

INFORMATION ADVICE GUIDANCE CO-ORDINATOR

37 hours per week (part-time considered) – Permanent £27,000 - £32,000 p.a. (for 37 hours per week)

Witton Lodge Community Association is a renowned, dynamic organisation, dedicated to transforming neighbourhoods and enhancing community life in North Birmingham. We work with and alongside our communities to provide essential housing and community facilities. And through our extensive partnerships we develop and deliver a wide range of services that meet local needs and nurture flourishing communities.

 This role is crucial to ensure the successful development, implementation, and coordination of AIG projects and services which meet the needs of our residents, communities, and the Association. This is an exciting and varied role which will cut across all service areas, developing new projects, and supporting colleagues as needed.

If you have the relevant experience and passion for making a difference in the community, we would love to hear from you.

For a discussion about the role please contact our Head of Operations, Debbie Bates on 0121 382 1930

To Request an **Application Pack** email <u>Kay.Blundell@wittonlodge.org.uk</u> and then send your CV AND Cover Letter (DETAILING HOW YOU MEET THE REQUIREMENTS OF THE JOB) to: <u>Recruitment@wittonlodge.org.uk</u>

If you have any further questions – Please Email them to: Recruitment@wittonlodge.org.uk

CLOSING DATE FOR APPLICATIONS: Friday, 14th June, by 10.00 am

IF SHORTLISTED, INTERVIEWS WILL TAKE PLACE on either the $\mathbf{27}^{th}$ or $\mathbf{28}^{th}$ June $\mathbf{2024}$