



AGENDA

alliance

Trustee
Job Pack

Who we are

Agenda Alliance was brought together in 2015 to advocate for women and girls at risk, following Baroness Corston's report into women in the criminal justice system.

A small, dynamic charity, with over 120 member organisations, Agenda has established a reputation as experts on women experiencing multiple unmet need. We convene across sectors, conduct research, campaign to improve public services, and co-produce policy and research for women and girls. We have built strong relationships across the political spectrum, voluntary sector and academia and utilise our platform to amplify the voices of women and girls.

We are now seeking new Trustees to join our board and help shape the strategic direction of Agenda Alliance. We are looking for engaged trustees who can provide their feminist leadership skills to ensure that we have the maximum impact for women and girls.

"I would like to see more women's voices listened to, more women-only spaces, women being supported and involved through all stages, more training, more opportunities for people with lived experience." – *Expert by Experience*

DADDYLESS DAUGHTERS



CHANGING LIVES



CLINKS
Supporting the voluntary sector
working in the criminal justice system



RUNNYMEDE

Milk & Honey

women's aid
until women & children are safe



See more of our members on our [website](#).

Job Pack Trustee

Our mission

We advocate and campaign for systems and services to respond appropriately to women and girls with unmet needs.

Our purpose

We want public services to respond better to the distinct and multiple unmet needs of women and girls, including appropriately responding to gender, age, race and trauma.

For the whole system to respond better, we stand in solidarity with the voluntary sector and advocate for them to be empowered.

Our values

Our values are our guiding principles for our work to deliver our mission. It is who we are and how we behave.

We promise to be:



Intersectional

We understand that the most disadvantaged women and girls experience multiple types of intersecting trauma and disadvantage. So, we approach our work in a way that cuts across services, sectors and systems that are there to support the full breadth of issues and disadvantages that women and girls face.



Courageous

We are courageous in speaking out and taking action for and with all women and girls. We stand in solidarity with all women and girls and provide platforms for their views and voices. We campaign confidently, with pride, strength and grit.



Credible

We design campaigns that are grounded in robust evidence, proven good practice and the experiences of women and girls. We are committed to constant learning from the wider sector and our Alliance members – including small, specialist, front-line organisations – and learning from women and girls.



Clear

We communicate with clarity and try to be as clear as possible, so that everybody can understand, contribute and join our social movement. We speak in plain English and are committed to translating into different languages when required, including BSL. We do not waffle and are impactful when we present.



Collaborative

We collaborate with others in a meaningful way and stay true to our history of convening the sector. We will continue to listen to different perspectives and draw strength from diversity. We seek to develop shared understanding, to find new ways of talking, thinking and working across divides and boundaries.

The role

With a bold sense of purpose, we seek Trustees who share the scale of our vision and can support our Board as we embark upon ambitious work. We want Trustees to join us in being member-led, women and girls-led and anti-oppressive.

Our Trustees help shape the strategic direction of Agenda Alliance and provide leadership to ensure that we have the maximum impact for women and girls.

We are looking for up to 3 Trustees to join our Board who match our ambition and are excited to support Agenda Alliance, as we solidify our position within the sector and grow our reach.

Board structure: The board has two co-Chairs and a Treasurer. Board members support the work of the Agenda Alliance outside meetings and are involved in sub committees or working groups. There are currently two sub-committees for which the membership is drawn from the board – these are the Finance, Risk and Fundraising, and HR committees. There is also an Alliance Development working group who meet to support our work strengthening our Alliance.

Trustees will be appointed for a four-year term and can serve consecutive terms.

We expect Trustees to be able to attend all board meetings, our annual strategic away day and engage with Agenda Alliance in other ways. Board meetings are typically held online, with one meeting held in person per year. There is often the option to join a board meeting from the Agenda office if preferred.

Remuneration: Currently, the role of Trustee is not accompanied by any financial remuneration, although reasonable expenses may be claimed.

What our staff and trustees say...

The board is inclusive and welcoming

We work with dedicated, talented women on the team, on our Board and with our Alliance members

A supportive environment means we grow as trustees, and in other areas too

Highly-supportive work environment, encouraging learning and respect of lives outside of work

Active and engaged board of Trustees

We care deeply about the work and better outcomes for women and girls

We work on the understanding that women and girls are the experts

We make a positive impact

We know how to have fun too!

What support you'll get

As a new trustee you would receive:

- An overview of how the structure of the Agenda board, including meeting cycles and sub-committees
- An introductory meeting with our co-chairs to talk about how we can support you on the board
- Clear expectations of what it means to be a Trustee
- Meetings with the Agenda staff team to understand the organisation's structure, current projects and individual areas of work
- You will be matched with an existing Trustee as a mentor. This will be someone you can go to with questions, who will support you through the beginning of your journey as a trustee
- Access to training on areas relevant to Agenda's board e.g. co-production, anti-racism and anti-oppression, and lived experience involvement



Job Description

Objective

To play an active role in the Agenda Alliance Board to ensure the organisation delivers on its mission and vision and is effectively governed.

Key responsibilities:

- Help shape the strategic direction and provide leadership to Agenda ensuring that we have maximum impact for women and girls
- Fulfil all legal duties and responsibilities of a trustee and ensure sound governance and financial health of Agenda
- Ensure that Agenda operates within its charitable objectives and that decisions taken are in the best interests of women and girls at risk
- Establish and build a strong, effective, open and supportive relationship with the Chief Executive and other staff
- Act as an ambassador for the charity
- Support funding approaches to gain additional funds

Who are we looking for?

We are seeking Trustees with skills and experience in the following areas, which we have identified as gaps on our Board:

- Income generation and fundraising, particularly for corporates and trusts and foundations
- Equity, Diversity & Inclusion
- Impact measurement
- Finance
- HR

We are also interested in hearing from individuals with experience in education, particularly school exclusions as this is a key area of our work.

Centring lived experience is important for everything Agenda does, and we are proud to have women with Lived Experience of the areas we work in our board. If you have Lived Experience of any of the areas agenda works on, we would particularly welcome your application.

Person Specification

Personal attributes

- An inclusive and intersectional feminist with a commitment to social justice and upholding the rights of all women and girls*
- Demonstrable interest in and understanding of issues related to gender equality and social justice, which could be through lived or learned experience
- A good understanding of a Board environment and governance in the charity sector – particularly in sectors that are aligned to the issues we work on
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Strategic vision and an ability to think creatively
- Good, independent judgement
- Strong team player able to work as part of a dynamic team and to take decisions for the good of the charity
- An understanding of and commitment to building collaborative partnerships
- Willing and able to commit the reasonable time and energy necessary to support and develop a small and ambitious charity

*When Agenda refers to women and girls, we mean cisgender, intersex, and transgender women and girls, alongside nonbinary people who experience misogyny.



How to apply

To apply, please send us your CV, and a cover letter of **no more than two pages** answering the questions below by **midnight on Monday 12th May**. In your cover letter, please state where you saw the role advertised. We can offer alternative ways to apply, such as a video application, rather than a cover letter. Please email for further information if you would like to do so.

If you would like to know more about the position and whether it would suit you, we will be holding a Q&A with our CEO or a trustee. Please contact Teddy, our Operations and Engagement Officer to arrange this on adminsupport@agendaalliance.org.

We will only process complete applications and will not chase up missing CVs or cover letters. We will also be providing questions in advance to candidates invited to interview.

When you send your application, we ask that you also complete our equal opportunities monitoring form [here](#). Completing this form helps us to understand the kinds of people who are applying for roles at Agenda, and whether we are attracting a broad range of applicants. The form is anonymous, and it cannot be linked to your application.

We will shortlist by 25 May and first round interviews will be held in the beginning of June. If you are shortlisted following your first interview, there will be a second round in mid-June, when you will discuss the role and your approach with one or two experts by experience who we work with. Please let us know in your cover letter if there are any dates/times in June that you are unavailable.

Cover letter questions:

- Why do you want to be a Trustee?
- Why do you want to be on the Agenda Alliance Board?
- What will you get out of being on our Board?
- Describe a time when you've called out inequality/injustice, or when you've had the opportunity to speak truth to power

Closing date: midnight, Monday 12th May

Equal opportunities

Agenda Alliance selects all candidates for interview based on their skills, qualifications, experience and ability to do the role advertised. We welcome and encourage applicants from all backgrounds and do not discriminate on the basis of age, disability (physical or learning), gender reassignment, marriage or civil partnership, pregnancy/maternity, race, religion or belief, sex or sexual orientation.

Because our work is about centring women and girls' experiences, and our organisation is led by and for women and girls, this post is open to women only (exempt under the Equality Act 2010 Schedule 9, part 1). When Agenda refers to women and girls, we mean cisgender, intersex, and transgender women and girls, alongside nonbinary people who experience misogyny.

We will provide reasonable support to disabled applicants throughout the recruitment process. Please contact adminsupport@agendaalliance.org to identify any additional support that you may require to enable you to make an application.

Find out more

For further information, please visit us online:

Website: www.agendaalliance.org

Film: <https://www.agendaalliance.org/women-girls-voices/voices-from-the-frontline/>

Read our strategy here: www.agendaalliance.org/our-work/five-year-strategy

Twitter/X and Instagram: @agenda_alliance

Bluesky: @agenda-alliance.bsky.social

LinkedIn: www.linkedin.com/company/agenda-alliance



Agenda Alliance in the media

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PRISONS | RACISM | Friday 19 August 2022 at 1:06pm

Monifa Bobb-Simon
Presenter, ITV Central

Surge in number of women being jailed as overcrowding crisis grips prisons

'Banging a mum up for theft from shops, such as stealing nappies or Calpol for a child, is not the answer,' campaigner says

Maya Oppenheim Women's Correspondent • 4 days ago



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Charity identifies 'triple shock' of Covid, austerity and cost of living as premature deaths increase

Mark Brown North of England correspondent

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Mon 10 Jul 2023 06:00 BST

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Domestic abuse victims are three times more likely to try kill themselves, new study finds

One in four women will suffer domestic abuse at some point during their lives

Maya Oppenheim Women's Correspondent • Wednesday 22 February 2023 16:50 GMT

