and improve patient care and safety in the field of anaesthesia
- Inspire and support our members always to practice with safety in mind
- Be the leading publisher of anaesthesia safety guidelines and expert advice



Education and research

- Preserve, develop, and share the heritage of the specialty
- Develop and provide world class education in anaesthesia
- Promote global access to anaesthesia education
- Work in partnership with others to build capacity through national and international research initiatives



Advocacy and support

- Be the leadership voice for the anaesthesia specialty
- Represent and advance the interests and wellbeing of our members
- Protect and support our members throughout their careers
- Promote anaesthesia as a specialty led by and delivered by doctors



Innovation and growth

- Research and promote innovations in sustainable working practices for the specialty
- Use the latest technology to enable us to deliver the best services for our members
- Promote the diversity, wellbeing, and continuous development of our people
- Invest wisely, protect, and optimise our assets, and always act with sustainability in mind to ensure the future of the Association