

Candidate no.	Leave empty. Office use only
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## APPLICATION FORM - PERSONAL DETAILS

*Please note that page 1 will be detached for shortlisting purposes.  
Please contact us via details on application pack if you need any help completing this form.*

Applicant Name:	
Address:	
Telephone:	
E-mail address:	

<p>Eligibility to work in the UK: Are you subject to any restrictions on taking paid employment in the UK? <i>NB: Proof of identity will be required prior to any offer of employment in compliance with Asylum and Immigration legislation.</i></p>	<p>Yes / No If yes please give details:</p>
<p>Rehabilitation of Offenders Act 1974: Do you have any criminal convictions which are NOT spent?</p>	<p>Yes / No If yes please give details:</p>

### Referees

Please give details for two referees, stating how long you have known them and in what capacity. One should be your current or most recent employer if possible.

Referee 1:	Referee 2:
Name: Job Title: Telephone Number: Email address: Relationship to you:	Name: Job Title: Telephone Number: Email address: Relationship to you:

### Declaration

I declare that I have completed this application myself and the information I have provided in this application is true and accurate to the best of my knowledge. I agree that any information on this application that is found to be false, or any wilful omission of relevant information may lead to the withdrawal of the offer of employment, or the subsequent termination of employment.

Signed:	Date:
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Please state where you saw the post advertised:

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# APPLICATION FORM

(please expand all boxes to fit)

Please state the role you are applying for:	
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## 1. WHY MAKESPACE OXFORD?

We aim to hire people who share our values and want to work for an organisation like Makespace. You don't need to have worked in our industry before, but we want to employ people who are passionate about the opportunities and challenges we face. We encourage you to visit our website to learn about our ethos, culture and area of work before applying.

*Please briefly tell us what attracts you about working at Makespace Oxford, and motivates you to apply for this role?  
 (or feel free to answer this first question with video/audio submission if you feel more comfortable with this format)  
 (please expand the boxes to fit for each question)*

**2. EDUCATION/TRAINING/PROFESSION QUALIFICATIONS**

*Please give details of any education, qualification or training you have undertaken that may support your application. Include details of membership or affiliation to any professional institutions.*

*Please include: Details of training completed; Grade or Result; Date*

*NB: If you are invited for an interview we may require evidence of the qualifications you have referred to in your application.*

**3. EMPLOYMENT / VOLUNTARY EXPERIENCE**

*Please start with your most recent employment and include: Employer name & location; Position; Dates from - to; Responsibilities; Salary; Reason for leaving.*

**4. SUITABILITY FOR THE ROLE**

Please tell us how you meet the person specification outlined in the job pack for the role you are interested in. You can refer to paid or unpaid employment, education, leisure interests or lived experience. Please set this out under the headings used in the job description and, where possible, use specific examples to tell us about what you can bring to the role.

1.	Tell us about your knowledge & experience
2.	Tell us about how your skills and abilities fit the role
3.	How do your values reflect our Principles? (as described in the application pack - please don't feel you need to respond to all 10)

**5. ADDITIONAL INFORMATION** (if applicable)

Please use this space to tell us anything about yourself that would support your application. This may include information that is not specific to the post for which you are applying, but may benefit the organisation in other ways.

Please feel free to respond to this question with alternative format, eg video/audio submission, if you feel more comfortable with this format.